

Minutes of Regular Board Meeting Of October 9, 2018

The Board of Education Harlem Consolidated School District # 122

A Regular meeting of the Board of Education of Harlem Consolidated School District was held Tuesday, October 9, 2018, beginning at 6:00 PM in the Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115.

1. CALL TO ORDER by President George Russell
2. ROLL CALL (Board Members and Other Attendees)
George Russell, Larry Barger, Sue Berogan, Evelyn Meeks
Absent: Melissa Wenger, Heather Kelley, Patti Lawrence

Other Attendees:

Dr. Julie Morris, Superintendent
Dr. Michelle Erb, Assistant Superintendent of Curriculum & Instruction
Scott Rollinson, Assistant Superintendent of Human Resources
Josh Aurand, Assistant Superintendent for Business & Operations
Absent: Kris Arduino, Recording Secretary, meeting is taped

3. Pledge of Allegiance led by Ralston Elementary School students: Divine-Majesty Gomez, Kennedie Meyers, Owen Recoy, Arabany Craft, Connor Edwards
Presenter: Christy Brown, Ralston Elementary School Principal
4. **Motion to approve agenda with no changes**
1st Barger 2nd Meeks
Barger, Berogan, Meeks, Russell – 4 ayes
Motion carried
5. Approval of Board Meeting Minutes:
 - A. **Motion to approve Regular & Closed Meeting Minutes: September 24, 2018**
1st Berogan 2nd Russell
Berogan, Meeks, Russell, Barger – 4 ayes
Motion carried
 - B. **Motion to approve Public Hearing Minutes of September 24, 2018**
1st Berogan 2nd Barger
Berogan, Meeks, Russell, Barger – 4 ayes
Motion carried
6. Awards and Recognition presented by Jason Blume, Director of Stakeholder Engagement

- A. Addison Niemann, 4th grade Machesney Elementary Student, along with instructor Ingrid Hyde who talked about the abstraction of the human form and her artwork is advanced by color value
Presenter: Jason Blume, Director of Stakeholder Engagement

7. Comments from the Community
none

8. Approval of Bills

- A. Payables Summary
- B. Voided Checks
- C. Payroll Voucher(s)
- D. Accounts Payable Warrants
Mr. Aurand reviewed total expenditures of \$5,810,101.82 by fund.

Motion to approve Bills as reviewed

1st Berogan 2nd Barger

Berogan (abstain), Meeks, Russell, Barger – 3 ayes

Motion carried

9. Communications and Committee Reports

A. George Russell, President

- 1. Board Monitoring Report: September 24, 2018
Six were returned as satisfactory
 - 2. Next Regular Board Meeting: Tuesday, October 29, 2018 at 6:00 p.m.
 - 3. Recommendation to cancel the Next Policy Committee meeting: Monday, *October 15, 2018 at 6:00 p.m.
 - 4. Note: Annual Fall Kishwaukee Division Business & Dinner Meeting -
October 25, 2018 at 6:00 p.m.
Randall Oaks Golf Club & Banquets, West Dundee, Illinois
 - Noting the Board will be recognized for Master School Board status and Board Governance
 - Attended the football game and commended Mr. Yarbrough, Mr. Harris and Mr. Bois in the way in which fans were ushered into the building due to lightening
 - 5. Recommendation to destroy audio recordings more than 18 months old: NONE
- B. Melissa Wenger, Vice President (absent) Report given by Mr. Russell
- 1. 2018 - IASB Delegate Assembly Resolutions (Consensus taken November 13 Board meeting)

- C. Evelyn Meeks, Secretary
- Welcomed everyone
 - Thanked the Ralston pledge students
 - Congratulated the student for her artwork
 - Attended the football game noting everyone behaved very well and commended the principals
 - Noted the beautiful student artwork on display

D. Heather Kelley, Past President (absent)

E. Sue Berogan

- Thanked the pledge students
- Congratulated Addison for her artwork

1. Next Business Services Committee meeting: Wednesday, November 7, 2018 at 6:00 p.m.

F. Larry Barger

- George reminded Larry of the young lady that qualified at the Golf Sectionals

1. Next Education Committee meeting: Wednesday, October 17, 2018 at 6:00 p.m.

G. Patti Lawrence (absent) Report given by Mr. Russell

1. Next Behavior Policy Review Committee: Wednesday, November 8, 2018 at 6:00 p.m. (1st quarter)

10. Administrative Reports

A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

1. Recommendation to approve Student Travel Request(s): 3
Golf travel overnight to State;
Cross Country Sectionals; and
Boys' Basketball team for a tournament

2. College & Career Readiness Long-Range Plan Strategies
Presenter: Shelley Wagner, Director of Secondary Education
Shelley noted this focus is on Long-Range Plan
Goal 1, Strategy 6

By June 2018, the District will assess our current CEANCI programs based on the Framework for Quality Programs of Study, in order to address the strengths and weaknesses of our career and technical education programming in grades 7-12.

Goal 2, Strategy 1

By June 2018, the Harlem School District will align instructional strategies and partnerships with local businesses to develop internships, work study, and job shadowing experiences in grades 9-12.

It did not occur by June 18, but as we complete the follow-up on Strategy 6 we will come up with recommendations

Framework for Quality Programs of Study Indicators which were assessed at Harlem Consolidated School District 122:

Standards Alignment and Integrated Curriculum

Sequencing and Articulation

Student Assessment

Prepared and Effective Program Staff

Engaging Instructional Strategies

Access and Equity

Facilities and Equipment

Business and Community Partnerships

Career Development

Career Technical Student Organization (CTSOs)

Work Based Learning

Data and Outcomes

Currently we have as offerings:

Fundamentals of Web Design & Computer Art – Photoshop

Business, Career, and Computer

Technology

Industrial Technology

Introduction to Engineering

Family and Consumer Science

Strengths and Areas for Improvement were collected and charted

Local and Regional Needs: Education, Transportation, Manufacturing, Health Services, Professional and Business Services

Career Pathways are a partnership linking and integrating high school and community/technical colleges that enable students to earn dual-credit, work experience, endorsements or credentials.

These are informed by the labor market needs which culminate in a postsecondary credential that regional employers value

They integrate academic and CTE curriculum across high school and community college in an aligned program of study.

Embedded authentic work-based learning experiences tied to careers.

Serving a student body that is representative of the high school, district and/or college student population

There are transitional courses in Math, Reading which reduces the number of students in remedial courses at the college level

No placement test is required and there are increased completion rates.

Pathways Vision and Goals

Is the pathway a new one to be created or an existing to be further developed?

Who are the high school and community partners?

What is the postsecondary program of student to which this will link?

What credentials will the pathway lead to?

What is known about the completion rates and market outcomes?

What do we want students to know and be able to do by the time they complete the pathway?

What specific culminating work-based experience will the student who completes this pathway have?

The next steps would be

Course development and implementation

Course pathway rollouts and timeline

Professional development

Partnership maintenance

And Partnership growth.

Proposed Pathways

Education & training

Human Services

Manufacturing

- Design

- Fabrication

- Mechatronics

Auto

Office Technology Professionals

Business Management

Marketing and Communications

2018-2019 Pathway Development includes Sequencing and articulation, business partnerships, career development and facilities and equipment

Challenges: National and Regional

Recent HS grades counseled into transfer programs

Adults taking spaces in high demand career programs

Lack of articulated/structured pathways

Small number of internship opportunities

Few intermediaries to link employers, community colleges and schools

Inconsistent employer engagement

Stigma and lack of information about middle skills salaries and careers ladders

Next Steps will be

Course development and implementation

Course pathway rollouts and timeline
Professional development
Partnership maintenance
Partnership growth

B. Joshua Aurand, Assistant Superintendent for Business & Operations

1. Recommendation to approve Resolution for Surplus Property:
Loves Park Elementary, Machesney Elementary, Ralston and Technology Department
2. Recommendation to approve Facility Request(s):
High School Varsity Dance
3. Recommendation to approve Estimated Annual 2018 Tax Levy
Highlighted the timeline and estimated levy. Recommendation is under 5% which was all discussed in Business Services and will again appear on the November Business Services meeting before adopting on November 13
Mr. Aurand reviewed Page 6 is the County calculation sheet and CPI increase. tax levy. There is no need for a public hearing.

Mr. Russell encouraged anyone with questions to contact Josh.

4. Recommendation to approve an agreement with Pro Com Services of Illinois, Inc. to provide collection services for delinquent accounts for a flat rate of 25%
5. Recommendation to renew an agreement with Timothy A. Miller, P.C., for legal services related to property tax appeals at a rate of \$145 per hour for FY19, with no increase
6. Quarterly Workmen's Compensation Report (17-18 4th quarter)
He reviewed the 4th quarter noting the total was \$153,000 for the year which was very positive. This year we are up a bit, but the trend over the past couple of years was going down since 2012.

C. Scott Rollinson, Assistant Superintendent for Human Resources

1. Personnel Agenda and Addendum (No Addendum)
Recommending 1 Transfer, No Leave of Absences, 10 Employments, 3 Sick Leave Bank requests
1 New position, 1 New Stakeholder Engagement Liaison at the high school (stipend)
2. Informational: Resignations
Accepted 3 resignations since the last meeting
3. Informational only: Salaries & Benefits Report which is required to be posted on the website by October 1 which we have done, and also to be brought to the Board as an informational item.

D. Dr. Julie Morris, Superintendent

1. Freedom of Information Act Request dated September 24, 2018 from Miles Essner of HBO Real Sports with Bryant Gumbel requesting additional information on boys that play sports other than football for the Fall of 2012 and Fall of 2017, as well as the schools years 2012-2013 and 2017-2018. Also requested is how many boys that participated received free or reduced. The District responded on September 27, 2018.
2. Freedom of Information Act Request from Luke Ranard dated September 26, 2018, requesting information regarding specific information as to two email addresses and the District's response dated September 27, 2018.

11. Consent Agenda

- A. Approve Personnel Agenda & Addendum
- B. Approve Student Travel Request(s)
- C. Approve Facility Request(s)
- D. Approve Cancellation of Policy Committee meeting scheduled for October 15, 2018
- E. Approve Recommendation to destroy audio recordings more than 18 months old: NONE

Motion to approve Consent Agenda Items A Personnel Agenda, with no Addendum, B- Student Travel, C- Facility Requests, and D- Cancellation of Policy Committee scheduled for October 15, 2018

**1st Barger 2nd Berogan
Russell, Barger, Berogan, Meeks – 4 ayes
Motion carried**

12. ACTION ITEMS

- A. **Motion to Approve Resolution Declaring Surplus Property and Authorizing Disposal of Property**
1st Meeks 2nd Berogan
Barger, Berogan, Meeks, Russell – 4 ayes
Motion carried
- B. **Motion to Approve Estimated Annual 2018 Tax Levy**
1st Russell 2nd Berogan
Barger, Berogan, Meeks, Russell – 4 ayes
Motion carried
- C. **Motion to Approve an agreement with Pro Com Services of Illinois, Inc. to provide collection services for delinquent accounts for a flat rate of 25%**
1st Berogan 2nd Meeks
Berogan, Meeks, Russell, Barger – 4 ayes
Motion carried

D. Motion to Approve renewal of agreement with Timothy A. Miller, P.C., for legal services related to property tax appeals at a rate of \$145 per hour for FY19, with no increase
1st Berogan 2nd Barger
Russell, Barger, Berogan, Meeks – 4 ayes
Motion carried

13. Announcements and Discussion: none

NO CLOSED SESSION

14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Placement of Individual Students in Special Education Programs and Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Purchase or Lease of Real Property for the Use of the District (5 ILCS 120/2(c)(5), Setting of a Price for Sale or Lease of Property Owned by the District (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), Security Procedures (5 ILCS 120/2(c)(8), Establishment of Reserves or Settlement of Claims as provided in Local Government and Governmental Employees Tort Immunity Act (5 ILCS 120/2(c)(12), and Discussion of Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

15. ACTION ITEMS AFTER CLOSED SESSION

16. Motion to adjourn
1st Berogan 2nd Meeks
All aye (4)
Motion carried

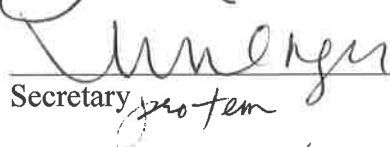
The meeting adjourned at 7:02 p.m.

Respectfully submitted,
Kris Arduino,
Recording Secretary

ATTEST:



President



Secretary pro tem

Dated: 11-29-18