

Minutes of Regular Meeting Of April 10, 2017

The Board of Education Harlem Consolidated School District

A Regular Meeting of the Board of Education of Harlem Consolidated School District was held Monday, April 10, 2017, beginning at 6:00 PM in the Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115.

1. CALL TO ORDER by President Heather Kelley at 6:01 p.m.
2. ROLL CALL (Board Members and Other Attendees)
Heather Kelley, George Russell, Sue Berogan, Patti Lawrence
Absent: Evelyn Meeks, Larry Barger, Melissa Wenger
Evelyn Meeks joined open session at 6:03 p.m.
Melissa Wenger joined closed session at 7:15 p.m.

Other Attendees:

Kris Arduino, Recording Secretary

Dr. Julie Morris, Superintendent

Josh Aurand, Assistant Superintendent for Business & Operations

Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

Scott Rollinson, Assistant Superintendent for Human Resources

3. Pledge of Allegiance led by Windsor Elementary Students(s): Kaileigh McCallum, Ryan Ruthven, Colin Baumgardner, Makenna Clarke, Cordelia Hoover, Collin Kramar
Presenter: Anthony Brooks, Windsor Elementary Principal
4. Approval of Agenda
Change: No Surplus Property (10B-1) and Action Item B withdrawn
Motion to Approve Agenda with change as noted
1st Russell 2nd Lawrence
Russell, Berogan, Meeks, Lawrence, Kelley – 5 ayes
Motion carried
5. Approval of Meeting Minutes:
 - A. **Motion to approve Regular and Closed minutes from March 20, 2017**
1st Lawrence 2nd Kelley
Berogan, Meeks, Lawrence, Kelley, Russell - 5 ayes
Motion carried
6. Awards and Recognition
 - A. Harlem High School Wrestling State Qualifiers

Josh Carter, Harlem High School Wrestler 220 Weight Division 29 / 7 record 1 of two NIC 10 wrestlers that qualified for State, also recently participated in All Star Team to compete in Indiana

Dalton Hambrock, Harlem High School Wrestler not able to attend, qualified in the 195 weight class

Presenter: Jason Blume, Stakeholder Engagement Director

B. Parker Center - "Week of the Young Child"

Kristina Anderson and recognize April 22-29 as Week of the Young Child, to provide early learners and families to provide opportunities to enhance child development

Monday – Music Monday

Tuesday – Trailmix Tuesday

Wednesday – Working Together Career Day

Thursday – Artsy Thursday, pj day and creativity & Family Night at the Discovery Center

Friday – Parker Center Celebrating families

Presenter: Jason Blume, Stakeholder Engagement Director

Donald C. Parker was awarded the Gold Circle of Quality Award by the State of Illinois, which is based on a compliance check list and rating scale and this year Parker Center received this highest rating an early childhood program can receive.

7. Comments from the Community – none

8. Approval of Bills

A. Payables Summary \$856,061.64

B. Voided Checks

C. Payroll Voucher(s) \$4,870,526.04

D. Accounts Payable Warrant(s)
\$5,726,587.68 in total expenditures

Mr. Aurand reviewed these by fund totaling \$5,726,587.68

Motion to approve Bills

1st Berogan 2nd Lawrence

Meeks, Lawrence, Kelley, Russell – 4 ayes 1 abstain – Berogan

Motion carried

9. Communications and Committee Reports

A. Heather Kelley

1. Board Monitoring Report: March 20, 2017

5 returned as all satisfactory

2. Next Regular & Organizational Board Meeting: Wednesday, April 26, 2017 at 6:00 p.m.

- Congratulated the Wrestlers
- Congratulated Parker Center for their award

- April 22-29 is “Week of the Young child”
- Thanked pledge students from Windsor
- Attended the United Way Luncheon

3. Next Policy Committee meeting: Tuesday, April 18 , 2017 at 6:00 p.m.
4. Next Education Committee meeting: Wednesday, May 10, 2017 at 6:30 p.m.
5. Recommendation to destroy closed minutes audio recordings - (more than 18 months old) - NONE

B. George Russell

- Thanked Windsor students and Mr. Brooks for leading the pledge;
- Congratulated the Wrestlers and Coach Otto for their success;
- Attended the Kishwaukee Spring Dinner meeting which led discussion on School District finances;
- Attended the United Way Luncheon and noted the District was recognized for increase in participation
- Noted he heard from Travis Turner and they are expecting a boy and love California and his daughter is also living with him

1. Next Business Services Committee meeting: Wednesday, May 10, 2017 at 6:00 p.m.

C. Sue Berogan

- Thanked the Windsor Elementary students
- Congratulated the Wrestlers and Coach Otto
- Did not attend the Kishwaukee Dinner due to illness
- Congratulated re-elected Board members on their seats

D. Evelyn Meeks

- Welcomed everyone
- Thanked the Windsor students for leading the Pledge
- Congratulations to the Wrestlers and Coach Otto and wished them good luck in competition
- Thanked Parker Center for their award
- Noted she visited Ralston School and judged 2nd grade forensics and all won first place trophies
- Was unable to attend Kishwaukee Dinner
- Congratulated the board members for re-election
- Noted her daughter was mugged at the gas station last week and she is now doing fine.

E. Melissa Wenger

F. Patti Lawrence

- Noted the great artwork by students on display in the Board room;
- Reported she hosted the Harlem Bowling Fundraiser for the Girls’ Softball Team
- Attended several softball games

- Thanked the community for their support in the election as well as her peer Board members
 - Congratulated Parker Center for their award
 - Thanked Windsor students for leading the Pledge
 - Congratulated the wrestlers and wished good luck in future endeavors
 - Sending her thoughts and prayers to Evelyn
1. Next Discipline Policy Review Committee: Monday, April 24, 2017 at 6:00 p.m. (3rd quarter)
 2. Recommendation to approve revisions to Secondary Discipline Matrix and Definitions

G. Larry Barger

10. Administrative Reports

A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

1. Recommendation to approve Student Travel Request(s): Middle School and High School Science Olympiad competitions

B. Joshua Aurand, Assistant Superintendent for Business & Operations

1. Recommendation to approve Resolution for Surplus Property - NONE
2. Recommendation to approve Facility Request(s)
Flodin Boys & Girls Club
Harlem Middle School Boys' Basketball team (not Harlem High School)
3. Recommendation to approve FY18 meal price increase
For a 5 cent increase for breakfast at middle school and 10 cent increase at the elementary and high school for federal reimbursement which is the minimal increase to comply with Federal regulations
4. Recommendation to approve award of bid to purchase eight (8) nine (9) passenger vehicles to MidWest Transit for \$366,568. (4 2017 models and 4 2016 models)
5. Recommendation to approve award of bid for 2017 Locker Replacement Project at Harlem High School to Larson Equipment & Furniture Co. for \$246,750, for 48 inch tall lockers and some new locations.
6. Recommendation to approve award of bid for 2017 Roof Replacement Project at Donald C. Parker Early Education Center to McDermaid Roofing & Insulating Co for \$194,734.
7. Recommendation to approve award of bid for 2017 Secured Entrances and Life Safety Work Projects at Machesney, Ralston, Loves Park, Olson Park, Windsor, Harlem High School and Marquette School to Rockford Structures Construction Company for \$1,771,000 and Alternate #1 for \$17,857.
8. Recommendation to approve award of bid for 2017 Flooring Abatement Project for Machesney, Marquette, Windsor and Loves Park Elementary Schools to Abel Plus Services, Inc. for \$109,000.
9. Recommendation to accept February 2017 Treasurer Report

10. Presentation of Quarterly Report - Second Quarter of 2016-2017
Financial Summary 2nd Quarter
Noted that the State has basically stopped paying most everything
Revenues up \$2.5 million due to transfers

Workman's Compensation Update 2nd Quarter

Total claims are down and the claimed dollar amount is also down and only have one large claim

C. Scott Rollinson, Assistant Superintendent for Human Resources

1. Recommendation to approve Personnel Agenda & Addendum
Personnel Agenda: 2 Transfers, no leave of absences, 12 Employments and 6 Sick Leave Bank Requests
2. Informational only: Resignations
6 accepted since we last met

D. Dr. Julie Morris, Superintendent

1. Request approval for Superintendent vacation days from June 19-27, 2017
2. Presentation of Quarterly Report for Stakeholder Engagement (3rd quarter)
Presenter: Jason Blume, Director of Stakeholder Engagement
Donation report notes regular and random donations for second and third quarter
United Way – awarded for greatest increase for dollar amount in contributions for 500 plus employees \$6,649.94 last year and this year to date we are at \$2,003.

Presented Website Accessibility

Career-Con – April 22, 2017 from 9:00 to 1:00 p.m. at Harlem high School, with 74 professionals attending and open to all area students

Staff Appreciation Banquet – May 4, 2017 at Forest Ridge Events with students in the Fine Arts Program at Machesney Elementary performing

Long-Range Plan –

Stakeholder involvement expectations and Yearly progress updates

Website 150,000 visits per months

Facebook 5,167 likes

Twitter 866 followers

5909 App Downloads

Around 122 Newsletter – 6,230 emails with a 25-30% open rate

I READ volunteers – 84 volunteers mentoring 93 students

5:30 tomorrow evening volunteers will be recognized – Harlem High School

George noted that he would like to work to improve the IREAD Volunteers.

11. Consent Agenda

- A. Approve Personnel Agenda & Addendum
- B. Approve Student Travel Request(s)
- C. Approve Facility Request(s)
- D. Approve destruction of closed minutes audio recordings - (more than 18 months old) none
- E. Approve Superintendent vacation days: June 19-27, 2017

Motion to approve Action Items A, B, C AND E

1st Lawrence 2nd Berogan

Lawrence, Kelley, Russell, Berogan, Meeks – 5 ayes

Motion carried

12. Announcements and Discussion

13. ACTION ITEMS

- A. **Motion to Approve revisions to Secondary Discipline Matrix and Definitions for 2017-2018 District Handbook**
1st Berogan 2nd Meeks
Kelley, Russell, Berogan, Meeks, Lawrence – 5 ayes
Motion carried
- B. Approval of Resolution Declaring Surplus Property - none
- C. **Motion to Approve FY18 meal price increase**
1st Russell 2nd Berogan
Russell, Berogan, Meeks, Lawrence, Kelley – 5 ayes
Motion carried
- D. **Motion to Approve award of bid to purchase eight (8) nine (9) passenger vehicles to MidWest Transit for \$366,568.**
1st Berogan 2nd Lawrence
Berogan, Meeks, Lawrence, Kelley, Russell – 5 ayes
Motion carried
- E. **Motion to Approve award of bid for 2017 Locker Replacement Project at Harlem High School to Larson Equipment & Furniture Co. for \$246,750.**
1st Berogan 2nd Russell
Meeks, Lawrence, Kelley, Russell, Berogan – 5 ayes
Motion carried
- F. **Motion to Approve award of bid for 2017 Roof Replacement Project at Donald C. Parker Early Education Center to McDermaid Roofing & Insulating Co for \$194,734.**
1st Lawrence 2nd Berogan
Lawrence, Kelley, Russell, Berogan, Meeks – 5 ayes
Motion carried
- G. **Motion to Approve award of bid for 2017 Secured Entrances and Life Safety Work Projects at Machesney, Ralston, Loves Park, Olson Park, Windsor,**

**Harlem High School and Marquette School to Rockford Structures
Construction Company for \$1,771,000 and Alternate #1 for \$17,857.
1st Russell 2nd Berogan
Kelley, Russell, Berogan, Meeks, Lawrence – 5 ayes
Motion carried**

**H. Motion to Approve award of bid for 2017 Flooring Abatement Project for
Machesney, Marquette, Windsor and Loves Park Elementary Schools to
Abel Plus Services, Inc. for \$109,000.**

**1st Berogan 2nd Meeks
Russell, Berogan, Meeks, Lawrence, Kelley – 5 ayes
Motion carried**

I. Motion to Approve acceptance of February 2017 Treasurer Report

**1st Russell 2nd Berogan
Berogan, Meeks, Lawrence, Kelley, Russell – 5 ayes
Motion carried**

Motion to go into executive session to discuss Employment of Personnel.

**1st Lawrence 2nd Berogan
Meeks, Lawrence, Kelley, Russell, Berogan – 5 ayes
Motion carried**

The Board took a brief recess and went into closed session at 7:01 p.m.

14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Other Matters Relating to Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), and Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

15. ACTION ITEMS AFTER CLOSED SESSION

The Board returned to open session at 8:10 p.m.

16. Motion to Approve the Resolution stating reasons for Pam Boshell's termination and Authorizing Adoption of Findings of Fact for the Dismissal of former employee.

**1st Lawrence 2nd Russell
Lawrence, Kelley, Russell, Berogan, Meeks, Wenger – 6 ayes
Motion carried**

17. Motion to approve Superintendent's Contract for 2017-2021.

**1st Russell 2nd Meeks
Kelley, Russell, Berogan, Meeks, Wenger, Lawrence – 6 ayes**

Motion carried

18. Adjournment

Motion to adjourn

1st Lawrence 2nd Russell

All voted aye

Motion carried

The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Kris Arduino,

Recording Secretary

ATTEST:



President



Secretary

Dated: 4/26/17