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**TO:** Board of Education  
**FROM:** Scott Rollinson, Assistant Superintendent of Human Resources  
**DATE:** December 11, 2017  
**RE:** Addendum to Board Meeting Agenda, December 11, 2017

#### **LEAVE OF ABSENCE**

**WALTON, NICOLE**  
LOVES PARK ELEMENTARY – REGISTERED NURSE  
UNPAID LEAVE OF ABSENCE (REVISED)  
EFFECTIVE: OCTOBER 3, 2017 THROUGH JANUARY 3, 2018

#### **EMPLOYMENT**

**COX, ANDREA**  
LOVES PARK ELEMENTARY – GRADE 6 DIVISION CHAIRPERSON  
EFFECTIVE: DECEMBER 5, 2017

**HINUEBER, ANNA**  
TRANSPORTATION – 4 HR BUS ASSISTANT  
EFFECTIVE: WITHDRAW FROM EMPLOYMENT

#### **NEW POSITION**

##### **1 Boys Head Freshman Volleyball Coach – Level I Stipend (\$3834.00)**

There are currently 3 paid positions for boys volleyball compared to 4 paid positions for girls volleyball. The program started 3 years ago and has grown. We have started a middle school program to continue to increase our numbers and solidify the program.

##### **1 Assistant Competitive Cheer Coach – Harlem Middle School (\$2232.00)**

This additional coach would allow us to take on more students safely. The sport has evolved into a higher risk sport due to the stunts, lifting, and tumbling associated with competition. Supervision and proximately are important safety concerns.





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**TO:** Board of Education  
**FROM:** Scott Rollinson, Assistant Superintendent of Human Resources  
**DATE:** December 6, 2017

**RE: Board Meeting Agenda, December 11, 2017**

#### **TRANSFERS**

**CLANCY, TANNER**

FROM: OLSON PARK ELEMENTARY – 5.5 HOUR CLASSROOM FACILITATOR  
TO: OLSON PARK ELEMENTARY – PARA EDUCATOR  
EFFECTIVE: NOVEMBER 27, 2017

**LEONARD, NICHOLAS**

FROM: PROPERTY SERVICES – COURIER/CUSTODIAN  
TO: HARLEM HIGH – POOL OPERATOR  
EFFECTIVE: DECEMBER 12, 2017

**TROLLOP, DAVID**

FROM: PROPERTY SERVICES – GROUNDS/CUSTODIAN  
TO: MAPLE ELEMENTARY – HEAD CUSTODIAN  
EFFECTIVE: DECEMBER 12, 2017

#### **LEAVE OF ABSENCE**

**NONE**

#### **EMPLOYMENTS**

**CHU, DAVID**

GIRLS HEAD JV SOCCER COACH  
EFFECTIVE: 2017-2018 SCHOOL YEAR

**CLARK, JANET**

TRANSPORTATION – BUS DRIVER  
EFFECTIVE: DECEMBER 11, 2017

**DISCH, DIANA**

HARLEM ADMINISTRATION CENTER – WELLNESS COORDINATOR  
EFFECTIVE: DECEMBER 11, 2017



**FRANKLIN, CHRISTINE**

OLSON PARK – GRADE 5 DIVISION CHAIRPERSON (Differential)  
EFFECTIVE: NOVEMBER 20, 2017

**HANSON, HAILEY**

WINDSOR ELEMENTARY – PARA EDUCATOR  
EFFECTIVE: NOVEMBER 28, 2017

**HINUEBER, ANNA**

TRANSPORTATION – 4 HOUR BUS ASSISTANT  
EFFECTIVE: NOVEMBER 27, 2017

**KLINEFELTER, KATRINA**

MARQUETTE ELEMENTARY – PARA EDUCATOR  
EFFECTIVE: NOVEMBER 27, 2017

**ROBERTSON, JALYN**

TRANSPORTATION – BUS DRIVER  
EFFECTIVE: NOVEMBER 30, 2017

**SANTANA, MARGARITA**

LOVES PARK ELEMENTARY – PARA EDUCATOR  
EFFECTIVE: NOVEMBER 27, 2017

**SICK LEAVE BANK**

**COFFMAN, CAREN**

TRANSPORTATION – BUS DRIVER  
5.24 DAYS

**EATON, VANESSA**

TRANSPORTATION – BUS DRIVER  
3.5 DAYS

**RODRIGUEZ, MELODY**

HARLEM HIGH – PARA EDUCATOR  
10.65 DAYS (REVISION DUE TO RETURN TO WORK EARLIER THAN EXPECTED)

**SLAUGHTER, WILLIAM**

HARLEM HIGH – PARA EDUCATOR  
13 DAYS

**VANVLEET, SUZAN**

LOVES PARK ELEMENTARY – GENERAL PROGRAM ASSISTANT  
4.8 DAYS

**WENZ, DAWN**

TRANSPORTATION – BUS DRIVER  
20 DAYS

**ZWIGER, BEVERLY**  
MARQUETTE ELEMENTARY – PARA EDUCATOR  
19.57 DAYS



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**TO:** Board of Education  
**FROM:** Scott Rollinson, Assistant Superintendent of Human Resources  
**DATE:** December 11, 2017  
**RE: RESIGNATIONS ACCEPTED**

**BATES, MERRY**

Transportation – Bus Driver  
Effective: November 17, 2017  
Reason: Voluntary

**DODSON, NATE**

Head 8<sup>th</sup> Grade Football Coach (Differential)  
Effective: November 27, 2017  
Reason: Voluntary

**DOWNING, TRICIA**

Parker Center – Para Educator  
Effective: December 21, 2017  
Reason: Voluntary

**HAMMOND, JASON**

Harlem High – Pool Operator  
Effective: November 27, 2017  
Reason: Voluntary

**HEIKKINEN, LISA M.**

Rock Cut Elementary – 2 Hour Crossing Guard  
Effective: November 30, 2017  
Reason: Voluntary

**HENNING, BRUCE**

Parker Center – Head Custodian  
Effective: June 8, 2018  
Reason: Retirement

**WHITE, JULIUS (ANDRE)**

Boys Assistant Varsity Basketball Coach (Differential)  
Effective: December 4, 2017  
Reason: Voluntary

**WOOLSEY, TOM**

Head 8<sup>th</sup> Grade Football Coach (Differential)  
Effective: November 29, 2017  
Reason: Voluntary

