

# Minutes of Regular Board Meeting Of December 10, 2018

## The Board of Education Harlem Consolidated School District # 122

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A Regular meeting of the Board of Education of Harlem Consolidated School District was held Monday, December 10, 2018, beginning at 6:00 PM in the Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115.

1. CALL TO ORDER by President George Russell at 6:00 p.m.
2. ROLL CALL (Board Members and Other Attendees)  
George Russell, Melissa Wenger, Heather Kelley, Larry Barger, Patti Lawrence, Sue Berogan, Evelyn Meeks

Other Attendees:

Kris Arduino, Recording Secretary  
Dr. Julie Morris, Superintendent  
Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction  
Josh Aurand, Assistant Superintendent for Business & Operations  
Scott Rollinson, Assistant Superintendent for Human Resources

3. Pledge of Allegiance led by Ryan Reinecke Elementary students:  
Emily Harrington (4th), Ryan Pisanko (4th), Jacob Carmack (5th), Rylee Young (6th), McKinley Shoemaker (2nd), Mateo Perera (5th), Noah Skidmore (4th), Milana Josipovic (3rd), David Lisitza (2nd), Carson Schaefer (1st), Dononvan Agustin (1st), Gabriel Clark-Sanchez (4th), Garrett Baima (1st), Aysa Mausehund (3rd), Tommy Leese (3rd), Kaiden Caughlin (2nd), Bowe Tufte (6th)  
Presenter: Ryan Reinecke, Rock Cut Elementary Principal
4. **Approval of Agenda**  
**Motion to Approve Agenda with no changes**  
**1<sup>st</sup> Berogan 2<sup>nd</sup> Kelley**  
**Wenger, Kelley, Barger, Lawrence, Berogan, Meeks, Russell – 7 ayes**  
**Motion carried**
5. **Motion to approve Modified Regular Board Meeting Minutes of October 29, 2018**  
**1<sup>st</sup> Wenger 2<sup>nd</sup> Barger**  
**Kelley, Barger, Lawrence, Berogan, Meeks, Russell, Wenger – 7 ayes**  
**Motion carried**

**6. Motion to approve Regular Board Meeting Minutes of November 13, 2018**

**1<sup>st</sup> Berogan 2<sup>nd</sup> Wenger**

**Barger, Lawrence, Berogan, Meeks, Russell, Wenger, Kelley – 7 ayes**

**Motion carried**

7. Awards and Recognition presented by Jason Blume, Director of Stakeholder Engagement

8. Comments from the Community  
none

9. Approval of Bills

A. Payables Summary

B. Voided Checks \$1,798.12

C. Payroll Voucher(s) \$5,506,456.10

D. Accounts Payable Warrants 12,168,279.63

Mr. Aurand reviewed expenditures by fund totaling \$12,168,279.63

No questions asked

**Motion to approve Bills as reviewed**

**1<sup>st</sup> Kelley 2<sup>nd</sup> Wenger**

**Lawrence, Berogan-abstain, Meeks, Russell, Wenger, Barger – 6 ayes, 1 abstain**

**Motion carried**

10. Communications and Committee Reports

A. George Russell, President

1. Board Monitoring Report: November 13, 2018

5 reports were returned as satisfactory

2. Next Regular Board Meeting: Monday, January 14, 2019 at 6:00 p.m.

3. Next Policy Committee meeting: Monday, January 22, 2019 at 6:00 p.m.

4. Recommendation to destroy audio recordings more than 18 months old: March 2017 through May 2017

- Thanked the Rock Cut students for leading the Pledge of Allegiance
- Congratulated the Boys' Basketball team for the win over Hononegah
- Congratulated the Girls' and Boys' Bowling Teams winning their respective tournaments and the JV Team as well
- Attended the Tri Conference for the Illinois Association of School Board, and presented on Community Engagement with Jason Blume and Dr. Morris, with many approaching us to engage in how they can improve their engagement and thanked Mr. Blume and Dr. Morris for the privilege for doing this.
- Noted that this is his last Board meeting this evening as his wife has taken a position with Colorado Health System and he will be moving to Colorado.
- Read his letter of resignation, effective December 11, 2018 at noon.

- He graciously noted he was grateful to serve the District and wished all the best to the District
- He also distributed books "To Kill a Mockingbird" written about the Early 1930's, Depression Era, reading portions of Chapter 9

B. Melissa Wenger, Vice President

- Wished everyone a good evening
- Noted that she attended numerous games
- Congratulated the teams for taking first and JV made their bid for State
- Attended Tri-Conference, asked that it be noted that it will be listed on the January 14 Board meeting we will review the results noting that it was a very different delegate this year with the issues being discussed and she loved being a part of this
- Thanked George and wished him well

C. Evelyn Meeks, Secretary

- Wished everyone a good evening
- Thanked the rock Cut students for a great job leading the Pledge
- Attended the Tri Conference and noted her love of going to the book store to learn more about being a Board member
- Congratulated the Middle School and JV cheerleaders to each and every girl
- Wished George good luck and wished he and Stephanie the best
- Wished everyone a happy holiday looking forward to 2019

D. Heather Kelley, Past President

- Thanked the Rock Cut Rangers for leading the Pledge
- Attended Tri Conference noting she attended Approving Student Achievement and an afternoon class, Deep Equity Lens a Systemic Process which was very eye opening in terms of what happens in other districts
- Noted that she will miss George and the community is losing two great people in George and Stephanie Russell and have had difficult conversations which will occur also in the future. She admires his passion for the District and the strength of how he feels about the District which is a huge loss for us. We will carry on Can't Hide that Huskie Pride and wished him well.

E. Sue Berogan

1. Next Business Services Committee meeting: Wednesday, January 9, 2019 at 6:00 p.m.

- Wished everyone a good evening
- Thanked Rock Cut students for leading the pledge
- Congratulated the Harlem Middle School, JV Cheer and Dance Team
- Congratulated the bowling teams
- Noted at the last Business Services meeting we had a very interesting solar presentation
- Attended Tri Conference, attending many of the social emotional support classes

- Attended the Saturday morning Christmas with Kids and thanked Jason for setting that up
- Wished George and Stephanie good luck, and she thinks they will be back some day in the future and thanked him for the book

F. Larry Barger

1. Next Education Committee meeting: Wednesday, February 19, 2019 at 6:30 p.m.
  - Attended Tri Conference, with an all-day conference on Friday
  - Attended several different sessions and observed the panel with George Dr. Morris and Mr. Blume which was really good
  - Noted that Education Committee was held last week to discuss Summer School and SAIL at the elementary school
  - Thanked George for all he has done and the conversations they have had on and of the golf course. Thanked him for the book, noting he will be missed

G. Patti Lawrence

1. Next Behavior Policy Review Committee: Wednesday, January 30, 2019 at 6:00 p.m. (2nd quarter)
  - Thanked students for the artwork
  - Ditto on all congratulations
  - Wished George and Stephanie the best of luck in all future endeavors

11. Administrative Reports

A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

1. Recommendation to approve Student Travel Request(s)  
High School Cheer, Middle School Cheer and High School Dance for State competitions

B. Joshua Aurand, Assistant Superintendent for Business & Operations

- Thanked George for all that he has done for him
1. Recommendation to approve Resolution for Surplus Property  
Harlem Administration Center
  2. Recommendation to approve Facility Request(s):  
8 facility requests
  3. Recommendation to approve solar panel projects and power purchase agreements with ForeFront Power at Ralston Elementary, Harlem High School, Machesney Elementary, and Hoffman 9th Grade Campus.  
Introduced Christina Zajicek, Illinois Sales Director from ForeFront Power  
She noted how contact was made with Harlem through Huntley School District. They took a serious look at the District as a possible funded project by the State of Illinois. Through due diligence and close work with Josh and Mike Chandler we identified four to six facilities that could be eligible.

There are two rooftop and two ground configurations with sites at Ralston and Harlem High School for roof mounts and Machesney and Harlem 9<sup>th</sup> Grade Campus for the for the ground mounts, with a term of 20 years, being mindful of the rooftop and warranties left and also at 15 years. There is a summarized savings analysis for the target offset consumption and pricing with 15 years for the rooftops and 20 years for ground installations we are logging in a 4 cents per kilowatt hour or 37 percent difference from current. This is the only out of pocket cost the District will have all other things are covered by Forefront. This means utilities at today's cost there will be savings of \$381,200 over 15 and 20 years and at 2.5% increase there will be a higher savings of \$735,000. Josh noted he is look more at 1.25% with the savings for the projects around \$546,000 with two 15 years and two 20 years. Forefront also as a curricular advantage for our students as a dedicated partnership with integrated curriculum based service.

The contract has been reviewed by District counsel to make sure we adhere to insurance requirements and that the District is protected with stipulated production levels. We will also place a schedule for rates and defined terms for the 15 or 20 year terms selected for each facility.

We are working through contract negotiation at this point working with application jurisdictions for the appropriate permits. The idea is to submit all materials to show the viability of the sites with the incentive programs opening up mid-January at which time an assessment would be done on the rooftops, with construction to begin in July and completion in October.

Mr. Aurand thanked Christina for all of her help and discussion. He noted that on the maps the original layout at Machesney was recalculated to be further from the baseball diamond and the revised Machesney site is shown in the pamphlet. Olson and Parker did pop up as possibilities and at the last meeting we may bring this up.

As to any physical injury Forefront has a substantial policy which will be embedded in the contract such as climbing over the fence, rooftops or any harm Forefront will indemnify the District. As far as liability risk that was lower according to our District attorney.

An updated proposal will be provided if the other two sites sound good on Forefont's end as they are still available for consideration but we want to be sure what the energy cost is on those.

Tonight's approval will allow everything submitted for the four schools and if the other two are brought back after analysis this would be on the January 14 Agenda for approval.

#### 4. Recommendation to accept July and August 2018 Treasurer's Reports

5. Recommendation to approve the Memorandum of Understanding with DLA Architects to provide architectural services for the design and working drawings for 2019 summer building projects estimated at \$678,000 so there will be no bond issuance.

2019 Domestic Water Pipe Replacement and Life Safety Work Project at Multiple Schools

\_ Replace main runs of galvanized domestic water piping at

o Olson Park

o Ralston

\_ Extend Corridor walls / seal all penetrations

o Olson Park

o Ralston

o Rock Cut

o Marquette

o Parker

o Windsor

Seal all penetrations

o Loves Park

\_ Upgrade PA system Head End

o Olson Park

6. Recommendation to renew Architectural Services with DLA Architects from December 1, 2018 to November 30, 2019 with prices as reflected in the Memorandum of Understanding Agreement. He noted hourly rates are on Exhibit B since 2011 and added a few positions. We have much done many of these so there will not be a big impact on us.

7. Recommendation to approve an agreement with Growing Leaders Speaker to present at the Athletic Leadership Academy for \$2,500 plus all customary travel expenses, accommodations, meals and incidentals for one person which is aligned to the Long-Range Plan for Athletics

8. Recommendation to submit Property Tax Relief Grant application For 2019 which is due by January 7 but the actual Resolution is the second week of March 2019.

This is part of the evidenced based funding model and it is the first time this has been done. We are about district 100 for this relief and PMA recommended we submit the application and talk after we have more formalized numbers. We don't anticipate being selected but we will keep going up the list as the years go by.

C. Scott Rollinson, Assistant Superintendent for Human Resources

1. Personnel Agenda and Addendum

3 Transfers, 2 Leaves of Absence, 11 Employments and 5 Sick Leave Bank requests

2. Informational: Resignations

Accepted 10 resignations since the last Board meeting

- Noted that this is the best dedicated group of Board members that he has ever worked with and all of you are so dedicated and wished George well.

D. Dr. Julie Morris, Superintendent

1. Freedom of Information Act Request dated December 5, 2018 from Data Research Partners, requesting generic employee records of emails, departments, names. We just sent our response to them and it will appear on the January 14 Board meeting.

12. Consent Agenda

- A. Approve Personnel Agenda & Addendum
- B. Approve Student Travel Request(s)
- C. Approve Facility Request(s)
- D. Approve Recommendation to destroy audio recordings more than 18 months old: March 2017 through May 2017

**Motion to approve Consent Agenda items A – D**

**1<sup>st</sup> Berogan 2<sup>nd</sup> Barger**

**Berogan, Meeks, Russell, Wenger, Kelley, Barger, Lawrence – 7 ayes**

**Motion carried**

13. ACTION ITEMS

- A. **Motion to Approve Resolution Declaring Surplus Property and Authorizing Disposal of Property**  
**1<sup>st</sup> Berogan 2<sup>nd</sup> Barger**  
**Meeks, Russell, Wenger, Kelley, Barger, Lawrence, Berogan – 7 ayes**  
**Motion carried**
- B. **Motion to Approve solar panel projects and power purchase agreements with ForeFront Power at Ralston Elementary, Harlem High School, Machesney Elementary, and Hoffman 9th Grade Campus.**  
**1<sup>st</sup> Berogan 2<sup>nd</sup> Barger**  
**Russell, Wenger, Kelley, Barger, Lawrence, Berogan, Meeks – 7 ayes**  
**Motion carried**
- C. **Motion to Approve acceptance of July and August, 2018 Treasurer's Reports**  
**1<sup>st</sup> Barger 2<sup>nd</sup> Berogan**  
**Wenger, Kelley, Barger, Lawrence, Berogan, Meeks, Russell – 7 ayes**  
**Motion carried**
- D. **Motion to Approve the Memorandum of Understanding with DLA Architects to provide architectural services for the design and working drawings for 2019 summer building projects**  
**1<sup>st</sup> Barger 2<sup>nd</sup> Wenger**

**Kelley, Barger, Lawrence, Berogan, Meeks, Russell, Wenger – 7 ayes**  
**Motion carried**

- E. Motion to Approve renewal of Architectural Services with DLA Architects from December 1, 2018 to November 30, 2019, as reflected in the Memorandum of Understanding**

**1<sup>st</sup> Russell 2<sup>nd</sup> Berogan**

**Barger, Lawrence, Berogan, Meeks, Russell, Wenger, Kelley – 7 ayes**  
**Motion carried**

- F. Motion to Approve an agreement with Growing Leaders Speaker to present at the Athletic Leadership Academy for \$2,500 plus all customary travel expenses, accommodations, meals and incidentals for one person**

**1<sup>st</sup> Wenger 2<sup>nd</sup> Barger**

**Lawrence, Berogan, Meeks, Russell, Wenger, Kelley, Barger – 7 ayes**  
**Motion carried**

- G. Motion to Approve recommendation to submit Property Tax Relief Grant application**

**1<sup>st</sup> Berogan 2<sup>nd</sup> Wenger**

**Berogan, Meeks, Russell, Wenger, Kelley, Barger, Lawrence – 7 ayes**  
**Motion carried**

**14. Announcements and Discussion**

Dr. Morris invited everyone to enjoy cake to celebrate and presenting the bell to George to thank him for his years of service to the District.

**Motion to go into executive session to discuss Negotiations, Selection of a Person to Fill Public Office and Pending Litigation at 7:05 p.m. after a brief cake reception in honor of George.**

**1<sup>st</sup> Berogan 2<sup>nd</sup> Wenger**

**Meeks, Russell, Wenger, Kelley, Barger, Lawrence, Berogan – 7 ayes**  
**Motion carried**

*A brief reception was held the Board went into closed session and returned to open session at 8:37 p.m.*

- 15. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Placement of Individual Students in Special Education Programs and Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Purchase or Lease of Real Property for the Use of the District (5 ILCS 120/2(c)(5), Setting of a Price for Sale or Lease of Property Owned by the District (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), Security Procedures (5 ILCS 120/2(c)(8), Establishment of Reserves or Settlement of Claims as provided in Local Government and Governmental Employees Tort Immunity Act (5 ILCS 120/2(c)(12), and Discussion of Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).**



**16. ACTION ITEMS AFTER CLOSED SESSION**

17. Consideration and possible action on Employee Discipline # 2018-2019-1

**Motion to Deny Grievance #2018-2019-1 at Step 3**

**1<sup>st</sup> Barger 2<sup>nd</sup> Wenger**

**Wenger, Barger, Lawrence, Berogan, Meeks, Russell – 6 ayes**

**Motion carried**

18. **Motion to Approve recommendation to enter into an agreement with Donald E. Haviland, Jr. and Haviland Hughes of the law firm of Haviland Hughes to represent the District to file a lawsuit against Mallinckrodt ARD Inc.**

**1<sup>st</sup> Wenger 2<sup>nd</sup> Barger**

**Barger, Lawrence, Berogan, Meeks, Russell, Wenger – 6 ayes**

**Motion carried**

19. **Motion to adjourn at 8:39 p.m.**

**1<sup>st</sup> Lawrence 2<sup>nd</sup> Wenger**

**All voted aye**

**Motion carried**

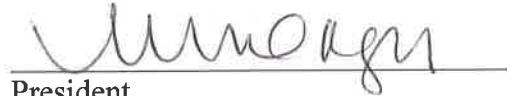
*The meeting adjourned at 8:39 p.m.*

Respectfully submitted,

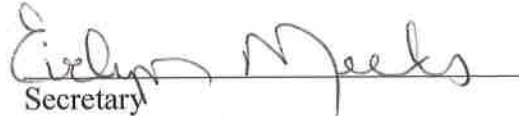
Kris Arduino,

Recording Secretary

ATTEST:



President



Secretary

Dated: \_\_\_\_\_

1/14/19