



Harlem Administration Center, 8605 North Second St., Machesney Park, IL 61115
(815) 654-4500
www.harlem122.org

District Mission

The Mission of the Harlem Consolidated School District, as a vital part of the community, is to help diverse learners realize their unlimited potential by providing an educational program dedicated to academic excellence and the development of strong character in a safe and respectful learning environment.

Board of Education Minutes of Regular Board Meeting Of May 28, 2019

A Regular Meeting of the Board of Education of Harlem Consolidated School District was held Tuesday, May 28, 2019, beginning at 6:00 PM in the Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115.

1. Call to Order of Regular Board meeting at 6:00 p.m. by President Larry Barger
2. Roll Call
Larry Barger, Sue Berogan, Melissa Wenger, Michael Sterling, Rich Meister, Jill Berogan, Evelyn Meeks

Other Attendees:

Kris Arduino, Recording Secretary

Dr. Julie Morris, Superintendent

Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

Josh Aurand, Assistant Superintendent for Business & Operations

Scott Rollinson, Assistant Superintendent for Human Resources

3. Pledge of Allegiance led by Machesney Park Elementary students: Nejla Botic, Anthony Rodriguez, Jeffery Wibbons, Avery Cline, Ava Castillo, Jazylyn Davidson, Zach Hall, Kaylin McGough, Eleanor Dornink, Brayland Carpenter, Enjoli Jimenez, Kenneth Wilson, Evan Ecker, Paris Claiborne, Nathaniel Bade
Presenter: Abigail Edwards, Machesney Park Elementary Principal
4. Approval of Agenda
Changes: No Facility Requests 10(A)(1) and No Student Travel 10(B)(2) Consent Agenda items respectively, 11 (B) or (C)
Motion to approve Agenda with changes as noted
1st S. Berogan 2nd Michael Sterling
S. Berogan, Wenger, Sterling, Meister, J. Berogan, Meeks, Barger – 7 ayes
Motion carried
5. **Motion to approve Regular Minutes of May 13, 2019**
1st Wenger 2nd Sterling
Wenger, Sterling, Meister, J. Berogan, Meeks, Barger, S. Berogan – 7 ayes
Motion carried
6. Awards and Recognition presented by Jason Blume, Director of Stakeholder Engagement
 - A. High School Girls' Track – State qualifiers
Presenter: Jason Blume, Director of Stakeholder Engagement
 - B. Ticomix and Aprtris
Presenter: Lisa Clark, Loves Park Principal & Jason Blume, Director of Stakeholder Engagement
Mr. Tim Ancona, CEO and Mr. Mike Roberts, Director of Marketing both appearing. Mrs. Castillo noted the partnership started four years ago. They reached out to her to see if they could help families with Christmas. Four families were sponsored the first year. This past year they provided 100 pounds or more in snacks, 60 pair of shoes for kids.
7. Comments from the Community - none
8. Approval of Bills
 - A. Payables Summary \$ 638,248.01
 - B. Voided Checks
 - C. Payroll Voucher(s) \$2,883,715.30
 - D. Accounts Payable Warrants \$3,521,963.31
Mr. Aurand reviewed total expenditures by fund in the sum of \$3,521,963.31
No questions
Motion to approve bills
1st Sterling 2nd Wenger
Sterling, Meister, J. Berogan, Meeks, Barger, S. Berogan, Wenger – 7 ayes
Motion carried
9. Communications and Committee Reports
 - A. Larry Barger, President

- Thanked Tim and Mike from Ticomix Aprtris noting his appreciation
 - Congratulated the Girls' Track Team and thought the video was great
1. Board Monitoring Report: May 13, 2019
All seven turned in as satisfactory
 2. Next Regular Board Meeting: Monday, June 10, 2019 at 6:00 p.m. with a public hearing at 5:40 p.m. for transfers
 3. Note: IASB Board Starting Right Session (Closed): May 29, 2019 at 7:00 p.m.
 4. Next Policy Committee meeting: Monday, June 17, 2019 at 6:00 p.m.
 - Graduation on Saturday was a lot of fun and there was much excitement with one back flip
- B. Sue Berogan, Vice President
- Thanked Mrs. Edwards for bringing the Pledge students
 - Thanked Mike and Tim from Aprtris formerly Ticomix, they are great to work with; noting that the 60 pair of shoes is incredible;
 - Attended the Celebration of Machesney Arts Talent Show & Open Mic;
 - Attended "Her Story"
 - Attended Graduation
 - Congratulated the Girls' Track Team
1. Next Business Services Committee meeting: Wednesday, June 5, 2019 at 6:00 p.m.
- C. Evelyn Meeks, Secretary
- Wished everyone a good evening;
 - Thanked Machesney Park students for leading the Pledge and thanked Mrs. Edwards;
 - Congratulated the Girls' Track Team, noting their success was great;
 - Thanked Ticomix and Aprtris, Mike and Tim for the generosity for kids;
 - Noted the great student artwork on display in the Boardroom;
 - Noted on May 15 she attended the cupcake wars and hers was red velvet zoo and they were delicious;
 - Noted on May 15 she attended "Her Story" and thanked Jeremy and the seven students as it was a wonderful performance;
 - Noted on May 16 she attended the Machesney Park Talent and Open Mic show which was wonderful
 - Noted that graduation was awesome and thanked everyone for helping her get from side to side to hand out diplomas to students
 - Wished the Class of 2019 a successful future
- D. Melissa Wenger
- Thanked Mrs. Edwards and her students for leading the Pledge;
 - She was not able to make the Talent Show or Her Story and she apologized for missing those events;
 - Congratulated the Girls' Track Team, noting all sports are having more and more success;

- Thanked Tim and Mike at Aptris for their generous gifts to Loves Park School as it is beyond commendable. Possibly would could take pictures of the donated items;
- Noted she attended graduation and her first and oldest niece graduated this year; thanking everyone for all the behind scenes work
- Congratulated the 2019 Graduates

1. Next Education Committee meeting: Wednesday, June 19, 2019 at 6:00 p.m.
She noted she will not be attending

E. Michael Sterling

- Noted he attended Ralston's event and it was great;
- Thanked Mike and Tim from Aptris for their donations as well as the relationship that the school administration has fostered with them in a partnership;
- Noted he will attend the Business Services meeting on June 5
- Attended Graduation

F. Jill Berogan

- Congratulations to the Girls' Track Team for their success
- Thanked the pledge students;
- Thanked Mike and Tim from Aptris and it is humbling that we have business like this that will help
- Attended "Her Story" and it was wonderful and it was wonderful to see that the students are successful;
- Noted that Graduation was a new experience noting it was great

G. Rich Meister

- Thanked Mrs. Edwards for bringing the students in to lead the pledge;
- Congratulated to the Girls' Track Team for their accomplishments
- Thanked Mike, Tim and Mason from Aptris for all their donations
- Attended Graduation and noted it was awesome and a great experience

10. Administrative Reports

A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

1. Recommendation to approve Student Travel Request(s) - none
2. Recommendation to approve 2019-2020 District Calendar which includes the new Spring break and one less School Improvement Day
Sue asked if Spring break would align with Rockford. Dr. Erb noted no but does align with other area school districts on March 23. Rockford is earlier. Mrs. Wenger asked if anyone else received feedback on spring break. We tried to make the days work with Memorial Day. Dr. Morris noted that if we have an employee that has plans prior we will work with them.

She noted she will bring a waiver forward again as the State is requesting that waiver for the SIP days.

B. Joshua Aurand, Assistant Superintendent for Business & Operations

1. Recommendation to approve Resolution Declaring Surplus Property and Authorizing Disposal of Property at: HH9, Administration Center and Parker Center
2. Recommendation to approve Facility Request(s): none
3. Recommendation to approve "COPS - School Safety" Grant Application for a District match of up to \$25,000, which is a Dept. of Justice School Safety Grant. We applied for this in 2009 and received \$120,000 for the cameras at the high school and middle school. Since then we have made much progress in school safety items so we are applying again for this Grant. This would be for an elementary wide camera server and expansion of cameras
 - Conduction of a risk analysis through an independent contractor to assess threats and hazards in the District and purchase radios and cameras for schools in addition to what we currently have; providing additional ALICE training for staff, implementation of an Emergency Notification Systems for staff and secondary students
 - The District would need to match up to 25 % of the grant over two years, we are asking for \$100,000 and it is a federal grant

C. Scott Rollinson, Assistant Superintendent for Human Resources

1. Personnel Agenda and Addendum
 - 3 Transfers, 3 Leaves of Absence, 13 Employments, 45 people for ESY and another 22 employees for SAIL, 6 sick leave bank
2. Informational: Resignations
 - Accepted 11 resignations
3. Presentation of Third Quarter report
 - Educational support staff: total decrease of 1.219 FTE, down 1 paraeducator position and .5 secretarial position
 - New GPA at Olson Park and Machesney for a total decrease of FTE staff of - 1.219
 - 32 intermittent FMLA, 24 of which were on intermittent, and 14 employees were on medical leave who did not qualify for FMLA, with a total of 35 employees who left employee in 3rd quarter
 - Certified Special Ed staff we have 2 openings no change
 - Certified District Staff added one for FY19
 - Certified Elementary Staff no changes
 - Added 1 Technology specialist
 - No other changes for quarter 3

D. Dr. Julie Morris, Superintendent

1. Recommendation to approve the Resolution to amend the Intergovernmental Agreement between Harlem School District 122 and Career Education Associates of North Central Illinois (CEANCI)
 - There are two documents, one is a Resolution and Intergovernmental Agreement entered into in 1986 with no real changes. Nothing substantial is being changed but we are updating how practices are done now rather than years ago. There is no longer an executive to the Board and some changes to the structure. The Board

is made up of 9 school districts with the Superintendents sitting on the Board as well as Rock Valley College. There is a 1.8 million dollar grant and for employees we have a Director, Assistant to the Director and one other employee. There is no debt and it is a good process. The needs of the District are very different and we split things according to the number of students that are enrolled. All school boards are being asked to approve the changes in the Intergovernmental Agreement. We will then take to the CEANCI Board for final approval by 2/3rd's in order to approve it. She noted that we have a high enrollment in CEANCI.

The Harlem School District foods, family consumer science, the welding programs and we will be bringing more like the Pathway Programs.

2. Presentation of Stakeholder Department Third and Fourth Quarter Report
Presenter: Jason Blume, Director of Stakeholder Engagement

Donation highlights:

Donations for lunch account balances for students, 5 yards of dirt from Slabaugh for plants as a result of a grant received for pollinator projects; Marquette and Rock Cut received assistance from Harvest Bible of \$1,000 for their schools as they see fit;

Donation to the community from staff and students, raising over \$7,000 for a student that has cancer at the middle school

Noted that he is working on I Read Program with over 300 volunteers, Online Registration for New and Returning Students rolling this out last week with 551 people registering in the first six days, partnerships with HCC, Lion's Club and HSLD History Committee

Reported that there is growth in the communication channels with a little decrease in Around 122.

Jason recognized Michael Stanley for the graduation live streaming work he has done.

11. Consent Agenda

- A. Approve Personnel Agenda & Addendum
- B. Approve Student Travel Request(s) - none
- C. Approve Facility Request(s) - none

Motion to approve Consent Agenda Item A with Addendum

1st S Berogan 2nd Wenger

Meister, J. Berogan, Meeks, Barger, S. Berogan, Wenger, Sterling – 7 ayes

Motion carried

12. ACTION ITEMS

- A. **Motion to Approve Resolution Declaring Surplus Property**

1st S. Berogan 2nd Wenger

J. Berogan, Meeks, Barger, S. Berogan, Wenger, Sterling, Meister – 7 ayes

Motion carried

- B. **Motion to Approve 2019-2020 District Calendar**

1st Barger 2nd Wenger

**Barger, S. Berogan, Wenger, Sterling, Meister, J. Berogan, Meeks – 7 ayes
Motion carried**

C. Motion to Approve "COPS - School Safety" Grant Application for a District match of up to \$25,000

1st S. Berogan 2nd Sterling

**Wenger, Sterling, Meister, J. Berogan, Meeks, Barger, S. Berogan – 7 ayes
Motion carried**

D. Motion to Approve the Resolution to amend the Intergovernmental Agreement between Harlem School District 122 and Career Education Associates of North Central Illinois (CEANCI)

1st S. Berogan 2nd J. Berogan

**Wenger, Sterling, Meister, J. Berogan, Meeks, Barger, S. Berogan – 7 ayes
Motion carried**

13. Announcements and Discussion: none
NO CLOSED SESSION

14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Placement of Individual Students in Special Education Programs and Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Purchase or Lease of Real Property for the Use of the District (5 ILCS 120/2(c)(5), Setting of a Price for Sale or Lease of Property Owned by the District (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), Security Procedures (5 ILCS 120/2(c)(8), Establishment of Reserves or Settlement of Claims as provided in Local Government and Governmental Employees Tort Immunity Act (5 ILCS 120/2(c)(12), and Discussion of Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

15. ACTION ITEMS AFTER CLOSED SESSION

16. **Motion to adjourn**

1st Wenger 2nd S. Berogan

All aye

Motion carried

The meeting adjourned at 7:20 p.m.

Respectfully submitted,
Kris Arduino,
Recording Secretary

ATTEST:



President

Evelyn Meeks
Secretary

Dated: 6-10-19