

Minutes of Organizational Meeting Of April 29, 2019

The Board of Education Harlem Consolidated School District # 122

A Regular & Organizational meeting of the Board of Education of Harlem Consolidated School District was held Monday, April 29, 2019, beginning at 6:00 PM in the Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115.

1. **CALL TO ORDER** by Vice President, Larry Barger in the absence of President, Melissa Wenger
2. **ROLL CALL** (Board Members and Other Attendees)
Larry Barger, Michael Sterling, Patti Lawrence, Sue Berogan, Evelyn Meeks
Absent: Melissa Wenger, Heather Kelley

Other Attendees:

Kris Arduino, Recording Secretary

Dr. Julie Morris, Superintendent

Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

Josh Aurand, Assistant Superintendent for Business & Operations

Scott Rollinson, Assistant Superintendent for Human Resources

3. **Pledge of Allegiance** - Ralston Elementary students: Lane Wedding, Leia Wedding, Maddie Jacobson, Natalie Abruzzo, Ivy Trias, Olivia Christiansen, Maddie Howell
Presenter: Christy Brown, Ralston Elementary Principal

4. **Approval of Agenda**
Changes: Delete Item 9(B)(3) no Addendum and 10 (C)
Organizational meeting delete Voting Items V and W
Motion to approve the amended agenda
1st Barger 2nd Berogan
Barger, Sterling, Lawrence, Berogan, Meeks – 5 ayes
Motion carried

5. **Approval of Meeting Minutes**
 - A. **Motion to approve April 8, 2018 Regular & Closed Minutes**
1st S. Brogan 2nd Sterling
Sterling, Lawrence, Berogan, Meeks, Barger – 5 ayes
Motion carried

6. **Awards and Recognition**
 - A. Patti Lawrence, Board Member 2005-2019
Presenter: Larry Barger, Board Vice President

7. Comments from the Community

none

8. Approval of Bills

A. Payables Summary

B. Voided Checks

C. Payroll Voucher(s)

D. Accounts Payable Warrant(s)

Mr. Josh reviewing

Total expenditure by fund in the sum of \$5,846,351.43

No Questions

Motion to approve bills

1st Sterling 2nd S. Berogan

Sterling, Lawrence, Berogan, Meeks, Barger – 5 ayes

Motion carried

E. Communications and Committee Reports

1. Melissa Wenger, President given by Larry Barger in her absence

a. Board Meeting Evaluation Report: April 8, 2019 meeting

All returned satisfactory

b. Next Regular Board meeting: Monday, May 13, 2019 at 6:00 p.m.

- Reminded the Staff Recognition Dinner at 6:00 p.m. on Thursday,
May 2 at Forest Hills Country Club

2. Larry Barger, Vice President

a. Next Education Committee meeting: Wednesday, June 19, 2019 at 6:00
p.m.

b. Thanked Patti for her dedicated years of service, and for all she has
done to help him

3. Heather Kelley, Past President given by Larry Barger in her absence

a. Next Policy Committee Meeting: Monday, June 17, 2019 at 6:00 p.m.

4. Michael Sterling

- Noted he attended the Ralston Fun Fair

- Thanked Patti for her years of service for 14 years

5. Patti Lawrence

a. Next Behavior Policy Review Committee meeting: tbd

- Noting she dedicated 14 years to representing the community and
children noting she wanted to make a difference, giving over 1,000
seniors their diplomas. Being a Board member is challenging and
is an honor to sit in the seat congratulating Jill, Michael and Rich.
She advised not to be afraid to ask questions.

- Thanked everyone for their years of service and dedication to the District

6. Sue Berogan

a. Next Business Services Committee meeting: Wednesday, May 8, 2019 at 6:00 p.m.

- Thanked Ralston students for leading the Pledge
- Thanked Patti for her years of service and for helping new Board members and her time and diligence on the Board with helping out with many things. Wished her good luck, noting she will be missed.

7. Evelyn Meeks

- Wished everyone a good evening
- Thanked the Ralston students for leading the Pledge
- Noted to Patti even through ups and downs she appreciates everything she did to help her going above and beyond for students. She will miss her serving on the Board and thanked her.

9. **Administrative Reports**

A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

1. Recommendation to approve Student Travel Request(s)

- Thanked Patti for her years of service
- 5 travels
- Atwood trip for Olson Park
- Girls' Track traveling to Eastern Illinois University dependent upon qualifying
- Middle School Track at East Peoria dependent upon qualifying
- Great America for Seniors only
- Tennis team to Arlington Heights dependent upon qualifying

B. Joshua Aurand, Assistant Superintendent for Business & Operations

1. Recommendation to approve Surplus Property Resolution

Harlem Middle School, Parker Center and Harlem Administration Center

2. Recommendation to approve Facilities Request(s): Rock Valley Mustang Club and Harlem Football

3. ~~Recommendation to approve Resolution Designating Approved Depository for FY20~~

C. Scott Rollinson, Assistant Superintendent for Human Resources

- Thanked the pledge students
- Thanked Patti for her years of service

1. Recommendation to Approve Personnel Agenda and Personnel Addendum

1 Leave of Absence, 4 Employments and 3 employees using Sick Leave
12 Resignations accepted since last meeting

2. Informational only: Resignations

D. Dr. Julie Morris, Superintendent

- Thanked Patti for years of service, noting many great things, some challenging, but appreciates everything she has done as a Board member
- 1. Freedom of Information Request dated January 15, 2019 from Nathan Mihelick of the Illinois Retired Teachers Association requesting names and addresses of any certified staff retiring for 2018-2019 and the District's Response dated April 11, 2019
- 2. Freedom of Information act requested dated April 11, 2019 from Norm Alpers requesting the names of 2019 retiring teachers and administrators and their school email addresses, and the District's response dated April 11, 2019

10. Consent Agenda

- A. Approve Student Travel Request(s)
- B. Approve Facility Request(s)
- C. Approve Personnel Agenda and Addendum
Motion to approve Consent Agenda items with no Addendum
1st Berogan 2nd Lawrence
Lawrence, Berogan, Meeks, Barger, Sterling – 5 ayes
Motion carried

11. Action Items

- A. **Motion to Approve Resolution Declaring Surplus Property**
1st Berogan 2nd Lawrence
Berogan, Meeks, Barger, Sterling, Lawrence – 5 ayes
Motion carried

12. Announcements and Discussion – none

- Motion to go into executive session to discuss Employment of Personnel**
1st Berogan 2nd Meeks
Meeks, Barger, Sterling, Lawrence, Berogan – 5 ayes
Motion carried

The Board went into executive session at 6:21 p.m. and returned to open at 7:09 p.m.

- 13. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Placement of Individual Students in Special Education Programs and Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Purchase or Lease of Real Property for the Use of the District (5 ILCS 120/2(c)(5), Setting of a Price for Sale or Lease of Property Owned by the District (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), Security Procedures (5 ILCS 120/2(c)(8), Establishment of Reserves or Settlement of Claims as provided in Local Government and

Governmental Employees Tort Immunity Act (5 ILCS 120/2(c)12), and Discussion of Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)21).

14. ACTION ITEMS AFTER CLOSED SESSION

A. Consideration and Possible Action in Employee Discipline # 2018-2019-2

Motion to uphold the administrative recommendation to terminate

Employee Discipline # 2018-2019-2, Mary Midkiff

1st Lawrence 2nd Barger

Barger, Sterling, Lawrence, Berogan, Meeks – 5 ayes

Motion carried

B. Consideration and possible action as to Employee Request 2018-2019-SR

Motion to approve the administrative recommendation for Employee

Sabbatical Leave 2018-2019 Bob Reaven

1st Lawrence 2nd Berogan

Sterling, Lawrence, Berogan, Meeks, Barger – 5 ayes

Motion carried

15. Motion to ADJOURN SINE DIE

1st Lawrence, 2nd Berogan

All in favor – 5 ayes

Motion carried

Adjourned Sine Die at 7:12 p.m.

16. ANNUAL ORGANIZATION MEETING OF THE BOARD

A. Call Organizational Meeting to Order by the Vice President, Larry Barger

B. Roll call: Michael Sterling, Sue Berogan, Evelyn Meeks, Larry Barger

Kris Arduino, Recording Secretary

Dr. Julie Morris, Superintendent

Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

Josh Aurand, Assistant Superintendent for Business & Operations

Scott Rollinson, Assistant Superintendent for Human Resources

C. Official Election Results Announced: Jill Berogan, Richard Meister, Michael Sterling

Presenter: Larry Barger, Vice President

D. OATH OF OFFICE given by Vice President Barger to newly elected Board members: Jill Berogan, Richard Meister, and Michael Sterling all new members seated as follows:

Barger, J. Berogan, Sterling, Meister, S. Berogan, E. Meeks –

Absent: Wenger

17. Election of Officers for a two-year term (Policy 2:110)

A. Nominations received and taken by Vice President for the Office of President and repeated three times

Sue Berogan nominated Larry Barger for President

1. As many as are in favor of Larry Barger for the Office of President say aye. As many as are not in favor of for the Office of President say no (none) The *ayes* have at (6): J Berogan, Mike Sterling, Richard Meister, Sue Berogan, Evelyn Meeks, Larry Barger

Larry Barger elected unanimously as President

- B. Nominations received and taken by the Newly Elected President for the Office of Vice-President and repeated three times

Larry Barger nominated Melissa Wenger, Jill Berogan nominated Sue Berogan

1. As many as are in favor of Melissa Wenger for the Office of Vice-President say aye: Larry Barger, Mike Sterling (2) As many as are in favor of Sue Berogan for the Office of Vice-President say aye: J Berogan, Richard Meister, Sue Berogan, Evelyn Meeks (4).

Sue Berogan elected by 4 votes as Vice President

- C. Nominations received and taken by the Newly Elected President for the Office of Secretary and repeated three time

Sue Berogan nominated Evelyn Meeks

1. As many as are in favor of Evelyn Meeks for the Office of Secretary say aye: Larry Barger, Jill Berogan, Mike Sterling, Richard Meister, Sue Berogan, Evelyn Meeks (6).

- D. Election of Officers closed

- E. Recording Secretary announced all new officers: Larry Barger, President, Sue Berogan, Vice President, Evelyn Meeks, Secretary

Mr. Barger asked if members would prefer to approve all action items as a block opposed to voting separately or if there are any that need to be voted on separately. No objections to voting on the items in block form.

18. Annual Organizational Meeting Action Items:

- A. Approve establishment of current Board Policies as Policies of the 2019-2020 Board until said Policies are changed by the Board
- B. Adopt Robert's Rules of Order, Newly Revised 11th Edition as a procedural guide pursuant to Board Policy 2:220.
- C. Approve Acknowledgement of Board Member Mandated Reporter Status
- D. Approve appointment of Joshua Aurand as District Treasurer
- E. Approve appointment of Due Process Hearings Officers - Norm Alpers, and Jim Miglin as a substitute
- F. Approve appointment of Expulsion Hearing Officer: Norm Alpers, and Jim Miglin as a substitute

- G. Approve appointment of Residency Hearing Officer: Norm Alpers, and Jim Miglin as a substitute
- H. Approve appointment of Norm Alpers as Food & Nutritional Hearings Officer and Jim Miglin as Substitute
- I. Approve appointment of Health Insurance Portability and Accountability Act of 1992 (HIPAA) Chief Privacy Officer, Assistant Superintendent for Human Resources
- J. Approve appointment of Illinois Municipal Retirement Fund (IMRF) Agent: Assistant Superintendent for Human Resources
- K. Approve appointment of Fair Labor Standards Act (FLSA) Compliance Official: Assistant Superintendent for Human Resources
- L. Approve appointment of Employer Equal Opportunity Commission (EEOC) Officer: Superintendent
- M. Approve appointment of Nondiscrimination Coordinator: Assistant Superintendent for Human Resources
- N. Approve appointment of District Complaint Managers: Assistant Superintendent for Business & Operations and Assistant Superintendent for Curriculum & Instruction
- O. Approve appointment of Appeals Officer for Free and Reduced Meals: Assistant Superintendent for Business & Operations
- P. Approve appointment of District Activity Accounts Manager: Assistant Superintendent for Business & Operations
- Q. Approve and adopt Policy 2:105 (Ethics and Gift Ban) Resolution in Compliance with the State Officials and Employees Ethics Act (5 ILCS 430/1-1 et seq.) as added by P.A. 93-615 and 93-617
- R. Approve Open Meetings Act (OMA) Officials: Julie Morris, Kris Arduino, Anna Sweeney
- S. Appoint Freedom Of Information Act (FOIA) Officials: Josh Aurand, Scott Rollinson, Kris Arduino, Anna Sweeney
- T. Approve 2019-2020 Board Meeting Dates and 2019-2020 Committee Meeting Dates
- U. Approve Resolution Authorizing Designated Depositories
- V. ~~Approve Resolution for Authorizing Disposal of Personal Property~~
- W. ~~Approve Sunday Facility Request~~

Motion to approve Annual Items A – U

1st Sterling 2nd S Berogan

J. Berogan, Sterling, Meister, S. Berogan, Meeks, Barger – 6 ayes

Motion carried

19. Announcements and Discussion

20. Adjournment

Motion to adjourn

1st S. Berogan 2nd Sterling

All voted aye

Motion carried

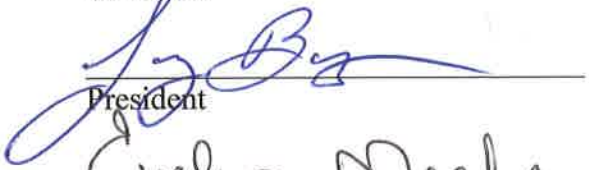
The meeting adjourned at 7:38 p.m.

Respectfully submitted,

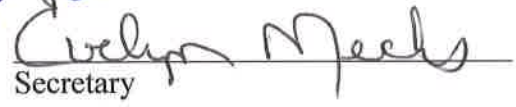
Kris Arduino,

Recording Secretary

ATTEST:



President



Secretary

Dated: _____