



## Minutes of Regular Meeting Of June 12, 2017

### The Board of Education Harlem Consolidated School District

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A Regular Meeting of the Board of Education of Harlem Consolidated School District was held Monday, June 12, 2017, beginning at 6:00 PM in the Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115.

1. CALL TO ORDER by President George Russell at 6:00 p.m.
2. ROLL CALL (Board Members and Other Attendees)  
George Russell, Heather Kelley, Larry Barger, Sue Berogan, Evelyn Meeks  
Absent: Melissa Wenger and Patti Lawrence (*Patti Lawrence joined the meeting at 6:30 p.m.*)  
  
Other Attendees:  
Kris Arduino, Recording Secretary  
Dr. Julie Morris, Superintendent,  
Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction  
Josh Aurand, Assistant Superintendent for Business & Operations  
Scott Rollinson, Assistant Superintendent for Human Resources
3. Pledge of Allegiance led by Mr. Scott Rollinson
4. Approval of Agenda  
**Motion to approve Agenda with no changes**  
**1<sup>st</sup> Kelley 2<sup>nd</sup> Berogan**  
**Kelley, Barger, Berogan, Meeks, Russell – 5 ayes**  
**Motion carried**
5. Approval of Meeting Minutes:
  - A. **Motion to approve Regular Meeting Minutes of May 15, 2017**  
**1<sup>st</sup> Berogan 2<sup>nd</sup> Barger**  
**Kelley, Barger, Berogan, Meeks, Russell – 5 ayes**  
**Motion carried**
6. Awards and Recognition

- A. ~~Harlem High School Girls Track State Qualifiers~~ ~~Presenter: Jason Blume, Director of Stakeholder Engagement, Scott Sholl, Girls Track Coach~~ (postponed until July)
- B. Harlem High School Boys Track State Qualifiers  
Presenter: Jason Blume, Director of Stakeholder Engagement and Mike Oliveri, Boys' Track Coach

Mr. Jeremy Bois, Harlem High School Associate Principal, handed Justin Richard Braskett, Maxwell Dixon, Gabriel Haun their high school diplomas as they were at the State Competition during graduation ceremony.

7. Comments from the Community - none

8. Approval of Bills

A. Payables Summary \$1,120,762.39

B. Voided Checks \$979.01

C. Payroll Voucher(s) \$5,622,990.89

D. Accounts Payable Warrants \$6,743,753.28

Mr. Aurand reviewed the expenditure amounts by Fund totaling \$6,743,753.28

Motion to approve bills as reviewed

1<sup>st</sup> Kelley 2<sup>nd</sup> Barger

Barger, Berogan-abstain, Meeks, Russell, Kelley – 4 ayes, 1 abstain

9. Communications and Committee Reports

A. George Russell, President

1. Board Monitoring Report: May 15, 2017

1 returned as satisfactory

2. Next Regular Board Meeting: Monday, July 17, 2017 at 6:00 p.m.

3. Next Policy Committee meeting: Monday, August 14, 2017 at 6:00 p.m.

4. Recommendation to destroy closed minutes audio recordings - (more than 18 months old) NONE

5. Recommendation to approve Second Reading of Policy Updates from April 26, 2017 First Reading;

- Extended congratulations to the State Boy's Track participants honored this evening and Coach Oliveri
- We have 22 graduations from the Alternative High School and congratulated those graduates
- Sent off the Girls team
- Participated and witnessed the Senior Walk. He was present at the Middle School with 170 Seniors walking the building
- He also observed at Parker Center when a Senior walked through and picked up her little brother noting that this is a wonderful event and thanked administrators, staff and students

6. 2017 Graduation Live Stream with 409 seniors graduating

Presenter: Jason Blume, Director of Stakeholder Engagement

- Noted that Tina Larson, a bus aide passed away and he attended the services on May 25, 2017
- Extended congratulations to Mr. Blume for live streaming the graduation ceremony with over 5,000 views occurring. He noted that former classmates have sent him messages thanking the District and noting how great that is.

B. Melissa Wenger, Vice President (absent)

C. Evelyn Meeks, Secretary

- Welcomed everyone to the meeting
- Congratulated the State Track Qualifiers on their success and graduation
- Noted that her granddaughter attends Marquette and was very excited about the seniors walking through
- Attended graduation and noted it was a great event

D. Heather Kelley, Past President

- Noted that she has been traveling and welcomed everyone
- Congratulated the three graduating athletes that missed the ceremony due to the state competition;
- Attended graduation

E. Sue Berogan

- Congratulated Justin, Max and Gabe on their accomplishments
- Attended graduation and noted the different designs on the hats were amazing

1. Report on Business Services held June 7, 2017

Noted that she has asked Josh to do a presentation in the future on the bus routelist;

2. Next Business Services Committee meeting: Wednesday, July 12, 2017 at 6:00 p.m.

F. Larry Barger

- Congratulated the three State finalists, noting he coached them when they were in 7<sup>th</sup> grade
- Noted he missed the Senior Walk but saw a video which was very cool;
- Attended graduation noting his son graduated

1. Next Education Committee Meeting: August 2, 2017 at 6:30 p.m.

G. Patti Lawrence

1. Next Discipline Policy Review Committee: Wednesday, June 28, 2017 at 6:00 p.m. (4th quarter)

10. Administrative Reports

A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

1. Recommendation to approve Student Travel Request(s)

Noted that she has two travels and not three as one was a duplicate. Special

Olympics and Middle School Cheer camp

B. Joshua Aurand, Assistant Superintendent for Business & Operations

1. Recommendation to approve Resolution for Surplus Property Loves Park Elementary, Warehouse and Harlem Administration Office
2. Recommendation to approve Facility Request(s) Harlem Baseball retroactively
3. Recommendation to accept April 2017 Treasurer's Report
4. Recommendation to renew bakery services for FY18 with Alpha Bakery Company for an estimated cost of \$30,087.94.
5. Recommendation to renew milk bid with Muller-Pinehurst Dairy with no price increases for 2017-2018
6. Recommendation to approve Resolution Abating the Working Cash Fund in the amount of \$350,000 to the Education Fund
7. Recommendation to approve Resolution of Prevailing Rate of Wages
8. Recommendation to renew IHSA (Illinois High School Association) membership for FY18 at no cost
9. Recommendation to approve agreement with Vertiv Services, Inc., for battery backup replacement for Harlem High School for a total cost of \$4,350.05 pending counsel approval
10. Recommendation to approve Independent Contractor Agreement with Karissa McGraw to provide speech and language services to the District at \$100 per hour for FY18
11. Recommendation to approve agreement with Athletico Management LLC to provide athletic training services for 4 years for a total cost of \$15,000.00
12. Recommendation to approve the Memorandum of Understanding with Equal Opportunity Schools for the Lead Higher Initiative Program at Harlem High School, FY18 for \$24,400 and a cost plus travel for EOS

Dr. Morris noted that Mr. Bois will be reporting at the Education Committee about EOS and the purpose, including how our progression has increase for our AP students. Since 2012 until this coming year we have increased the number of AP students by 217 over 7 years. From this year 17 to year 18 we have increased by 114 due to adding courses for AP and the work we have done with EOS. 2012 153 students were taking, 218 students for next fall, and the number of courses being taken in 2012 were 284 tests, and in 2018 we are scheduled to have 730 students for a total increase of 446. From last year to this year 274 in increase.

C. Scott Rollinson, Assistant Superintendent for Human Resources

1. Personnel Agenda & Addendum

Reviewed:

28 Transfers, no leaves of absence, 75 Employments, including summer

school, 6 employees using Sick Leave Bank, 2 new positions, special education teacher at Loves Park and also an additional Kindergarten classroom facilitator to go along with the additional special education classroom  
2 separations

2. Informational: Resignations

27 have been accepted since the last meeting, including stipend positions

D. Dr. Julie Morris, Superintendent

No report

11. Consent Agenda

A. Approve Personnel Agenda & Addendum

B. Approve Student Travel Request(s)

C. Approve Facility Request(s)

D. Approve destruction of closed minutes audio recordings - (more than 18 months old) NONE

**Motion to approve Consent Agenda items A, B & C**

**1<sup>st</sup> Kelley 2<sup>nd</sup> Berogan**

**Berogan, Meeks, Russell, Kelley, Barger – 5 ayes**

**Motion carried**

12. ACTION ITEMS

A. **Motion to Approve Second Reading of Policy Updates from April 26, 2017**

**First Reading**

**1<sup>st</sup> Berogan 2<sup>nd</sup> Meeks**

**Meeks, Russell, Kelley, Barger, Berogan – 5 ayes**

**Motion carried.**

B. **Motion to Approve Resolution Declaring Surplus Property**

**1<sup>st</sup> Russell 2<sup>nd</sup> Berogan**

**Russell, Kelley, Barger, Berogan, Meeks – 5 ayes**

**Motion carried**

C. **Motion to Approve acceptance of April 2017 Treasurer's Report**

**1<sup>st</sup> Berogan 2<sup>nd</sup> Kelley**

**Kelley, Barger, Berogan, Meeks, Russell – 5 ayes**

**Motion carried**

D. **Motion to Approve renewal of bakery services for FY18 with Alpha Bakery Company for an estimated cost of \$30,087.94.**

**1<sup>st</sup> Berogan 2<sup>nd</sup> Barger**

**Kelley, Barger, Berogan, Meeks, Russell – 5 ayes**

**Motion carried**

*Patti Lawrence joined the meeting at 6:30 p.m.*

E. **Motion to Approve renewal of milk bid with Muller-Pinehurst Dairy with no price increases for 2017-2018**

**1<sup>st</sup> Berogan 2<sup>nd</sup> Kelley**

**Barger, Lawrence, Berogan, Meeks, Russell, Kelley – 6 ayes**  
**Motion carried**

**F. Motion to Approve Resolution Abating the Working Cash Fund in the amount of \$350,000 to the Education Fund**

**1<sup>st</sup> Russell 2<sup>nd</sup> Berogan**

**Barger, Lawrence, Berogan, Meeks, Russell, Kelley – 6 ayes**  
**Motion carried**

**G. Motion to Approve Resolution of Prevailing Rate of Wages**

**1<sup>st</sup> Kelley 2<sup>nd</sup> Berogan**

**Lawrence, Berogan, Meeks, Russell, Kelley, Barger – 6 ayes**  
**Motion carried**

**H. Motion to Approve renewal of IHSA (Illinois High School Association) membership for FY18**

**1<sup>st</sup> Berogan 2<sup>nd</sup> Barger**

**Berogan, Meeks, Russell, Kelley, Barger, Lawrence – 6 ayes**  
**Motion carried**

**I. Motion to Approve agreement with Vertiv Services, Inc., for battery backup replacement for Harlem High School for a total cost of \$4,350.05 pending counsel approval**

**1<sup>st</sup> Berogan 2<sup>nd</sup> Meeks**

**Meeks, Russell, Kelley, Barger, Lawrence, Berogan – 6 ayes**  
**Motion carried**

**J. Motion to Approve Independent Contractor Agreement with Karissa McGraw to provide speech and language services to the District at \$100 per hour for FY18.**

**1<sup>st</sup> Berogan 2<sup>nd</sup> Russell**

**Russell, Kelley, Lawrence, Barger, Berogan, Meeks – 6 ayes**  
**Motion carried**

**K. Motion to Approve agreement with Athletico Management LLC to provide athletic training services for 4 years for a total cost of \$15,000.00**

**1<sup>st</sup> Berogan 2<sup>nd</sup> Meeks**

**Kelley, Barger, Lawrence, Berogan, Meeks, Russell – 6 ayes**  
**Motion carried**

**L. Motion to Approve the Memorandum of Understanding with Equal Opportunity Schools for the Lead Higher Initiative Program at Harlem High School, FY18 for \$24,400 and a cost plus travel for EOS**

**1<sup>st</sup> Berogan 2<sup>nd</sup> Kelley**

**Kelley, Barger, Lawrence, Berogan, Meeks, Russell – 6 ayes**  
**Motion carried**

**13. Announcements and Discussion**

Dr. Morris noted that Mrs. Girard is in the audience and is retiring on June 30, 2016 and thanked her for her service and dedication to the Harlem School District students and staff.

**Motion to go into executive session at 6:34 p.m. to discuss student Discipline**  
**1<sup>st</sup> Kelley 2<sup>nd</sup> Barger**  
**Barger, Lawrence, Berogan, Meeks, Russell, Kelley – 6 ayes**  
**Motion carried**

The Board went into closed session after a five minute recess.

14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3). Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Other Matters Relating to Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), and Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

15. ACTION ITEMS AFTER CLOSED SESSION

**A. Consideration and Possible Action on Student Behavior # 2016-2017-1**

**Motion to approve administrative recommendation in Student Behavior # 2016-2017-1 for a 2 day out-of-school suspension on May 4 and 5, 2017, with eligibility to return to school on May 8, 2017 for violation of School Handbook Rule(s) and/or Board Policy: Major Disruption. Specific behavior infraction: hallway altercation. Specific rationale for length of suspension: If adults had not intervened it appeared that there would be a physical fight between the girls and a physical fight had been planned to take place on a previous evening. The incident occurred on a Thursday and a two day suspension allowed for a cooling off and reflection period on Friday and over the weekend.**

**Furthermore, the girls involved in the incident were involved in an argument three weeks ago and received intervention and ideas on how to handle their dispute. This intervention was attempted against on May 4, 2017, only to be refused by the student.**

**1<sup>st</sup> Kelley 2<sup>nd</sup> Barger**

**Barger, Lawrence, Berogan, Meeks, Russell, Kelley – 6 ayes**

**Motion carried**

16. Adjournment

**Motion to adjourn**

**1<sup>st</sup> Berogan 2<sup>nd</sup> Kelley**

**All voted aye**

**Motion carried**

Meeting adjourned at 6:56 p.m.

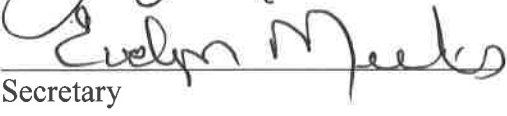
Respectfully submitted,

*Kris Arduino,*

Recording Secretary

ATTEST:

  
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President

  
\_\_\_\_\_  
Secretary

Dated: 07-17-2017