



Harlem Administration Center, 8605 North Second St., Machesney Park, IL 61115  
(815) 654-4500  
[www.harlem122.org](http://www.harlem122.org)

### **District Mission**

**The Mission of the Harlem Consolidated School District, as a vital part of the community, is to help diverse learners realize their unlimited potential by providing an educational program dedicated to academic excellence and the development of strong character in a safe and respectful learning environment.**

## **Board of Education Minutes of Regular Board Meeting Of June 10, 2019**

---

A Regular Meeting of the Board of Education of Harlem Consolidated School District was held Monday, June 10, 2019, beginning at 6:00 PM in the Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115.

1. Call to Order of Regular Board meeting at 6:00 p.m. by President Larry Barger
2. Roll Call  
Sue Berogan, Melissa Wenger, Michael Sterling, Rich Meister, Jill Berogan, Evelyn Meeks, Larry Barger

**Other Attendees:**

Kris Arduino, Recording Secretary  
Dr. Julie Morris, Superintendent  
Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction  
Josh Aurand, Assistant Superintendent for Business & Operations  
Scott Rollinson, Assistant Superintendent for Human Resources

3. Pledge of Allegiance led by Maple Elementary students: Madison Juhlin, Urso Rajak, Camdyn Hataway, Brynley Hataway, Emma Heinekamp, Makenna Graves, Malania Sharp, Ethan Sirio, Kaiden Morhardt, Grayson Engle, Parker Sebright, Hunter Smith, Naomi Hess, Maddison Ortega, Masterpiece Bailey, Syllas Jochims, Hazel Drawyer, Olivia Migliore, Jayse Appleby, Laniyah, Embrey, Emarosa Rivera, Fernando Rivera, Willow Bennett, Oliver Sheley, Gregory Richter, Gannon Gray, Bryson Walls, Mason Sipe, Aryia Ranger, River Thompson, Kiya Epperson, Gage Carter, Kora Milo, Braylen Bauer  
Presenter: Tammy Poole, Maple Elementary Principal
4. Approval of Agenda  
Motion to approve Agenda  
1<sup>st</sup> S. Berogan 2<sup>nd</sup> J Berogan  
Wenger, Sterling, Meister, J. Berogan, Meeks, Barger, S. Berogan – 7 ayes  
Motion carried
5. Motion to approve Regular and Closed Minutes of May 28, 2019  
1<sup>st</sup> Meister 2<sup>nd</sup> S. Berogan  
Sterling, Meister, J. Berogan, Meeks, Barger, S. Berogan, Wenger – 7 ayes  
Motion carried
6. Motion to approve Regular and Closed Minutes of May 29, 2019  
1<sup>st</sup> J. Berogan 2<sup>nd</sup> M., Sterling  
Meister, J. Berogan, Meeks, Barger, S. Berogan, Wenger, Sterling – 7 ayes  
Motion carried
7. Awards and Recognition presented by Jason Blume, Director of Stakeholder Engagement
8. Comments from the Community - none
9. Approval of Bills
  - A. Payables Summary
  - B. Voided Checks
  - C. Payroll Voucher(s)
  - D. Accounts Payable Warrants  
Mr. Aurand reviewed by fund for a total of 3,509,417.04 in expenditures  
No questions  
Motion to approve bills  
1<sup>st</sup> S. Berogan 2<sup>nd</sup> Wenger  
J. Berogan, Meeks. Barger, S. Berogan, Wenger, Sterling, Meister – 7 ayes  
Motion carried
10. Communications and Committee Reports
  - A. Larry Barger, President
    - Thanked the Maple students and Mrs. Poole for leading the Pledge
    - 1. Board Monitoring Report: May 28, 2019  
7 returned all satisfactory
    - 2. Next Regular Board Meeting: Monday, **July 15, 2019** at 6:00 p.m.

3. Next Policy Committee meeting: Monday, June 17, 2019 at 6:00 p.m.

- Thanked everyone for attending the work session with Laura Martinez on May 29

B. Sue Berogan, Vice President

- Thanked the pledge students and Mrs. Poole
- Attended the Starting Right and thought it was a good session
- Noted that she missed Business Services due to illness
- Noted the beautiful student artwork on display

1. Next Business Services Committee meeting: Wednesday, July 10, 2019 at 6:00 p.m.

C. Evelyn Meeks, Secretary

- Wished everyone a good evening
- Thanked Mrs. Poole and the Maple pledge students
- Attended the retirement breakfast last Tuesday at the High School honoring four retirees

D. Melissa Wenger

- Thanked Mrs. Poole and the Maple students for leading the Pledge and also thanked the parents for bringing them
- Attended the Starting Right session and appreciated the IASB representative staying until 10:00 p.m. that evening

1. Next Education Committee meeting: Wednesday, June 19, 2019 at 6:00 p.m.

- Noted that she will not be in attendance

E. Michael Sterling

- Attended the Starting Right session and found it to be very informational
- Attended the Business Services meeting on June 5 and the next meeting is July 10. He can attend the Education Committee for quorum if needed

F. Jill Berogan

- Thanked the Maple students and Mrs. Poole for leading the Pledge
- Attended the Starting Right training and appreciated learning more about each other

G. Rich Meister

- Thanked Mrs. Poole and all the other teachers that helped with the students
- Attended the Starting Right meeting and found it to be educational

11. Administrative Reports

A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

1. Recommendation to approve Student Travel Request(s): Dance team for July trip to travel to Iowa for a training

B. Joshua Aurand, Assistant Superintendent for Business & Operations

1. Recommendation to approve Resolution Declaring Surplus Property and Authorizing Disposal of Property: Harlem Administration Center, Maple Elementary, Food Service department and Technology Department
2. Recommendation to approve Facility Request(s): Northern Illinois Spartans for Youth Football
3. Recommendation to approve an agreement with Edgenuity for three years (3) at a total cost of \$107,200 which is a teaching tool for credit recovery
4. Recommendation to approve an Independent Contractor Agreement with Lynn Liston, as an Infant Mental Health Consultant, to provide consultation and training to Parent Educators, Program Leadership and Families for the FY20 school year at \$125 an hour, not to exceed \$10,000
5. Recommendation to renew an agreement with ELLevation Education for FY20 to provide additional instructional tools to enhance and support our English Learners (EL) for a total cost of \$6,000, last year it was \$17,800 paid for out of Title III Grant funds
6. Recommendation to approve Compensation Agreement with Gallagher (formerly Williams-Manny) for FY20 school year for brokerage services for one year, at the rate of \$10,300 for the Package/Liability Policy and \$19,700 for the Workers Compensation Policy, a total cost of \$30,000 which was decreased by \$5,000 from last year. We are in a coop with 166 other Districts.
7. Recommendation to award bid to Currie Motors to purchase a new Food Service box truck for a cost of \$36,993.00, with receiving three different bids. The lift will be priced separately from a different company.
8. Recommendation to award bid to Midwest Educational Furnishings to purchase and install cafeteria tables at Rock Cut Elementary for a total cost of \$56,777.04, we are recommending demo and install for this also
9. Recommendation to approve Resolution to Transfer \$350,000 from the Transportation Fund to the Operations and Maintenance Fund, as reviewed in the Public Hearing at 5:40 with no questions or comments from the public
10. Recommendation to approve Resolution to Transfer \$350,000 from the Education Fund to the Operations and Maintenance Fund as reviewed in the Public Hearing at 5:40 with no questions or comments from the public
11. Recommendation to approve an agreement with Incident IQ to provide a Help Desk and Asset Management Software for a three (3) year contract at a total cost of \$41,056.11
12. Recommendation to approve an agreement with Vertiv Corporation for Liebert Battery Backup capacitor and fan replacement for a total of \$3,760.00 not bringing the maintenance agreement for \$14,000 for approval
13. Recommendation to accept March 2019 Treasurer's Report

C. Scott Rollinson, Assistant Superintendent for Human Resources

1. Personnel Agenda and Addendum

Mr. Rollinson reviewed as follows: Most items are due to the HH9 closing and people moving around. Recommending 33 transfers, 1 leave of absence, 19 employments, 8 employments for summer school, 3 sick leave bank requests, and reinstatement of the Business Education teacher as it exists right now at HH9 and we need to bring over to the high school next year.

Sue asked about the Addendum as to Lucas Bressler as one is for para at Loves Park during the school year and one is for summer school. This is a new employment.

2. Informational: Resignations

A total of 11 resignations since the last meeting and we are removing Michael Dienslake as he is not resigning

D. Dr. Julie Morris, Superintendent

12. Consent Agenda

A. Approve Personnel Agenda & Addendum

B. Approve Student Travel Request(s)

C. Approve Facility Request(s)

Motion to approve Consent agenda items A, B and C with the change on the Personnel Agenda

1<sup>st</sup> S. Berogan 2<sup>nd</sup> Wenger

Meeks, Barger, S. Berogan, Wenger, Sterling, Meister, J. Berogan – 7 ayes

Motion carried

13. ACTION ITEMS

A. Motion to Approve Resolution Declaring Surplus Property

1<sup>st</sup> S. Berogan 2<sup>nd</sup> Wenger

Barger, S. Berogan, Wenger, Sterling, Meister, J. Berogan, Meeks – 7 ayes

Motion carried

B. Motion to Approve an agreement with Edgenuity for three years (3) at a total cost of \$107,200

1<sup>st</sup> Sterling 2<sup>nd</sup> S. Berogan

S. Berogan, Wenger, Sterling, Meister, J. Berogan, Meeks, Barger – 7 ayes

Motion carried

C. Motion to Approve an Independent Contractor Agreement with Lynn Liston, as an Infant Mental Health Consultant, to provide consultation and training to Parent Educators, Program Leadership and Families for the FY20 school year at \$125 an hour, not to exceed \$10,000

1<sup>st</sup> J. Berogan 2<sup>nd</sup> S. Berogan

Wenger, Sterling, Meister, J. Berogan, Meeks, Barger, S. Berogan – 7 ayes

Motion carried

D. Approve renewal of an agreement with ELLevation Education for FY20 to provide additional instructional tools to enhance and support our English Learners (EL) for a total cost of \$6,000

- 1<sup>st</sup> J. Berogan 2<sup>nd</sup> Wenger  
Sterling, Meister, J. Berogan, Meeks, Barger, S. Berogan, Wenger
- E. Motion to Approve the Compensation Agreement with Gallagher (formerly Williams-Manny) for brokerage services for one year at the rate of \$10,300 for the Package/Liability Policy and \$19,700 for the Workers Compensation Policy, a total cost of \$30,000  
1<sup>st</sup> S. Berogan 2<sup>nd</sup> Wenger  
Meister, J. Berogan, Meeks, Barger, S. Berogan, Wenger, Sterling – 7 ayes  
Motion carried
- F. Motion to Approve the award bid to Currie Motors to purchase a new Food Service box truck for a cost of \$36,993.00  
1<sup>st</sup> J. Berogan 2<sup>nd</sup> S. Berogan  
J. Berogan, Meeks, Barger, S. Berogan, Wenger, Sterling, Meister – 7 ayes  
Motion carried
- G. Motion to Approve the award bid to Midwest Educational Furnishings to purchase and install cafeteria tables at Rock Cut Elementary for a total cost of \$56,777.04 and adding in alternate 1 which is included in the price  
1<sup>st</sup> S. Berogan 2<sup>nd</sup> Wenger  
Meeks, Barger, S. Berogan, Wenger, Sterling, Meister, J. Berogan – 7 ayes  
Motion carried
- H. Motion to Approve Resolution to Transfer of \$350,000 from the Transportation Fund to the Operations and Maintenance Fund  
1<sup>st</sup> Sterling 2<sup>nd</sup> S. Berogan  
Barger, S. Berogan, Wenger, Sterling, Meister, J. Berogan, Meeks – 7 ayes  
Motion carried
- I. Motion to Approve Resolution to Transfer \$350,000 from the Education Fund to the Operations and Maintenance Fund  
1<sup>st</sup> Wenger 2<sup>nd</sup> Sterling  
S. Berogan, Wenger, Sterling, Meister, J. Berogan, Meeks, Barger – 7 ayes  
Motion carried
- J. Motion to Approve an agreement with Incident IQ to provide a Help Desk and Asset Management Software for a three (3) year contract at a total cost of \$41,056.11  
1<sup>st</sup> S. Berogan 2<sup>nd</sup> J. Berogan  
Wenger, Sterling, Meister, J. Berogan, Meeks, Barger. S. Berogan – 7 ayes  
Motion carried
- K. Motion to Approve an agreement with Vertiv Corporation for Liebert Battery Backup capacitor and fan replacement for a total of \$3,760.00  
1<sup>st</sup> S. Berogan 2<sup>nd</sup> Barger  
Sterling, Meister, J. Berogan, Meeks, Barger, S. Berogan, Wenger – 7 ayes  
Motion carried
- L. Motion to Approve acceptance of March 2019 Treasurer's Report  
1<sup>st</sup> Wenger 2<sup>nd</sup> Sterling  
Meister, J. Berogan, Meeks, Barger, S. Berogan, Wenger, Sterling – 7 ayes

Motion carried

14. Announcements and Discussion: none

Motion to go into closed session to discuss Student discipline

1<sup>st</sup> J. Berogan 2<sup>nd</sup> Wenger

J. Berogan, Meeks, Barger, S. Berogan, Wenger, Sterling, Meister – 7 ayes

Motion carried

*The Board went into closed session at 6:43 p.m. and returned to open session at 6:54 p.m.*

15. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Placement of Individual Students in Special Education Programs and Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Purchase or Lease of Real Property for the Use of the District (5 ILCS 120/2(c)(5), Setting of a Price for Sale or Lease of Property Owned by the District (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), Security Procedures (5 ILCS 120/2(c)(8), Establishment of Reserves or Settlement of Claims as provided in Local Government and Governmental Employees Tort Immunity Act (5 ILCS 120/2(c)(12), and Discussion of Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

16. ACTION ITEMS AFTER CLOSED SESSION

17. Consideration and Possible Action on Student Discipline 2018-2019-1

Motion to uphold the Hearing Officer's decision on Student Discipline 2018-2019 1 as discussed in closed session

1<sup>st</sup> S. Berogan 2<sup>nd</sup> Wenger

Barger, S. Berogan, Wenger, Sterling, Meister, J. Berogan, Meeks – 7 ayes

Motion carried

18. Motion to adjourn

1<sup>st</sup> S. Berogan 2<sup>nd</sup> J. Berogan

All voted aye, Motion carried

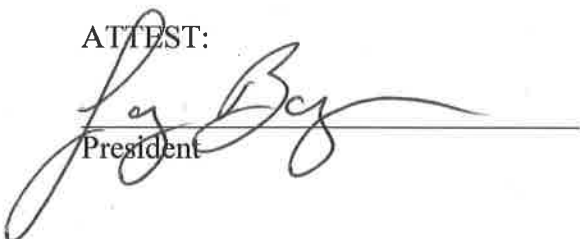
The meeting adjourned at 6:55 p.m.

Respectfully submitted,

Kris Arduino,

Recording Secretary

ATTEST:

  
President

Evelyn Meeks  
Secretary

Dated: 7-15-19