



Harlem Administration Center, 8605 North Second St., Machesney Park, IL 61115
(815) 654-4500
www.harlem122.org

District Mission

The Mission of the Harlem Consolidated School District, as a vital part of the community, is to help diverse learners realize their unlimited potential by providing an educational program dedicated to academic excellence and the development of strong character in a safe and respectful learning environment.

Board of Education Minutes of Regular Board Meeting May 13, 2019

A Regular Meeting of the Board of Education of Harlem Consolidated School District was held Monday, May 13, 2019, beginning at 6:00 PM in the Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115.

1. Call to Order of Regular Board meeting at 6:00 p.m. by President Larry Barger
2. Roll Call
Larry Barger, Sue Berogan, Melissa Wenger, Michael Sterling, Rich Meister, Jill Berogan, Evelyn Meeks

Other Attendees:

Kris Arduino, Recording Secretary

Dr. Julie Morris, Superintendent

Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

Josh Aurand, Assistant Superintendent for Business & Operations

Scott Rollinson, Assistant Superintendent for Human Resources

3. Pledge of Allegiance led by Olson Park Elementary students: Olson Park's 5th & 6th Grade Championship Girls' Basketball Team

Megan Christiansen

Ava Fitzsimmons

Olivia Schuld

Allison Roberts

Presenter: Dee Dee Johnson, Olson Park Elementary Principal

4. Approval of Agenda – Changes: No facility requests (10)(B)(2) and Consent Agenda Item 11(C)

Motion to approve Agenda with changes as noted

1st Sterling 2nd Wenger

Barger, S. Berogan, Wenger, Sterling, Meister, J Berogan, Meeks – 7 ayes

Motion carried

5. **Motion to approve Organizational and Closed Meeting Minutes**

1st Berogan 2nd Wenger

Wenger, Sterling, Meister, J. Berogan, Meeks, Barger, S. Berogan – 7 ayes

Motion carried

6. Awards and Recognition presented by Jason Blume, Director of Stakeholder Engagement

A. Harlem Middle School Science Olympiad Team

Presenter: Jason Blume, Director of Stakeholder Engagement

B. Harlem High School Science Olympiad Team

Presenter: Jason Blume, Director of Stakeholder Engagement

Bowling team took first and in Allison Roberts received 5th place at State

7. Comments from the Community

none

8. Approval of Bills

A. Payables Summary \$ 543,719.10

B. Voided Checks

C. Payroll Voucher(s) \$2,724,832.18

D. Accounts Payable Warrants

\$3,268,551.28

Mr. Aurand reviewed the expenditure totals by fund in the sum of \$3,268,551.28

Motion to approve bills

1st S Berogan 2nd Wenger

Sterling, Meister, J. Berogan, Meeks, Barger, S. Berogan-abstain, Wenger –

6 ayes, 1 abstain

Motion carried

9. Communications and Committee Reports

A. Larry Barger, President

Thanked the pledge students

Congratulated all the athletes

Congratulated the science Olympiad students

1. Board Monitoring Report: April 29, 2019
2 turned in satisfactory
2. Next Regular Board Meeting: Tuesday, May 28, 2019 at 6:00 p.m.
3. Note: IASB Board Right Start Session (Closed): May 29, 2019 at 5:30 p.m.
4. Next Policy Committee meeting: Monday, June 17, 2019 at 6:00 p.m.
5. Recommendation to approve 2019-2020 Board Committees
6. Recommendation to approve First Reading of Policy Updates from April 15, 2019 Policy Committee Recommendations
7. Reminder of Graduation for Saturday, May 25 at 9:30 a.m.

B. Sue Berogan, Vice President

- Thanked the students for leading the Pledge
- Congratulated the athletes and science Olympiad students
- Attended a webinar for stress to foster students' well-being through IASB
- Reminded that Wednesday night at 7:00 p.m. "Her Story" will be presented at Harlem High School in the auditorium

1. Next Business Services Committee meeting: Wednesday, June 5, 2019 at 6:00 p.m.

C. Evelyn Meeks, Secretary

- Welcomed everyone to the meeting
- Noted the beautiful artwork on display in the board room
- Thanked the pledge students and Mrs. Johnson as well as the girls for their trophies
- Congratulated the athletes and science Olympiad teams
- Attended Staff Recognition banquet
- Noted she missed the Veteran's event and was so sorry she was not able to attend
- Looking forward to graduation and wished all students good luck

D. Melissa Wenger

- Thanked Mrs. Johnson and the pledge students and for their accomplishments
- Congratulated the science Olympiad teams noting that she is amazed at 60 participants
- Offered her apologies for missing the last Board meeting and thanked everyone for prayers for her son
- Congratulated Larry, Sue and Evelyn on the nominations for officers
- Welcomed Jill Berogan, Mike Sterling and Rich Meister to the Board team
- Noted that she attended the Staff Appreciation banquet

1. Next Education/Behavior Review Committee meeting: Wednesday, June 19, 2019 at 6:00 p.m. which she will miss

E. Michael Sterling

- Thanked Mrs. Johnson for the pledge students and congratulated the athletes and their trophies
- Congratulated the science Olympiad students
- Excited to join Sue Berogan on serving on the Business Committee

F. Jill Berogan

- Congratulations to Mrs. Johnson and her students
- Congratulations to the science Olympiad students
- Attended the Staff Recognition Banquet and it was great to see people and feel welcome

G. Rich Meister

- Thanked Mrs. Johnson for bringing the pledge students, noting her amazing young bowler and the other accomplishments that the athletes brought forward
- Congratulated the science Olympiad teams

10. Administrative Reports

A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

1. Recommendation to approve Student Travel Request(s): Overnight Boys' Track team for the State Meet

2. Presentation of 2019-2020 District Calendar

She noted that typically this is done in the Fall but because of changes in legislation it has taken a lot longer. The State has still not accepted school calendars at this time. She shared a calendar with all staff and asked for feedback; reviewed the feedback and there is no additional feedback other than what is on the memo.

Recommended changes: Spring break is changed to Last weekend in March 23-27; There was a request to have fewer School Improvement Days which we may bank the time over 300 minutes. So we have changed School Improvement from 4 days to 3 days. There were many comments regarding emergency days to build them in throughout the school year. We note that there is a financial impact to this and we are not building those in. The School Improvement Days are work days and we will continue not to use as emergency days. The calendar does reflect the end of school before Memorial Day as requested last year. We will continue the same start date to keep the semesters as even as possible. She will be asking for approval of the calendar at the next Board meeting. Sue Berogan asked about graduation being on the 23rd. Dr. Erb noted it is the same weekend as we share it with another district.

Dr. Morris noted that after all this time it is our understanding that the legislature will go back to what it was but we are not completely sure.

3. Proclamation and Recognition of Becoming a Trauma-Informed Community

This is a partnership with the Winnebago County Health Department. Lisa Clark, Loves Park Elementary Principal and Brock Morlan, Marquette Elementary Principal presenting. Ms. Clark welcomed all new Board members. Mr. Morlan noted that one of the things that was announced was that Senator Dick Durban talked about a childhood trauma taskforce. House Bill 443 recognizes the importance and effectiveness of trauma-informed care. May 15 is the Trauma informed awareness day. Ms. Clark noted that a couple of years ago we felt there was a need for more trauma informed practices and it has proven to be beneficial.

B. Joshua Aurand, Assistant Superintendent for Business & Operations

1. Recommendation to approve Resolution Declaring Surplus Property and Authorizing Disposal of Property: Harlem Administration Center, Parker, and Warehouse items
2. Recommendation to approve Facility Request(s): none
3. Recommendation to approve Meal Magic Subscription Agreement in the amount of \$9,705.00 through FY20
4. Recommendation to approve an agreement with Alpha Controls & Services to upgrade the HVAC software at Harlem Middle School for \$78,491.00 and at Donald C. Parker Early Education Center for \$30,787.00 noting that this is the only company in the area that does this software
5. Recommendation to approve an agreement with Public Health & Safety, Inc. for services related to the 2019 Asbestos Abatement Project at Loves Park Elementary for a cost of \$9,910.00 for an air sampling and removing galvanized pipe in the tunnel with asbestos insulation for design
6. Recommendation to approve the Life Safety amendments for Loves Park Elementary, Harlem Middle School, Olson Park and Donald C. Parker Early Education Center to include the asbestos removal, Head control unit, intercom replacement and control unit
7. Recommendation to approve an Independent Contractor Agreement with Speech Horizons, Inc. to provide private and parochial speech and language services for \$100.00 an hour up to 600 hours for the FY 20 school year paid by grant funds
8. Recommendation to approve an agreement with Barbara Olson Center of Hope from August 14, 2019 to October 25, 2019, for a total cost of \$6,630.00
9. Recommendation to approve an agreement with Nexant, Inc., as an agent for Commonwealth Edison Company to implement an Energy Efficiency Program for a cost of \$5,000.00
10. Recommendation to approve an agreement with Discipline Associates, LLC to provide staff training on Motivating and Managing Hard to Reach, Uninterested and Disruptive Students for a total cost of \$11,000

11. Recommendation to approve an agreement with Holian Asbestos Removal at Loves Park Elementary for a total cost of \$17,222.00
12. Recommendation to approve an agreement with Pro Com Systems for the purchase and installation of a new Notifire NFS-320 fire alarm panel at Donald C. Parker Early Education Center for a total of \$4,250.00
13. Recommendation to approve agreement with Audio Engineering, Inc. to provide and install a new microprocessor based school intercom system at Olson Park Elementary for a total cost of \$16,075.00.
14. Post-Issuance Tax Compliance Report
Provided by our bond counsel and everything is in compliance

C. Scott Rollinson, Assistant Superintendent for Human Resources

1. Personnel Agenda and Addendum

Reviewed: 7 Transfers, 2 Leaves of Absence, Eric Junco for a one-year unpaid leave of absence to finish his doctoral program; 8 Employments, 3 Employees using sick leave bank, one change of position an Elementary Literacy Specialist to an Elementary Math Interventionist position at Rock Cut and Windsor; 3 new positions, K Classroom Facilitator due to student need and 2 special education teachers at Harlem Middle School and an increase of the part-time social worker to go to 8/10ths

2. Informational: Resignations

8 resignations have been accepted since last meeting

D. Dr. Julie Morris, Superintendent

Shared that the Senior Awards had over \$2,600,000 awarded to seniors for scholarships

11. Consent Agenda

- A. Approve Personnel Agenda & Addendum
- B. Approve Student Travel Request(s)
- C. Approve Facility Request(s): none

Motion to approve Consent Agenda Items A with Addendum & B

1st Wenger 2nd Barger

Meister, J. Berogan, Meeks, Barger, S. Berogan, Wenger, Sterling – 7 ayes

Motion carried

12. ACTION ITEMS

A. **Motion to Approve 2019-2020 Board Committees**

1st Wenger 2nd S. Berogan

J. Berogan, Meeks, Barger, S. Berogan, Wenger, Sterling, Meister – 7 ayes

Motion carried

B. **Motion to Approve First Reading of Policy Updates from April 15, 2019**

Policy Committee Recommendations

1st S. Berogan 2nd Barger

Meeks, Barger, S. Berogan, Wenger, Sterling, Meister, J. Berogan – 7 ayes

Motion carried

- C. Motion to Approve Proclamation and Recognition of Becoming a Trauma-Informed Community**
1st J Berogan 2nd S. Berogan
Barger, S. Berogan, Wenger, Sterling, Meister, J. Berogan, Meeks – 7 ayes
Motion carried
- D. Motion to Approve Resolution Declaring Surplus Property and Authorizing Disposal of Property**
1st S. Berogan 2nd Sterling
S. Berogan, Wenger, Sterling, Meister, J. Berogan, Meeks, Barger – 7 ayes
Motion carried
- E. Motion to Approve Meal Magic Subscription Agreement in the amount of \$9,705.00 through FY20**
1st S. Berogan 2nd Barger
Wenger, Sterling, Meister, J. Berogan, Meeks, Barger, S. Berogan – 7 ayes
Motion carried
- F. Motion to Approve an agreement with Alpha Controls & Services to upgrade the HVAC software at Harlem Middle School for \$78,491.00 and at Donald C. Parker Early Education Center for \$30,787.00**
1st S. Berogan 2nd Meeks
Sterling, Meister, J. Berogan, Meeks, Barger, S. Berogan, Wenger – 7 ayes
Motion carried
- G. Motion to Approve an agreement with Public Health & Safety, Inc. for services related to 2019 Asbestos Abatement Project at Loves Park Elementary for a cost of \$9,910.00.**
1st Sterling 2nd Wenger
Meister, J. Berogan, Meeks, Barger, S. Berogan, Wenger, Sterling – 7 ayes
Motion carried
- H. Motion to Approve Life Safety amendments for Loves Park Elementary, Harlem Middle School, Olson Park and Donald C. Parker Early Education Center**
1st S. Berogan 2nd Meister
J. Berogan, Meeks, Barger, S. Berogan, Wenger Sterling, Meister – 7 ayes
Motion carried
- I. Motion to Approve an Independent Contractor Agreement with Speech Horizons, Inc. to provide private and parochial speech and language services for \$100.00 an hour up to 600 hours for the FY 20 school year.**
1st S. Berogan 2nd Wenger
Meeks, Barger, S. Berogan, Wenger, Sterling, Meister, J. Berogan – 7 ayes
Motion carried
- J. Motion to Approve an agreement with Barbara Olson Center of Hope from August 14, 2019 to October 25, 2019, for a total cost of \$6,630.00.**
1st S. Berogan 2nd J. Berogan
Barger, S. Berogan, Wenger, Sterling, Meister, J. Berogan, Meeks – 7 ayes

Motion carried

- K. Motion to Approve an agreement with Nexant, Inc., as an agent for Commonwealth Edison Company to implement an Energy Efficiency Program for a cost of \$5,000.00.**
1st S. Berogan 2nd Meeks
S. Berogan, Wenger, Sterling, Meister, J. Berogan, Meeks, Barger – 7 ayes
Motion carried

- L. Motion to Approve an agreement with Discipline Associates, LLC to provide staff training on Motivating and Managing Hard to Reach, Uninterested and Disruptive Students for a total cost of \$11,000.**
1st J. Berogan 2nd Meeks
Wenger, Sterling, Meister, J. Berogan, Meeks, Barger, S. Berogan – 7 ayes
Motion carried

- M. Motion to Approve an agreement with Holian Asbestos Removal at Loves Park Elementary for a total cost of \$17,222.00.**
1st S. Berogan 2nd Wenger
Sterling, Meister, J. Berogan, Meeks, Barger, S. Berogan, Wenger – 7 ayes
Motion carried

- N. Motion to Approve an agreement with Pro Com Systems for the purchase and installation of a new Notifire NFS-320 fire alarm panel at Donald C. Parker Early Education Center for a total of \$4,250.00**
1st S. Berogan 2nd J. Berogan
Meister, J. Berogan, Meeks, Barger, S. Berogan, Wenger, Sterling – 7 ayes
Motion carried

- O. Motion to approve an agreement with Audio Engineering, Inc. to provide and install a new microprocessor based school intercom system at Olson Park Elementary for a total cost of \$16,075.00.**
1st Meister 2nd S. Berogan
J. Berogan, Meeks, Barger, S. Berogan, Wenger, Sterling, Meister – 7 ayes
Motion carried

13. Announcements and Discussion: none
NO CLOSED SESSION

14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Placement of Individual Students in Special Education Programs and Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Purchase or Lease of Real Property for the Use of the District (5 ILCS 120/2(c)(5), Setting of a Price for Sale or Lease of Property Owned by the District (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), Security Procedures (5 ILCS 120/2(c)(8), Establishment of Reserves or Settlement of Claims as provided in Local Government and

Governmental Employees Tort Immunity Act (5 ILCS 120/2(c)12), and Discussion of Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)21).


15. ACTION ITEMS AFTER CLOSED SESSION


16. Motion to Adjourn
1st Wenger 2nd Meister
All Aye
Motion carried

The meeting adjourned at 7:36 p.m.

Respectfully submitted,
Kris Arduino,
Recording Secretary

ATTEST:



President


Secretary

Dated: 5/28/19