

Minutes of Regular Board Meeting Of September 10, 2018

The Board of Education Harlem Consolidated School District # 122

A Regular Board meeting of the Board of Education of Harlem Consolidated School District was held Monday, September 10, 2018, beginning at 6:00 PM in the Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115.

1. CALL TO ORDER by President George Russell at 6:00 p.m.
2. ROLL CALL (Board Members and Other Attendees)
Members: George Russell, Melissa Wenger, Heather Kelley, Larry Barger, Patti Lawrence, Sue Berogan, Evelyn Meeks

Other Attendees:

Kris Arduino, Recording Secretary

Dr. Julie Morris, Superintendent

Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

Josh Aurand, Assistant Superintendent for Business & Operations

Scott Rollinson, Assistant Superintendent for Human Resources

3. Pledge of Allegiance led by Windsor Elementary students: Sienna Dandridge, Payton Heaton, Addyson Toltzman, Caza Hitchcock, Liliana Fertitta, Cecilia Kucher, Sienna Gerthung
Presenter: Anthony Brooks, Windsor Principal
4. Approval of Agenda
Changes: No student travel or facility requests, 10(A)(1), 10(B)(3) and consent agenda 11 (B and C) removed
Motion to approve Agenda with changes noted
1st Kelley 2nd Barger
Wenger, Kelley, Barger, Lawrence, Berogan, Meeks, Russell – 7 ayes
Motion carried
5. Approval of Board Meeting Minutes of August 20, 2018
Motion to approve Meeting Minutes of August 20, 2018
1st Berogan 2nd Barger
Kelley, Barger, Lawrence, Berogan, Meeks, Russell, Wenger – 7 ayes
Motion carried
6. Awards and Recognition presented by Jason Blume, Director of Stakeholder Engagement
none

7. Comments from the Community - none

8. Approval of Bills

A. Payables Summary \$1,387,955.26

B. Voided Checks

C. Payroll Voucher(s) \$2,596,426.29

D. Accounts Payable Warrants

Mr. Aurand reviewed total expenditures by fund in the sum of \$3,984,381.55

Motion to approve bills as reviewed – no questions

1st Berogan 2nd Kelley

Barger, Lawrence, Berogan, Meeks, Russell, Wenger, Kelley – 7 ayes

Motion carried

9. Communications and Committee Reports

A. George Russell, President

1. Board Monitoring Report: August 20, 2018

6 returned as satisfactory

2. Public Hearing: Monday, September 24, 2018 at 5:40 p.m. regarding the Budget

3. Next Regular Board Meeting: Monday, September 24, 2018 at 6:00 p.m.

4. Next Policy Committee meeting: Monday, September 17, 2018 at 6:00 p.m.

5. Recommendation to destroy audio recordings more than 18 months old: January and February 2017

- Thanked Mr. Brooks and the Windsor students for leading the pledge
- Attended three football games and looking forward to this week's challenge, which will honor veterans also

6. 2018-2019 Board Governance Award Recipients, noting his thank you to all people on the Board for their dedication and commitment

B. Melissa Wenger, Vice President

- Congratulated to fellow Board members
- Thanked Mr. Brooks and the students that led the Pledge
- Attended the Freeport football game and Guilford game, noting that the JV game was interesting
- Attended the Behavior Policy review Committee on August 29 and Policy Committee

C. Evelyn Meeks, Secretary

- Wished everyone a good evening
- Thanked Mr. Brooks and the Windsor students for leading the Pledge
- Attended several football games and the team looks good, with the East game coming up this week
- Congratulated all Board members for their diligence on behalf of the District

D. Heather Kelley, Past President

- Thanked the pledge students and Mr. Brooks
- Congratulated to her fellow Board members for the past seven years being recognized for the Board Governance Award

E. Sue Berogan

- Repeated on the congratulations and thank you to the pledge students
- Attended a middle school football game which was a lot of fun which went into double overtime with Harlem prevailing

1. Next Business Services Committee meeting: Wednesday, October 3, 2018 at 6:00 p.m.

F. Larry Barger

- Repeated the congratulations and thank you to the Pledge students
- Attended the Guilford football game

1. Next Education Committee meeting: Wednesday, October 17, 2018 at 6:00 p.m.

G. Patti Lawrence

1. Next Behavior Policy Review Committee: Wednesday, November 8, 2018 at 6:00 p.m. (1st quarter)
 - Repeated all congratulations and thank you to the Pledge students
 - Noted the student artwork on display in the Board room

10. Administrative Reports

A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

1. Recommendation to approve Student Travel Request(s): none
No report

B. Joshua Aurand, Assistant Superintendent for Business & Operations

1. FY19 Tentative Budget Questions/Discussion
No questions
2. Recommendation to approve Resolution for Surplus Property
Machesney and Ralston
3. Recommendation to approve Facility Request(s): none
4. Recommendation to approve Pacific Educational Group, Inc. for professional development services in FY19 at a cost of \$65,150
5. Recommendation to approve an agreement with SportUp, Inc. d/b/a UpMetrics to provide consulting services for FY19 at a total cost of \$2,750
6. Recommendation to approve an agreement with Teaching Strategies, LLC to provide access to its subscription services. The subscription period will begin on August 25, 2018, through August 24, 2019, for a total cost of \$5,671.50
7. Recommendation to approve an agreement with Challenger Learning Center for 5 missions for a total cost of \$3,500

C. Scott Rollinson, Assistant Superintendent for Human Resources

1. Personnel Agenda and Addendum

Reviewed as follows: 4 Transfers, 1 Unpaid Leave of Absence, 20
Employments, No Sick Leave Bank

2 New positions for the Co-Ed Tennis Coaches at Harlem Middle School after
talking with the Union to begin the tennis program at the Middle School

2. Informational: Resignations

9 Resignations accepted since last meeting

3. Presentation of Quarterly Report – April 1 through June 30

Mr. Rollinson noted that a lot of changes were made in staffing

Education Support Staff, added paras and bus assistants, total increase was
5.4055 employees

52 Employees who were on FMLA, with 25 on intermittent, 17 employees on
medical leave and 46 employees left employment during 4th quarter

Certified Staff-

Administrators - we moved the ELL position to full time and added 1

Assistant Principal

Paraeducators we increased by 8.6 FTE

Elementary Certified staff: Added two new Talent Development Specialists
and 5 MTSS Specialists due to the grant

Secondary Staff: Decreased by one position as the position was not filled

Certified Special Education staff- social worker position increased due to
switching a special education position and behavior consultant changing to
social worker with zero increase

End of Report

D. Dr. Julie Morris, Superintendent

1. Freedom of Information Act (FOIA) Request dated August 29, 2018, from
Kristin Crowley on behalf of WREX 13 News, the District's response dated
August 31, 2018

11. Consent Agenda

- A. Approve Personnel Agenda & Addendum
- B. Approve Student Travel Request(s)
- C. Approve Facility Request(s)
- D. Approve Recommendation to destroy audio recordings more than 18 months
old: January and February 2017

Motion to approve Consent Agenda items 11 A and D

1st Lawrence 2nd Wenger

Lawrence, Berogan, Meeks, Russell, Wenger, Kelley, Barger – 7 ayes

Motion carried

12. ACTION ITEMS

- A. **Motion to Approve Resolution Declaring Surplus Property and Authorizing Disposal of Property**
1st Barger 2nd Wenger
Berogan, Meeks, Russell, Wenger, Kelley, Barger, Lawrence – 7 ayes
Motion carried
- B. **Motion to Approve Pacific Educational Group, Inc. for professional development services in FY19 at a cost of \$65,150**
1st Berogan 2nd Barger
Meeks, Russell, Wenger, Kelley, Barger, Lawrence, Berogan – 7 ayes
Motion carried
- C. **Motion to Approve an agreement with SportUp, Inc. d/b/a UpMetrics to provide consulting services for FY19 at a total cost of \$2,750**
1st Lawrence 2nd Berogan
Russell, Wenger, Kelley, Barger, Lawrence, Berogan, Meeks – 7 ayes
Motion carried
- D. **Motion to Approve an agreement with Teaching Strategies, LLC to provide access to its subscription services. The subscription period will begin on August 25, 2018, through August 24, 2019, for a total cost of \$5,671.50**
1st Berogan 2nd Wenger
Wenger, Kelley, Barger, Lawrence, Berogan, Meeks, Russell – 7 ayes
Motion carried
- E. **Motion to Approve an agreement with Challenger Learning Center for 5 missions for a total cost of \$3,500**
1st Lawrence 2nd Berogan
Kelley, Barger, Lawrence, Berogan, Meeks, Russell, Wenger – 7 ayes
Motion carried

13. Announcements and Discussion

None

Motion to go into executive session to discuss Employment of Personnel, Negotiations, and Pending Litigation at 6:23 p.m.

1st Barger 2nd Wenger

Barger, Lawrence, Berogan, Meeks, Russell, Wenger, Kelley – 7 ayes
Motion carried

The board went into closed session after a brief recess

14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Placement of Individual Students in Special Education Programs and Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Purchase or Lease of Real Property for the Use of the District (5 ILCS 120/2(c)(5), Setting of a Price for Sale or Lease of Property Owned by the District (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS

120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), Security Procedures (5 ILCS 120/2(c)(8), Establishment of Reserves or Settlement of Claims as provided in Local Government and Governmental Employees Tort Immunity Act (5 ILCS 120/2(c)(12), and Discussion of Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

15. ACTION ITEMS AFTER CLOSED SESSION

16. **Motion to Adjourn**

1st Berogan 2nd Lawrence

All aye

The meeting adjourned at 7:21 p.m.

Respectfully submitted,
Kris Arduino,
Recording Secretary

ATTEST:



President



Secretary *Pro Tem*

Dated: 9-24-18