



Harlem Administration Center, 8605 North Second St., Machesney Park, IL 61115

(815) 654-4500

[www.harlem122.org](http://www.harlem122.org)

### **District Mission**

**The Mission of the Harlem Consolidated School District, as a vital part of the community, is to help diverse learners realize their unlimited potential by providing an educational program dedicated to academic excellence and the development of strong character in a safe and respectful learning environment.**

## **Board of Education Minutes of Special Meeting Of June 24, 2019**

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A Special meeting of the Board of Education of Harlem Consolidated School District was held Monday, June 24, 2019, beginning at 6:00 PM in the Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115.

1. CALL TO ORDER by President Larry Barger at 6:00 p.m.
2. ROLL CALL (Board Members and Other Attendees)  
Board members: Larry Barger, Sue Berogan, Melissa Wenger, Mike Sterling, Rich Meister, Jill Berogan, Evelyn Meeks

Other Attendees:

Kris Arduino, Recording Secretary

Dr. Julie Morris, Superintendent

Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

Josh Aurand, Assistant Superintendent for Business & Operations

Scott Rollinson, Assistant Superintendent for Human Resources – not in attendance

3. Pledge of Allegiance led by Larry Barger
4. Approval of Agenda
  - Motion to approve agenda with no changes**
  - 1<sup>st</sup> Wenger 2<sup>nd</sup> S Berogan**
  - S. Berogan, Wenger, Sterling, Meister, J. Berogan, Meeks, Barger – 7 ayes**
  - Motion carried**
5. Approval of Bills
  - A. Payables Summary
  - B. Voided Checks
  - C. Payroll Vouchers
  - D. Accounts Payable Warrants
    - Total Expenditures \$ 3,660,504.71
    - Mr. Aurand reviewed expenditure totals by Fund
    - No questions
    - Motion to approve bills**
    - 1<sup>st</sup> S. Berogan, 2<sup>nd</sup> Wenger**
    - Wenger, Sterling, Meister, J. Berogan, Meeks, Barger, S. Berogan – 7 ayes**
    - Motion carried**
6. Comments from the Community - none
7. Administrative Reports:
  - A. Josh Aurand, Assistant Superintendent for Business & Operations
    1. Recommendation to approve update of Policy 4:60 (Purchases and Contracts) for First Reading
      - He noted that sometimes when adopting Press Recommendations we overlook custom wording which is the case in this policy.
      - Sets out any contracts under \$2,500 can be approved by Josh or Julie and then to the Business Services committee which has been done for five years. The custom wording was eliminated in 2017.
      - No questions asked
    2. Recommendation to approve update of Policy 4:80 - (Capital Assets) for First Reading
      - Same as above the custom wording was inadvertently left out of the Press Adoption.
      - Sets out capital asset wording because the threshold is \$5,000 to capitalize and depreciate some item. Press did not include that but the District has this limit stated in the audit. This has been the practice for the past eleven years.
  - B. Scott Rollinson, Assistant Superintendent for Human Resources (Julie presenting in his absence)
    1. Personnel Agenda and Addendum (no Addendum)
      - 14 Transfers (mostly related to the 9<sup>th</sup> grade campus, 3 Leaves of Absence, 5 Employments and no sick bank
    2. Resignations

1 since the last meeting

**Motion to approve the Personnel Agenda, with no Addendum**

**1<sup>st</sup> Wenger 2<sup>nd</sup> S. Berogan**

**Sterling, Meister, J. Berogan, Meeks, Barger, S. Berogan, Wenger – 7**

**ayes**

**Motion carried**

8. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Placement of Individual Students in Special Education Programs and Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Purchase or Lease of Real Property for the Use of the District (5 ILCS 120/2(c)(5), Setting of a Price for Sale or Lease of Property Owned by the District (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), Security Procedures (5 ILCS 120/2(c)(8), Establishment of Reserves or Settlement of Claims as provided in Local Government and Governmental Employees Tort Immunity Act (5 ILCS 120/2(c)(12), and Discussion of Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

**Motion to go into executive session to discuss Employment of Personnel, Negotiations, and Pending Litigation.**

**1<sup>st</sup> Sterling 2<sup>nd</sup> Wenger**

**Meister, J. Berogan, Meeks, Barger, S. Berogan, Wenger, Sterling – 7 ayes**

**Motion carried**

*The Board went into closed session at 6:11 p.m.*

9. Action Items

**A. Motion to Approve Recommended Policy 4:60 for First Reading**

**1<sup>st</sup> S. Berogan 2<sup>nd</sup> Wenger**

**Barger, S. Berogan, Wenger, Sterling, Meister, J. Berogan, Meeks – 7 ayes**

**Motion carried**

**B. Motion to Approve Recommended Policy 4:80 for First Reading**

**1<sup>st</sup> J. Berogan 2<sup>nd</sup> S. Berogan**

**S. Berogan Wenger, Sterling, Meister, J. Berogan, Meeks, Barger – 7 ayes**

**Motion carried**

10. ACTION ITEMS AFTER CLOSED SESSION

**A. Motion to approve the administrative recommendation to appoint Melissa Yuska as Windsor Elementary Principal**

**1<sup>st</sup> J. Berogan 2<sup>nd</sup> Meeks**

**Wenger, Sterling, Meister, J. Berogan, Meeks, Barger, S. Berogan – 7 ayes**

**Motion carried**

**B. Motion to approve the administrative recommendation to appoint Rebecca Hoffman as Athletic Director**

**1<sup>st</sup> J. Berogan 2<sup>nd</sup> Meeks**

**Sterling, Meister, J. Berogan, Meeks, Barger, S. Berogan, Wenger – 7 ayes**

**Motion carried**

11. Adjournment

**Motion to adjourn at 7:30 p.m.**

**1<sup>st</sup> S. Berogan 2<sup>nd</sup> Sterling**

**All aye, Motion carried**


The meeting adjourned at 7:30 p.m.

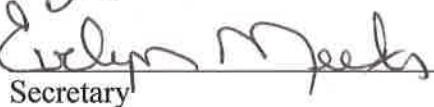
Respectfully submitted,

Kris Arduino,

Recording Secretary

ATTEST:

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

Dated: 7-15-19