

# Minutes of Regular Board Meeting Of June 11, 2018

## The Board of Education Harlem Consolidated School District # 122

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A Regular meeting of the Board of Education of Harlem Consolidated School District was held Monday, June 11, 2018, beginning at 6:00 PM in the Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115.

1. CALL TO ORDER by President George Russell at 6:00 p.m.  
Calling Past President Heather Kelley to attend via phone due to illness
2. ROLL CALL (Board Members and Other Attendees)  
Heather Kelley, Larry Barger, Patti Lawrence, Sue Berogan, Evelyn Meeks present  
and voting by card as she has no voice this evening, George Russell,  
Absent: Melissa Wenger

Other Attendees:

Kris Arduino, Recording Secretary

Dr. Julie Morris, Superintendent

Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

Josh Aurand, Assistant Superintendent for Business & Operations

Scott Rollinson, Assistant Superintendent for Human Resources

3. Pledge of Allegiance led by George Russell

Changes to Agenda: Delete 10(A)(1) (Student Travel) and 10(B)(2) (Facilities Request) and corresponding Consent Agenda items: 11(B) and 11 (C)

Note: Under Scott's report, he does not have quarterly financials as listed on the Agenda. Josh will cover those under his Report

4. **Motion to approve Agenda with changes as noted**  
**1<sup>st</sup> Barger 2<sup>nd</sup> Lawrence**  
**Kelley, Barger, Lawrence, Berogan, Meeks, Russell – 6 ayes**  
**Motion carried**
5. Approval of Board Meeting Minutes:
  - A. **Motion to approve Regular & Closed minutes for meeting of May 30, 2018**  
**1<sup>st</sup> Russell 2<sup>nd</sup> Berogan**  
**Barger, Lawrence, Berogan, Meeks, Russell, Kelley – 6 ayes**  
**Motion carried**

6. Awards and Recognition presented by Jason Blume, Director of Stakeholder Engagement  
none

7. Comments from the Community

Ellen Shaw addressed the Board regarding the Advanced Learner Program Proposal Noting that she endorsed Dr. Peters recommendation last month regarding the tests. She believes that the Open House that did the welcome for 4<sup>th</sup> grade at Machesney Park and believe in moving it to the program at Olson Park as poor pr and immature. It shows distrust for communication when things are changed around at a late point and there is no credible reason as why it has to change next year. She noted the plan is ambitious and needs to be implemented slowly and build trust and enhance communication.

8. Approval of Bills

- A. Payables Summary \$1,139,517.24
- B. Voided Checks\$ 75.00
- C. Payroll Voucher(s)2, 793,765.86
- D. Accounts Payable Warrants 3,933,283.10

Mr. Aurand reviewed total expenditures of \$3,933,283.10 by fund

**Motion to approve bills as reviewed**

**No questions asked**

**1<sup>st</sup> Barger 2<sup>nd</sup> Lawrence**

**Lawrence, Berogan, Meeks, Russell, Kelley, Barger – 6 ayes**

9. Communications and Committee Reports

A. George Russell, President

- 1. Board Monitoring Report: May 30, 2018 – none were collected from last meeting
- 2. Next Regular Board Meeting: Monday, July 16, 2018 at 6:00 p.m.
- 3. Next Policy Committee meeting: Monday, June 18, 2018 at 6:00 p.m.
- 4. *Recommendation to destroy audio recordings more than 18 months old: NONE*

- *Mr. Russell entered into the record a statement:*

*“About 10 days ago, I attended the graduation party of a friend's daughter. Like the hostesses' daughter, many in attendance were graduates of the same high school. Graduates from 2, 5, 10, 20 even 35 and 40 years ago. Many connected professionally by either Swedish American Hospital, or the Winnebago County State's Attorney's Office or a number of large and successful area businesses. They were all enjoying themselves, very social, laughing, eating, drinking, relaxed, confident. Their confidence was in part, the product of their high school experience that prepared them for their life choices.*”

*I was introduced to a young family and during the course of casual conversation overheard the mother say: "Hey, I'm not good at math, I went to Harlem." My heartache for her shame was immediately smothered by a sense of anger and indignation. Later, my wife informed the mother, a Harlem graduate of 2002, of my school board participation. The young mother came to me and said "Hey, I'm sorry about what I said back there about going to Harlem, we just say that, you know." Unfortunately, I do know. I've known for a long time.*

*Scientists have proven the universe is continually expanding. Stars and planets are continuously moving away from their current positions onto paths and locations yet to be determined. Essentially, change is the only constant aspect of the universe. Thus, it follows logically that we as elements of this universe are subject to that constant change and how we choose to react to its presence is a critical factor to our happiness over the course of our lives.*

*A challenging, rigorous academia is not an exclusive right of a single group within a public education system, nor should it be limited to a single or restricted location. Those who believe or suspect any other pedagogy or program change to be a threat to the growth, education or security of their child, are human in their anxiety. Yet, each fall, on the very 1<sup>st</sup> day of school, thousands of students and their parents face their anxieties and engage in the most noble public enterprise; the education of the future. Our administrators, food service workers, teachers, aides, bus-drivers, coaches and board members all want for the same outcome; children learning, growing, enjoying themselves, very social, laughing, eating, drinking, relaxed, confident.*

*When we recognize the need to adjust our methods, practices, policies, settings, or anything else, in furtherance of improving the experience of each and every district student, it is our duty and obligation to our future and theirs to do so. And should we fail to act toward that purpose, those students will bear not only their shame, but ours as well.*

*I will be voting in favor of the proposed Accelerated Learning Program as presented to the board tonight and hope other members will do likewise."*

- B. Melissa Wenger, Vice President – absent  
No report
- C. Evelyn Meeks, Secretary
  - Wished everyone a good evening
- D. Heather Kelley, Past President
  - Noted that George's statement was wonderful and she appreciates the same feeling about the program, noting this program has been worked on

for a long time to give children the best opportunities and she will also be voting in favor of the proposal

E. Sue Berogan

1. Next Business Services Committee meeting: Wednesday, July 11, 2018 at 6:00 p.m.
  - Wished everyone a good evening

F. Larry Barger

1. Next Education Committee meeting: Wednesday, June 20, 2018 at 6:00 p.m.

G. Patti Lawrence

1. Next Behavior Policy Review Committee: Wednesday, August 29, 2018 at 6:00 p.m. (4th quarter)
  - The student artwork is wonderful being displayed by students in the Board room
  - Congratulations to the Regional Softball Champions noting many student athletes graduated this year
  - Thanked George for leading the Pledge
  - Noted that she will also be voting for the Advanced Learner Program

10. Administrative Reports

A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

1. Recommendation to approve Student Travel Request(s): none
2. Recommendation to approve Advanced Learner Program Proposal  
Noted that last meeting Dr. Peters, Ryan Reinecke and Mrs. Logan presented the Advanced Learner Program Proposal with rationale  
The Board asked if questions were received to be asked

After the meeting a question was posed to Dr. Erb and Mrs. Logan if the proposal is approved and going to move to Olson Park could the families that declined be called to see if that change of location would change their mind and Dr. Erb stated we would call all of them.

Dr. Erb also noted the District just received allocations from the State and based on those there will be an IDEA and Title I split for funding and not funded through local funds

She asked the Board for any further questions or recommendation.  
Mr. Russell noted that he has the book "Beyond Gifted Education", reading a statement from within the book

He also noted another book, "Excellence Gaps in Education" that is authored by Dr. Peters.

He noted he is happy to discuss the proposal with people after the meeting.

He thanked Dr. Erb, Mrs. Logan, Mrs. Edwards, Mrs. Johnson for their hard word on this proposal but we have to do this for our kids for the future. It is imperative.

Sue Berogan confirmed that parents will be notified and have opportunity for the Open House at Olson Park, she feels that Olson Park is a great school for the students to go to and the teachers and kids are great and the school set up is excellent.

No further questions or comments

B. Joshua Aurand, Assistant Superintendent for Business & Operations

1. Recommendation to approve Resolution for Surplus Property Loves Park Elementary, Olson Park, Windsor and Maple
2. Recommendation to approve Facility Request(s): none
3. Report on Public Hearing – Transfers  
2 Operational transfer and no questions or comments were made  
He asked if there were any questions, none noted
4. Recommendation to approve Resolution Abating the Working Cash Fund in the amount of \$300,000 to the Education Fund  
This is not an operational transfer but budgeted
5. Recommendation to approve Resolution to transfer \$475,000 from the Transportation Fund to the Operation and Maintenance Fund
6. Recommendation to approve Resolution to transfer \$2,200,000 from the Transportation Fund to the Education Fund
7. Recommendation to approve Second Reading of Policy 4:45, regarding debt recovery procedure
8. Recommendation to approve the extension of Natural Gas with CenterPoint Energy from May 2020-April 2021 at a cost of \$0.302/therm, a slight decrease in rate
9. Recommendation to approve the extension of the Banking Services Agreement with Associated Bank for FY19 and FY20
10. Recommendation to approve an agreement with Suburban Elevator Company for elevator repair at Harlem High School for a total cost of \$41,450 contingent upon counsel approval
11. Recommendation to accept April 2018 Treasurer's Report
12. Recommendation to approve Independent Contractor Agreement with Karissa McGraw to provide private/parochial speech and language services to the District at \$100 per hour for FY 19
13. Recommendation to approve agreement with Sunbelt Staffing, VocoVision for Tele-School Psychologist FY19 for a minimum of 37.5 hours per week at a bill rate of \$94.66 per hour

14. Recommendation to approve an agreement with Play On! Sports for two Pixellot Systems for a total cost of \$9,500 contingent upon counsel approval
15. Recommendation to approve an agreement with Menard Consulting Inc. to conduct actuarial services for the FY18 audit at a cost of \$2,700  
Noted that this is a requirement of the audit every other year
16. Recommendation to approve a proposal from Gallagher Benefit Services, a division of Arthur J. Gallagher & Co., to provide Pharmacy Benefit Manager contract review and renewal services to the District for a prescription drug program at a total cost of \$10,000  
Noted that we have a credit and the credit will be used for this cost and we may be saving \$100,000 to \$200,000 per year after their review
17. Recommendation to approve an Independent Contractor Agreement with Lynda Brenner to provide Certified School Nurse services and as a Preceptor to the incoming CSN for FY19 at the hourly rate of \$56.70 for a total of 100 hours
18. Recommendation to award the FY19 Office Supplies Bid to the following vendors: School Specialty at an estimated cost per year of \$15,771.09, Mid-City Office Products at an estimated cost per year of \$6,321.96, and OfficePro at an estimated cost per year of \$1,179.25
19. Recommendation to approve Resolution of Prevailing Rate of Wages  
These were posted last September
20. Recommendation to renew IHSA/Illinois High School Association membership for FY19
21. Quarterly Report (3rd quarter 17-18)  
Workman's Compensation have narrowed noting that last year was the best year and we are still trending under that

#### Third Quarter Financials

Reviewed the highlights of the Treasurer's Report  
(see Treasurer's Report for detail)

#### C. Scott Rollinson, Assistant Superintendent for Human Resources

1. Personnel Agenda & Addendum
  - 2 changes on the Personnel Agenda under Transfers – 1 removing Clarice Ruf and making an edit to Sandra Vega as a Bi-lingual teacher
  - 15 Transfers
  - 1 Leave of Absence
  - 19 employments
  - 2 sick Leave Bank Requests
  - 24 new positions as a result of the Early Childhood Block Grant being awarded and at no cost to the District. We were awarded on Birth to 3 and 3 to 5 and it is a five year grant

Mrs. Lawrence asked that the Personnel Agenda be pulled for closed session discussion

2. Informational: Resignations  
4 have been accepted since the last meeting
3. Quarterly report (3rd quarter 17-18)  
Highlights:  
Education Support Staff – some changes  
Paraeducators, down 1 at Marquette  
Bus Drivers, up 5, with 3 assistants that became drivers plus 2 more  
Decrease in Bus Assistants 3  
Food Service not filled at HH9  
Part time Assistants 1 did not fill

65 Employees on FMLA, 28 were intermittent, 10 on medical leave and 23 who left employment

Under Certified special Education staff there is an additional part time social worker added

No questions, end of report

D. Dr. Julie Morris, Superintendent

1. Freedom of Information Act Request dated June 6, 2018, from Stephen Chichelli with SmartProcure regarding all purchasing records from 2018-03-06 to 2018-06-06 and the District's Response thereto dated June 6, 2018
2. Freedom of Information Act request dated May 22, 2018, by Ken Smith with Braun ThyssenKrupp Elevator LLC regarding open records request for the bid results/pricing for elevator repairs and the District's response thereto dated May 24, 2018

11. Consent Agenda

- A. Approve Personnel Agenda & Addendum
- B. Approve Student Travel Request(s)
- C. Approve Facility Request(s)
- D. Approve Recommendation to destroy audio recordings more than 18 months old:  
NONE  
Held after closed session

**Motion to approve Consent Agenda Item A (Personnel Agenda & Addendum with changes as noted above)**

**1<sup>st</sup> Berogan 2<sup>nd</sup> Barger**

**Russell, Kelley, Barger, Lawrence, Berogan, Meeks – 6 ayes**

**Motion carried**

12. ACTION ITEMS

- A. **Motion to Approve Advanced Learning Program Proposal**  
1<sup>st</sup> Lawrence 2<sup>nd</sup> Russell  
Berogan, Meeks, Russell, Kelley, Barger, Lawrence – 6 ayes  
Motion carried
- B. **Motion to Approve Recommendation to approve an agreement with Suburban Elevator Company for elevator repair at Harlem High School for a total cost of \$41,450 contingent upon outside counsel approval**  
1<sup>st</sup> Barger 2<sup>nd</sup> Berogan  
Meeks, Russell, Kelley, Barger, Lawrence, Berogan – 6 ayes  
Motion carried
- C. **Motion to Approve Resolution Declaring Surplus Property and Authorizing Disposal of Property**  
1<sup>st</sup> Berogan 2<sup>nd</sup> Barger  
Russell, Kelley, Barger, Lawrence, Berogan, Meeks – 6 ayes  
Motion carried
- D. **Motion to Approve Resolution Abating the Working Cash Fund in the amount of \$300,000 to the Educational Fund**  
1<sup>st</sup> Berogan 2<sup>nd</sup> Barger  
Kelley, Barger, Lawrence, Berogan, Meeks, Russell – 6 ayes  
Motion carried
- E. **Motion to Approve Resolution to transfer \$475,000 from the Transportation Fund to the Operation and Maintenance Fund**  
1<sup>st</sup> Berogan 2<sup>nd</sup> Barger  
Barger, Lawrence, Berogan, Meeks, Russell, Kelley – 6 ayes  
Motion carried
- F. **Motion to Approve Resolution to transfer \$2,200,000 from the Transportation Fund to the Education Fund**  
1<sup>st</sup> Lawrence 2<sup>nd</sup> Berogan  
Lawrence, Berogan, Meeks, Russell, Kelley, Barger – 6 ayes  
Motion carried
- G. **Motion to Approve Second Reading of Policy 4:45**  
1<sup>st</sup> Barger 2<sup>nd</sup> Russell  
Berogan, Meeks, Russell, Kelley, Barger, Lawrence – 6 ayes  
Motion carried
- H. **Motion to Approve Recommendation to approve the extension of Natural Gas with Centerpoint Energy from May 2020-April 2021 at a cost of \$0.302/therm**  
1<sup>st</sup> Barger 2<sup>nd</sup> Lawrence  
Meeks, Russell, Kelley, Barger, Lawrence, Berogan – 6 ayes  
Motion carried



- I. **Motion to Approve the extension of the Banking Services Agreement with Associated Bank for FY19 and FY20**  
1<sup>st</sup> Russell 2<sup>nd</sup> Berogan  
Russell, Kelley, Barger, Lawrence, Berogan, Meeks – 6 ayes  
Motion carried
- J. **Motion to Approve acceptance of April 2018 Treasurer's Report**  
1<sup>st</sup> Berogan 2<sup>nd</sup> Barger  
Meeks, Russell, Kelley, Barger, Lawrence, Berogan – 6 ayes  
Motion carried
- K. **Motion to Approve Independent Contractor Agreement with Karissa McGraw to provide private/parochial speech and language services to the District at \$100 per hour for FY 19**  
1<sup>st</sup> Berogan 2<sup>nd</sup> Russell  
Barger, Lawrence, Berogan, Meeks, Russell, Kelley – 6 ayes  
Motion carried
- L. **Motion to Approve agreement with Sunbelt Staffing, VocoVision for Tele-School Psychologist FY19 for a minimum of 37.5 hours per week at a bill rate of \$94.66 per hour**  
1<sup>st</sup> Berogan 2<sup>nd</sup> Barger  
Lawrence, Berogan, Meeks, Russell, Kelley, Barger – 6 ayes  
Motion carried
- M. **Motion to Approve an agreement with Play On! Sports for two Pixellot Systems for a total cost of \$9,500 contingent upon approval by outside counsel**  
1<sup>st</sup> Lawrence 2<sup>nd</sup> Berogan  
Berogan, Meeks, Russell, Kelley, Barger, Lawrence – 6 ayes  
Motion carried
- N. **Motion to Approve an agreement with Menard Consulting Inc. to conduct actuarial services for the FY 18 audit at a cost of \$2,700**  
1<sup>st</sup> Berogan 2<sup>nd</sup> Barger  
Meeks, Russell, Kelley, Barger, Lawrence, Berogan – 6 ayes  
Motion carried
- O. **Motion to Approve an Independent Contractor Agreement with Lynda Brenner to provide Certified School Nurse services and as a Preceptor to the incoming CSN for FY19 at the hourly rate of \$56.70 for a total up to 100 hours**  
1<sup>st</sup> Berogan 2<sup>nd</sup> Barger  
Russell, Kelley, Barger, Lawrence, Berogan, Meeks – 6 ayes  
Motion carried
- P. **Motion to Approve award the FY19 Office Supplies Bid to the following vendors: School Specialty at an estimated cost per year of \$15,771.09, Mid-City Office Products at an estimated cost per year of \$6,321.96, and OfficePro at an estimated cost per year of \$1,179.25**  
1<sup>st</sup> Barger 2<sup>nd</sup> Berogan

**Kelley, Barger, Lawrence, Berogan, Meeks, Russell – 6 ayes**  
**Motion carried**

**Q. Motion to Approve Resolution to adopt Prevailing Rate of Wages**  
**1<sup>st</sup> Berogan 2<sup>nd</sup> Lawrence**  
**Barger, Lawrence, Berogan, Meeks, Russell, Kelley – 6 ayes**  
**Motion carried**

**R. Motion to Approve renewal of IHSA/Illinois High School Association membership for FY 19**  
**1<sup>st</sup> Lawrence 2<sup>nd</sup> Berogan**  
**Lawrence, Berogan, Meeks, Russell, Kelley, Barger – 6 ayes**  
**Motion carried**

13. Announcements and Discussion  
None

**Motion to go into executive session to discuss Employment of Personnel**  
**1<sup>st</sup> Lawrence 2<sup>nd</sup> Barger**  
**Berogan, Meeks, Russell, Kelley, Barger, Lawrence – 6 ayes**  
**Motion carried**

*The Board took a five minute recess and went into executive session at 6:55 p.m. and returned to open session at 7:20 p.m.*

14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Placement of Individual Students in Special Education Programs and Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Purchase or Lease of Real Property for the Use of the District (5 ILCS 120/2(c)(5), Setting of a Price for Sale or Lease of Property Owned by the District (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), Security Procedures (5 ILCS 120/2(c)(8), Establishment of Reserves or Settlement of Claims as provided in Local Government and Governmental Employees Tort Immunity Act (5 ILCS 120/2(c)(12), and Discussion of Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

15. ACTION ITEMS AFTER CLOSED SESSION

**A. Motion to uphold the administrative recommendation to appoint Ryan Reinecke as Rock Cut Elementary School Principal effective July 1, 2018**  
**1<sup>st</sup> Barger 2<sup>nd</sup> Russell**  
**Kelley, Barger, Lawrence, Berogan, Meeks, Russell – 6 ayes**  
**Motion carried**

**B. Motion to uphold the administrative recommendation to appoint Terry Matus and Nick Moses as Harlem High School 9th Grade Campus Interim Principals effective July 1, 2018, to share the role of the 9<sup>th</sup> grade principal**  
**1<sup>st</sup> Barger 2<sup>nd</sup> Lawrence**  
**Barger, Lawrence, Berogan, Meeks, Russell, Kelley – 6 ayes**  
**Motion carried**

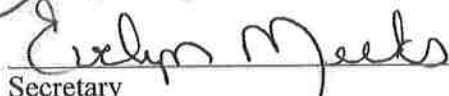
**16. Motion to adjourn**  
**1<sup>st</sup> Lawrence 2<sup>nd</sup> Barger**  
**All aye**  
**Motion carried**

*The meeting adjourned at 7:23 p.m.*

Respectfully submitted,  
Kris Arduino,  
Recording Secretary

ATTEST:

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

Dated: 7-16-18