

# Minutes of Regular Board Meeting Of February 27, 2017

## The Board of Education Harlem Consolidated School District

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A Regular meeting of the Board of Education of Harlem Consolidated School District was held Monday, February 27, 2017, beginning at 6:00 PM in the Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115.

1. CALL TO ORDER by President Heather Kelley at 6:00 p.m.
2. ROLL CALL (Board Members and Other Attendees)  
Heather Kelley, George Russell, Sue Berogan, Evelyn Meeks, Melissa Wenger,  
Larry Barger, Patti Lawrence  
  
Other attendees:  
Kris Arduino, Recording Secretary  
Dr. Julie Morris, Superintendent  
Josh Aurand, Assistant Superintendent for Business & Operations  
Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction  
Scott Rollinson, Assistant Superintendent for Human Resources
3. Pledge of Allegiance led by Marquette Elementary Students(s): Leah Mills, Brayden Smith, Hunter Wollin, Madilyn Reiners, Alex Valentine, Andre Jones, Cheyenne Pearce, Mia Besevic and the entire school by video  
Presenter: Brock Morlan, Marquette Elementary Principal
4. **Motion to approve Agenda with no changes**  
**1<sup>st</sup> Lawrence 2<sup>nd</sup> Berogan**  
**Russell, Berogan, Meeks, Wenger, Barger, Lawrence, Kelley – 7 ayes**  
**Motion carried**
5. Approval of Meeting Minutes:
  - A. **Motion to approve Regular and Closed minutes from February 13, 2017**  
**1<sup>st</sup> Berogan 2<sup>nd</sup> Wenger**  
**Berogan, Meeks, Wenger, Barger, Lawrence, Kelley, Russell – 7 ayes**  
**Motion carried**
6. Awards and Recognition
  - A. Harlem High School Dance Team – Illinois State Champions  
Presenter: Jason Blume, Director of Stakeholder Engagement, Summer Henderson, Coach  
Mayor Bolin of Machesney Park presented the Coach and Dance Team with a special Certificate of Congratulations and Recognition on behalf of the Village of Machesney Park for winning the State Dance Competition.

B. Harlem High School Boys' Bowling Team - Illinois State Champions  
Presenter: Jason Blume, Director of Stakeholder Engagement & Nick Whitmire, Coach  
Mayor Bolin of Machesney Park presented the Coaches and Bowling Team with a special Certificate of Congratulations and Recognition on behalf of the village of Machesney Park for taking First Place in Class 4A and winning the State Championship.

C. Harlem High School Girls' Bowling Team – State Sectional & Regional Conference State Champions  
Presenter: Jason Blume, Director of Stakeholder Engagement & Jimmy Heathscott, Coach  
Mayor Bolin of Machesney Park presented the Coaches and Girls' Bowling Team with a special Certificate of Congratulations and Recognition on behalf of the Village of Machesney Park for winning the State Championship.

7. Comments from the Community - none

8. Approval of Bills

A. Payables Summary - \$518,880.91

B. Voided Checks

C. Payroll Voucher(s) 2,691,514.97

D. Accounts Payable Warrant(s) 3,210,395.88 total expenditures

Mr. Aurand reviewed the expenditures by fund totaling \$3,210,395.88

**Motion to approve Bills as reviewed by Mr. Aurand**

**1<sup>st</sup> Russell 2<sup>nd</sup> Lawrence**

**Meeks, Wenger, Barger, Lawrence, Kelley, Russell, Berogan – 7 ayes**

**Motion carried**

9. Communications and Committee Reports

A. Heather Kelley

- Thanked Mr. Morlan and the Marquette Elementary Pledge students
- Congratulated the Dance Team, Boys' Bowling Team and Girls' Bowling Team, noting how proud the District is of all of the students and coaches

1. Board Monitoring Report: February 13, 2017

- Four returned as satisfactory

2. Next Regular Board Meeting: Monday, March 20, 2017 at 6:00 p.m.

3. Board Self-Evaluation meeting: Tuesday, March 7, 2017 at 5:30 p.m.

4. Next Policy Committee meeting: Monday, March 13, 2017 at 6:00 p.m.

5. Next Education Committee meeting: Wednesday, March 15, 2017 at 6:30 p.m.

6.

Recommendation to destroy closed minutes audio recordings - (more than 18 months old) none

7. Recommendation to change Organizational Meeting date from May 15, 2017

Mrs. Kelley explained that we need to hold this meeting earlier due to the canvass of votes sometime between April 25 and May 2. There is a Board meeting scheduled for April 24 and a DPRC meeting scheduled for April 26. Mrs. Kelley will be out of town on April 24 but back on April 26. Mrs. Kelley asked that the Board meeting/Organizational meeting be set for April 26 and DPRC held on April 24, 2017.

*Consensus to change Board/Organizational meeting to April 26, 2017 and DPRC to April 24, 2017:*

*Unanimous, Wenger, Barger, Lawrence, Kelley, Russell, Berogan, Meeks - yes*

B. George Russell

- Thanked Mr. Morlan and the Marquette students and the innovative way in which the Pledge was led.
- Congratulated the Girls' Dance Team and Coach Henderson
- Congratulated the Boys' Bowling Team and Coaches
- Congratulated the Girls' Bowling Team and Coaches
- Attended the Harlem League of Women Voters for the State of Educational Funding in Illinois and noted Dr. Morris and Mr. Aurand did an excellent presentation
- Attended the RAMM Scholarship Banquet in honor of two Harlem Scholarship award winners and congratulated the students and parents
- Attended the Beloit Film Festival – Harlem Vet Doc Project sold out and was so widely received was invited back for a repeat performance on Friday at 5:00 p.m. at and are being invited to other national festivals in California to present and congratulate students and staff.

1. Next Business Services Committee meeting: Wednesday, March 15, 2017 at 6:00 p.m.

C. Sue Berogan

- Reiterated all congratulations and thanked Marquette students for leading the Pledge;
- Reminded that tomorrow night is the Girls' Bowling Reception and Kaleidoscope Concert at the High School at 6:00 and 7:00 respectively

D. Evelyn Meeks

- Welcomed everyone to the meeting
- Thanked Mr. Morlan and the Marquette pledge students;
- Congratulated the Dance Team, Boys' and Girls' Bowling Teams
- Attended the RAMM Banquet on Friday evening and enjoyed the speaker, Dr. Steven Perry

E. Melissa Wenger

- Reiterated the thank you to Mr. Morlan and pledge students
- Congratulated to the Dance Team, Boys' and Girls' Bowling Teams;
- Attended the Middle School Swim Competition against Lincoln and noted that there is great spirit amongst the students and parents
- Noted that All City is coming up on March 4 and Harlem will compete;
- Noted she will attend Kaleidoscope and the Girls' Bowling Team

reception

F. Patti Lawrence

- Attended League of Women Voters;
- Noted the great student artwork in the Board room on display
- Congratulated the Boys' and Girls' Bowlers and the Dance Team
- Thanked Brock Morlan and the Marquette pledge students and his creativity for bringing all students by video
- Noted that a bowler, Caleb finished 5<sup>th</sup> at State
- Thanked Mayor Bolin
- Thanked the RAMM scholarship winners
- Noted that the Vet Project has only gotten bigger and better every year and this project is outstanding;

1. Next Discipline Policy Review Committee: Wednesday, April 26, 2017 at 6:00 p.m. (3rd quarter) now changed to April 24, 2017 at 6:00 p.m.
2. Recommendation to approve changes for District, Elementary and Secondary Student Handbooks  
Summarizing – Code of Conduct Interventions – we deleted the expulsion points and any verbage related to the expulsion points  
Dangerous Objects are now DRO and Trespassing is TRE  
Elementary Discipline Matrix gives administrators discretion based on individual circumstances and added excessive minor violations could be accumulated to a major violation and they may be emailed home  
Truancy was stricken and some minor word changes

Handbook changes included all the above recommendations and a Note that if the board decides to expel the Board would need to determine that there is a safety risk to school, students or staff. Language was added to focus on keeping kids in school rather than out of school.

3. Recommendation to approve Target Policy Changes  
Target Policy changes: Personal conduct outside of school at all times and removal from the team as a consequence for the Board to implement and we also included postings on social media and E cigarettes and vapor to tobacco violations.

G. Larry Barger

- Reiterated all congratulations
- Noted that some sports are not as high profile as others and noted a Harlem Senior signed for Lindsey Wilson College for BMX next year and it is a competitive collegiate sport

10. Administrative Reports

A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

1. Recommendation to approve Student Travel Request(s)  
2 requests: Key Club to convention in Oak Brooke and Baseball going to their tournament

2. Presentation on Long-Range Plan Goal 1 - Strategy 2 (1:1 Technology Plan)

Mrs. Wagner and Mrs. Logan also presenting with Dr. Erb

By February 2017, upon completion and review of the Technology Pilot Program, a recommendation will be presented which is more detailed at Education Committee. An overview was given this evening. After gathering all the information a recommendation as follows:

To implement 1:1 Technology in Grades K-12 or a Technology Integration Plan rather than a 1:1 as it is over a five year period. We are starting with carts in classrooms and adding additional technology. Part of the rationale for bringing this forward is to teach the 21<sup>st</sup> Century skills and preparing students for college and career. Pilots included surveying across grades. Years 1-3 focus on early adopters and by year 5 all staff will enhance instruction through technology

Support and Training – modules, training and Sip/Institute time

Year 1, hire an Instructional Technology Specialist

Year 3, hire an additional Instructional Technology Specialist

Funding will be a combination of local and federal Title I funds

Mr. Aurand noted that over the next few years we will be trading in older chrome books and cycling so that by year 5 there will be a device for every student. We are getting quotes for Chrome books and Tech Department savings will be included. This is being built with two staff members being included in the plan.

Years 6, 7, 8 and 9 would include a four year cycle so that by Year 6 you are buying and selling the same amount of Chrome books.

Nest steps – a Full presentation will be given to the Education Committee with Board approval requested on March 20. If approved implementation will begin this summer.

Mrs. Lawrence asked if hiring a staff member will it be included under Title I.

Mr. Aurand noted it is built in and with the tech budget both staff members will be included. We are not asking for additional funding we are using the current Tech budget and some Title I funds.

B. Joshua Aurand, Assistant Superintendent for Business & Operations

1. Recommendation to approve Resolution for Surplus Property: Olson Park Elementary School
2. Recommendation to approve Facility Request(s): Illinois National Guard
3. Recommendation to approve authorization for the Assistant Superintendent to solicit proposals for the electricity utility contract at the market rate most favorable to the District for ratification by the Board at the next regular Board meeting.

C. Scott Rollinson, Assistant Superintendent for Human Resources

1. Recommendation to approve Personnel Agenda & Addendum  
Mr. Rollinson reviewed: No Addendum

1 Transfer, 9 Sick Leave Bank requests, 1 New Position for a Paraeducator to support a student's needs

2. Informational only: Resignations  
13 have been accepted since last meeting
3. Presentation of Second Quarter Report

Two changes since the last quarter:

Educational Support Staff we have hired a couple of new paras over the second quarter and we filled a position in the Custodial & Maintenance  
FMLA – 24 employees were on FMLA in Quarter 2,  
No changes to certified staff  
Minor change to special education staff – 1 speech pathologist for a .6 FTE increase

D. Dr. Julie Morris, Superintendent

11. Consent Agenda

- A. Approve Personnel Agenda & Addendum
- B. Approve Student Travel Request(s)
- C. Approve Facility Request(s)
- D. Approve destruction of closed minutes audio recordings - (more than 18 months old) none

**Motion to approve Consent Agenda Items A, B, C**

**1<sup>st</sup> Lawrence 2<sup>nd</sup> Berogan**

**Wenger, Barger, Lawrence, Kelley, Russell, Berogan, Meeks – 7 ayes**

**Motion carried**

12. ACTION ITEMS:

- A. **Motion to approve change of Organizational Meeting date from May 15, 2017 to April 26, 2017 with the Board meeting also scheduled**  
**1<sup>st</sup> Berogan 2<sup>nd</sup> Lawrence**  
**Barger, Lawrence, Kelley, Russell, Berogan, Meeks, Wenger – 7 ayes**  
**Motion carried**
- B. **Motion to approve District, Elementary and Secondary Student Handbook Changes as proposed**  
**1<sup>st</sup> Lawrence 2<sup>nd</sup> Wenger**  
**Lawrence, Kelley, Russell, Berogan, Meeks, Wenger, Barger – 7 ayes**  
**Motion carried**
- C. **Motion to approve Target Policy Changes as proposed**  
**1<sup>st</sup> Lawrence 2<sup>nd</sup> Berogan**  
**Kelley, Russell, Berogan, Meeks, Wenger, Barger, Lawrence – 7 ayes**

**Motion carried**

**D. Motion to approve Resolution Declaring Surplus Property.**

**1<sup>st</sup> Russell 2<sup>nd</sup> Wenger**

**Russell, Berogan, Meeks, Wenger, Barger, Lawrence, Kelley – 7 ayes**

**Motion carried**

**E. Motion to approve authorization of the Assistant Superintendent to renew utility contract for electricity at the market rate most favorable to the District for ratification by the Board**

**1<sup>st</sup> Russell 2<sup>nd</sup> Lawrence**

**Berogan, Meeks, Wenger, Barger, Lawrence, Kelley, Russell – 7 ayes**

**Motion carried**

13. Announcements and Discussion none

**Motion to go into executive Session to discuss Employment of Personnel and Other Matters Relating to Students at 7:06 p.m.**

**1<sup>st</sup> Wenger 2<sup>nd</sup> Lawrence**

**Meeks, Wenger, Barger, Lawrence, Kelley, Russell, Berogan – 7 ayes**

**Motion carried**

*The Board went into closed session at after a brief recess*

14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3). Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Other Matters Relating to Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), and Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

15. ACTION ITEMS AFTER CLOSED SESSION

A. Consideration and possible approval of Settlement Agreement with Employee # 2016-2017-7, Amy Theien.

**Motion to approve the Settlement Agreement with Employee # 2016-2017-7, Amy Theien**

**1<sup>st</sup> Lawrence 2<sup>nd</sup> Berogan**

**Wenger, Barger, Lawrence, Kelley, Russell, Berogan, Meeks – 7 ayes**

**Motion carried**

B. **Motion to approve the Unpaid Leave of Absence Request for Dave Trollop through April 8, 2017.**

**1<sup>st</sup> Berogan 2<sup>nd</sup> Lawrence**

**Barger, Lawrence, Kelley, Russell, Berogan, Meeks, Wenger – 7 ayes**

**Motion carried**

C. **Motion to approve the Unpaid Leave of Absence Request for Cheryl Ramczyk through March 16, 2017**

**1<sup>st</sup> Berogan 2<sup>nd</sup> Wenger**

**Lawrence, Kelley, Russell, Berogan, Meeks, Wenger, Barger – 7 ayes**

**Motion carried**

**16. Motion to Adjourn**

**1<sup>st</sup> Russell 2<sup>nd</sup> Wenger**

**All voted aye**

**Motion carried**

The Board meeting adjourned at 9:03 p.m.

Respectfully submitted,

*Kris Arduino,*

Recording Secretary

ATTEST:



President



Secretary

Dated: 3/20/17