



Harlem Administration Center, 8605 North Second St., Machesney Park, IL 61115  
(815) 654-4500  
[www.harlem122.org](http://www.harlem122.org)

### **District Mission**

**The Mission of the Harlem Consolidated School District, as a vital part of the community, is to help diverse learners realize their unlimited potential by providing an educational program dedicated to academic excellence and the development of strong character in a safe and respectful learning environment.**

## **Board of Education Minutes of Regular Board Meeting Of August 5, 2019**

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A Meeting of the Board of Education of Harlem Consolidated School District was held Monday, August 5, 2019, beginning at 6:00 PM in the Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115.

1. Call to Order of Regular Board meeting at 6:00 p.m. by President Barger
2. Roll Call Board Members:  
Larry Barger, Sue Berogan, Michael Sterling Jill Berogan, Evelyn Meeks, Rich Meister  
Absent: Melissa Wenger

Other attendees:

Kris Arduino, Recording Secretary

Dr. Julie Morris, Superintendent

Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

Josh Aurand, Assistant Superintendent for Business & Operations

Scott Rollinson, Assistant Superintendent for Human Resources

3. Pledge of Allegiance led by Olson Park Elementary students: Tiana Arduino, Audrina Aurand, Austin Aurand, Brayden Aurand, Addison Brien, Megan Christensen, Lauren Hart, DJ Hataway  
Presenter: Dee Johnson, Olson Park Principal
4. Approval of Agenda  
Note: Changes: 10(A) Student Travel and 11(B) Consent Agenda item are withdrawn  
**Motion to Approve Amended Agenda:**  
**1<sup>st</sup> S. Berogan 2<sup>nd</sup> J. Berogan**  
**S. Berogan, Sterling, Meister, J. Berogan, Meeks, Barger – 6 ayes**  
**Motion carried**
5. Approval of Board Meeting Minutes:
  - A. **Motion to Approve July 15, 2019 Regular and Closed Meeting Minutes**  
**1<sup>st</sup> Barger 2<sup>nd</sup> S. Berogan**  
**Sterling, Meister, J. Berogan, Meeks, Barger, S Berogan – 6 ayes**  
**Motion carried**
  - B. **Motion to Approve of July 24, 2019 Special and Closed Meeting Minutes**  
**1<sup>st</sup> S. Berogan 2<sup>nd</sup> Meeks**  
**Sterling, Meister, J. Berogan, Meeks, Barger, S. Berogan – 6 ayes**  
**Motion carried**
6. Awards and Recognition presented by Jason Blume, Director of Stakeholder Engagement - none
7. Comments from the Community
8. Approval of Bills
  - A. Payables Summary
  - B. Voided Checks
  - C. Payroll Voucher(s)
  - D. Accounts Payable Warrants

Mr. Aurand reviewed the expenditures by fund totaling \$ 6,829,190.30  
No questions from Board members  
**Motion to approve bills**  
**1<sup>st</sup> S. Berogan 2<sup>nd</sup> Sterling**  
**Meister, J. Berogan, Meeks, Barger, S. Berogan-abstain, Sterling – 5 ayes 1 abstain**  
**Motion carried**
9. Communications and Committee Reports
  - A. Larry Barger, President

1. Board Monitoring Report: July 15, 2019  
Five turned in as satisfactory
  - Thanked Mrs. Olson and the students for leading the Pledge
2. Next Regular Board Meeting: Monday, August 19, 2019 at 6:00 p.m.
3. Next Policy Committee meeting: Monday, September 16, 2019 at 6:00 p.m.
4. Recommendation to approve June 24, 2019 First Reading of Policies 4:60 and 4:80 for Second Reading
5. Reminder to submit your Tri-Conference Pre-Conference Session reservations to Kris Arduino if you have not already done so.

B. Sue Berogan, Vice President

1. Next Business Services Committee meeting: Wednesday, September 4, 2019 at 6:00 p.m.
  - Wished everyone a good evening
  - Thanked Olson Park and the students for leading the Pledge

C. Evelyn Meeks, Secretary

- Welcomed everyone to the meeting
- Thanked Mrs. Johnson and the students for leading the Pledge

D. Melissa Wenger – not in attendance

1. Next Education Committee meeting: Wednesday, August 7, 2019 at 6:00 p.m.

E. Michael Sterling

- Thanked Mrs. Johnson and the students for leading the Pledge

F. Jill Berogan

- Thanked Mrs. Johnson and the students for leading the Pledge
- Noted she took the OMA training, PERA training and Governance training which she thought were great as they met and discussion took place from people all over the State

G. Rich Meister

- Thanked Mrs. Johnson and the students from Olson Park for leading the Pledge

10. Administrative Reports

A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

1. Recommendation to approve Student Travel Request(s)  
none

B. Joshua Aurand, Assistant Superintendent for Business & Operations

1. Recommendation to approve Resolution Declaring Surplus Property and Authorizing Disposal of Property: Harlem Administration Center and Technology Department

2. Recommendation to approve Facility Request(s): 5K Run and Walk, Central Christian Church, YMCA, Harlem Middle School dance, Harvest Bible Chapel, and Stateline events for a craft show
3. Recommendation to approve an agreement with Teaching Strategies, LLC to provide access to its subscription services for the 2019-2020 school year at a total cost of \$6,309.50, noting that it is attached and there is a \$638 increase because of adding students
4. Recommendation to approve an agreement with Alex Gary Communications Inc. to build an Alumni Research and Development tool for six months at \$1,000 a month for a total cost of \$6,000 and he also noted that this is Goal 5 Strategy 2 of the Long-Range Plan. Mr. Alex Gary noted that this is a Beta project. Yearbooks will be used to reach out to people. Jason noted that this is the first step in the plan.
5. Recommendation to approve an agreement with Nelson Carlson Mechanical Contractors to replace a hot water heater at Harlem High School for a total cost of \$19,500
6. Recommendation to approve a contract renewal with Sunbelt Staffing, VocoVision for Teletherapy School Psychological services, at a minimum of 37.5 hours per week, a bill rate of \$94.66 per hour for 37 weeks at a total cost up to \$131,340.75 for the 2019-2020 school year

C. Scott Rollinson, Assistant Superintendent for Human Resources

1. Personnel Agenda and Addendum  
 Recommending one new position for a special education teacher at the High school due to being down for school psychologists  
 Recommending 17 transfers, 29 employments, the one new position noted above
2. Informational: Resignations  
 Accepted 28 resignations since last meeting

D. Dr. Julie Morris, Superintendent

1. Freedom of Information Act Request dated July 19, 2019 from EEL/Fellow Empower Illinois requesting curricular information and the District's Response dated 7/24/19
2. Request for Superintendent Vacation Days: August 7-9, 2019

11. Consent Agenda

- A. Approve Personnel Agenda & Addendum
- B. Approve Student Travel Request(s): none
- C. Approve Facility Request(s)

**Motion to approve Consent Agenda A & C**

**1<sup>st</sup> S. Berogan 2<sup>nd</sup> Barger**

**J. Berogan, Meeks, Barger, S. Berogan, Sterling, Meister – 6 ayes**

**Motion carried**

12. ACTION ITEMS

- A. **Motion to Approve Resolution Declaring Surplus Property**  
1<sup>st</sup> S. Berogan 2<sup>nd</sup> M. Sterling  
Meeks, Barger, Berogan, Sterling, Meister, J. Berogan – 6 ayes  
Motion carried
- B. **Motion to Approve an agreement with Teaching Strategies, LLC to provide access to its subscription services for FY20 for a total cost of \$6,309.50**  
1<sup>st</sup> S. Berogan 2<sup>nd</sup> J. Berogan  
Barger, S. Berogan, Sterling, Meister, J. Berogan, Meeks – 6 ayes  
Motion carried
- C. **Motion to Approve an agreement with Alex Gary Communications Inc. to build an Alumni Research and Development tool for six months at \$1,000 a month for a total cost of \$6,000**  
1<sup>st</sup> S. Berogan 2<sup>nd</sup> Barger  
S. Berogan, Sterling, Meister, J. Berogan, Meeks, Barger – 6 ayes  
Motion carried
- D. **Motion to Approve an agreement with Nelson Carlson Mechanical Contractors to replace a hot water heater at Harlem High School for a total cost of \$19,500**  
1<sup>st</sup> J. Berogan 2<sup>nd</sup> S. Berogan  
Sterling, Meister, J. Berogan, Meeks, Barger, S. Berogan – 6 ayes  
Motion carried
- E. **Motion to Approve a contract renewal with Sunbelt Staffing, VocoVision for Teletherapy School Psychological services, at a minimum of 37.5 hours per week, a bill rate of \$94.66 per hour for 37 weeks at a total cost up to \$131,340.75 for the 2019-2020 school year**  
1<sup>st</sup> S. Berogan 2<sup>nd</sup> Sterling  
Sterling, Meister, J. Berogan, Meeks, Barger, S. Berogan – 6 ayes  
Motion carried
- F. **Motion to Approve Superintendent Vacation Days: August 7-9, 2019**  
1<sup>st</sup> S. Berogan 2<sup>nd</sup> J. Berogan  
Meister, J. Berogan, Meeks, Barger, S. Berogan, Sterling – 6 ayes  
Motion carried

13. Announcements and Discussion: none

**Motion to go into executive session to discuss Negotiations and Pending Litigation:**

1<sup>st</sup> S. Berogan 2<sup>nd</sup> Sterling  
J. Berogan, Meeks, Barger, S. Berogan, Sterling, Meister – 6 ayes  
Motion carried

*The Board went into closed session at 6:21 p.m. and returned to open session at 7:21 p.m.*

14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to Fill a Public Office ( 5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Placement of Individual Students in Special Education Programs and Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Purchase or Lease of Real Property for the Use of the District (5 ILCS 120/2(c)(5), Setting of a Price for Sale or Lease of Property Owned by the District (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), Security Procedures (5 ILCS 120/2(c)(8), Establishment of Reserves or Settlement of Claims as provided in Local Government and Governmental Employees Tort Immunity Act (5 ILCS 120/2(c)(12), and Discussion of Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

15. ACTION ITEMS AFTER CLOSED SESSION

**A. Motion to Approve 2019-2022 Collective Bargaining Agreement between the Harlem Board of Education and Harlem Federation of Teachers**  
**1<sup>st</sup> J. Berogan 2<sup>nd</sup> S. Berogan**  
**Barger, S. Berogan, Sterling, Meister, J. Berogan, Meeks – 6 ayes**  
**Motion carried**

16. **Motion to adjourn**  
**1<sup>st</sup> J. Berogan 2<sup>nd</sup> Meeks**  
**All aye**  
**Motion carried.**

The meeting adjourned at 7:22 p.m.

Respectfully submitted,  
Kris Arduino,  
Recording Secretary

ATTEST:

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

Dated: 8-19-19