

Minutes of Regular Meeting of December 12, 2016

Harlem Board of Education of Harlem Consolidated School District

A Regular meeting of the Board of Education of Harlem Consolidated School District was held Monday, December 12, 2016, beginning at 6:00 PM in the Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115.

1. CALL TO ORDER by President Heather Kelley at 6:00 p.m.
2. ROLL CALL (Board Members and Other Attendees)
Heather Kelley, George Russell, Sue Berogan, Evelyn Meeks, Melissa Wenger, Patti Lawrence
Absent: Travis Turner

Others:

Kris Arduino, Recording Secretary

Dr. Julie Morris, Superintendent

Josh Aurand, Assistant Superintendent for Business & Operations

Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instructions

Scott Rollinson, Assistant Superintendent for Human Resources

3. Pledge of Allegiance: Windsor Elementary students: Cadin Morris, Izayah Anderson, Austin Murath, Haylee Lingel
Presenter: Anthony Brooks, Windsor Principal

Dr. Morris noted changes as: Omit #9 and Consent Agenda Item A 1 with no student travel

4. Approval of Agenda
Motion to approve Agenda with changes as noted
1st Wenger 2nd Kelley
Russell, Berogan, Meeks, Wenger, Lawrence, Kelley – 6 ayes
Motion carried.
5. Approval of Meeting Minutes:
 - A. **Motion to approve Regular Minutes of November 21, 2016**
1st Russell 2nd Berogan
Berogan, Meeks, Wenger, Lawrence, Kelley, Russell – 6 ayes
Motion carried.
 - B. **Motion to approve Public Hearing Minutes of November 21, 2016**
1st Lawrence 2nd Wenger
Meeks, Wenger, Lawrence, Kelley, Russell, Berogan – 6 ayes

Motion carried.

6. Awards and Recognition

7. Approval of Bills

A. Payables Summary

B. Voided Checks

C. Payroll Vouchers

D. Accounts Payable Warrant(s)

Motion to approve bills as reviewed by fund totaling \$12,439,911.13

1st Berogan 2nd Lawrence

Wenger, Lawrence, Kelley, Russell, Berogan,-abstain, Meeks – 5 ayes 1 abstain

Motion carried.

8. Communications and Committee Reports

A. Heather Kelley

- Thanked the pledge students and Mr. Brooks;
- Extended Condolences to family of Tyrone Bell for his passing;

1. Board Monitoring Report: November 21, 2016 – 4 returned as satisfactory;

2. Next Policy Committee meeting: January 17, 2017, at 6:00 p.m.;

3. Next Board meeting: January 9, 2017, at 6:00 p.m. ;

4. Reminder - Turn in Tri-Conference paperwork to Kris by January 9, 2017 meeting.

B. George Russell

- Thanked the pledge students and Mr. Brooks;
- Noted that on December 8 he attended the I Read session at RPS 205 and specifically Mr. Paul Logli extended a challenge from United Way that he would like to have the I Read Luncheon in the BMO Harris Center due to the number of districts and people participating. He endorses Mr. Logli's plan to expand the program;
- Noted he attended the Swedish American Foundation meeting and they brought up the issue of the field turf project completed in the District;
- He noted he invited them to come to the high school next fall to see the field turf and recognition plaque for contributors as well;
- Was late to attending the Muffins for Mom on Friday at the Middle school but noted that the students made the muffins and they were very good. He noted that he enjoyed talking to people while there;
- Attended the high school and presented a donation to Ms. Niemeyer's sociology class, leaving his white crew socks for the VietNow Project, along with all the other articles of clothing being collected for homeless Veterans;
- Attended the visitation for Tyrone Bell and noted his sympathy to his family including his son and daughter at the middle school and extended regrets on behalf of the Harlem District'

- Wished everyone a very Merry and safe Christmas and prosperous New Year.

1. Next Business Services meeting: Wednesday, January 4, 2017, at 6:00 p.m.

C. Sue Berogan

1. IASB Tri Conference Delegate Assembly Resolutions Update (will give this report at the January 9, 2017 Board meeting)

- Thanked Mr. Brooks for having his students lead the pledge;
- Noted her sympathy to the Bell family;
- Attended many basketball games;
- Attended Light Up the Parks Parade;
- Attended Shop with Kids on Saturday at Walmart;
- Looking forward to the band concert tomorrow night at the high school.

D. Evelyn Meeks

- Welcomed everyone to the meeting;
- Thanked Mr. Brooks, Austin and Hailey for leading the Pledge;
- Attended the Tri Conference and enjoyed hearing from other Districts;
- Condolences to the Bell family on the loss of Mr. Bell;
- Noted next year she will help with Shopping with Kids;
- Wished everyone a very Merry Christmas, Happy New Year and safe holiday.

E. Travis Turner (absent)

1. Next Education Committee meeting: Wednesday, December 14, 2016, at 6:00 p.m.

F. Patti Lawrence

- Thanked Mr. Brooks and the pledge students;
- Condolences to Tyrone Bell's family;
- Attended the Tri Conference;
- Attended the Light Up the Parks Parade, noting Mr. West ran the entire route with the bus
The bus looked great;
- Appreciated the artwork in the Board room that students have created;
- Congratulations to the Bowling Team – Girls' Bowlers have two in the top 20 ;
- Congratulations to the Boys' Team;
- Attended the Bowling Fundraiser last Saturday night;
- Attended the Shopping with Christmas for Kids, thanked Walmart, Luke & Jane from Rascals who host the fundraiser to buy the gifts.

1. Next Discipline Policy Review Committee meeting: Wednesday, February 22, 2017, at 6:00 p.m. (2nd quarter)

G. Melissa Wenger

- Thanked Mr. Brooks and the students for leading the pledge
- Condolences to the Bell family losing their father

- Noted that she will attend the Christmas for Kids next year
- Attended the Concert at the Middle School and enjoyed the play section of this
- Muffins for Moms was great including coffee and kids' made muffins
- She noted that she was able to fill out the 5 Essentials Survey at that time also

9. Administrative Reports

A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

1. Recommendation to approve Student Travel Request(s) - *none*

B. Joshua Aurand, Assistant Superintendent for Business & Operations

1. Recommendation to approve Resolution Declaring Surplus Property: Ralston, Machesney< HH9, Middle school and Administration Center
2. Recommendation to approve Facility Request(s): Rush football league, Varsity Dance for practice for competition
3. Recommendation to approve Gordon Flesch Agreement to provide two copiers, one for Parker Center and one for Harlem Middle School at a monthly lease cost of \$384.00, plus a per copy charge of \$0.00345 for a 60 month term lease
4. Recommendation to award beverage vending machine bid to Pepsi Cola of Rockford from January 1, 2017 through December 31, 2021 at Harlem High School, Harlem 9th Grade Campus, Harlem Middle School and the Harlem Administration Center (including the Transportation & Property Services areas). This contract includes 19 vending machines, with an estimated annual commission/profit of \$10,110.00, annual monetary donation for exclusive contract of \$3,000.00 for a total estimated annual compensation of \$13,110.00.
5. Recommendation to accept October 2016 Treasurer's Report
6. Recommendation to accept FY16 Comprehensive Annual Finance Report (CAFR) and thanked Sue and Anna in his office for putting this book together
7. Recommendation to approve agreement with College Board for their College Readiness and Success System for FY17 for an estimated cost of \$9,147.00 contingent upon counsel approval
8. Recommendation to approve Frontline Technologies Contract for an annual cost of \$6,000.00 and a one-time cost of \$4,000.00 contingent upon counsel approval
9. Recommendation to approve Resolution Authorizing Intervention in Industrial Appeal No. 15-03370.001-C-3 for property tax index number 08-20-126-004 for the year 2015 (old Menards building)
10. Presentation of 2016-2017 1st Quarter Report
 Workman's Compensation – page 200 noted that the numbers and amounts are down from last year
 Financials for the 1st Quarter were reviewed highlighting increases and decreases in revenues and expenditures at page 201 of the packet as attached

to these minutes

- C. Mr. Scott Rollinson, Assistant Superintendent for Human Resources
 - 1. Recommendation to approve Personnel Agenda & Addendum
Reviewed: 18 employments, 5 employees using sick bank and a new position for student having an IEP
 - 2. Informational only: Resignations
Accepted 11 resignations since last meeting
- D. Dr. Julie Morris, Superintendent
 - 1. Freedom of Information Act Request (FOIA) dated November 15, 2016 from Jared Rutecki of Better Government Association requesting information on employment contracts, legal settlements and payroll items and the District's Response dated November 30, 2016.
 - 2. Freedom of Information Act Request received from Gabriella Lauricella of Smart Procure dated November 29, 2016 requesting commercial purchasing records from August 26, 2016 to present and the District's response thereto dated November 29, 2016.

10. Consent Agenda

- A. Approve Personnel Agenda & Addendum
- B. Approve Student Travel Request(s) - none
- C. **Approve Facility Request(s)**
Motion to approve Consent Agenda items A & C
1st Lawrence 2nd Wenger
Lawrence, Kelley, Russell, Berogan, Meeks, Wenger – 6 ayes
Motion carried.

11. ACTION ITEMS

- A. **Approve Resolution Declaring Surplus Property**
1st Berogan 2nd Russell
Kelley, Russell, Berogan, Meeks, Wenger, Lawrence – 6 ayes
Motion carried.
- B. **Approve Gordon Flesch Agreement to provide two copiers, one for Parker Center and one for Harlem Middle School at a monthly lease cost of \$384.00, plus a per copy charge of \$0.00345 for a 60 month term lease**
1st Russell 2nd Berogan
Russell, Berogan, Meeks, Wenger, Lawrence, Kelley – 6 ayes
Motion carried.
- C. **Approve award of beverage vending machine bid to Pepsi Cola of Rockford from January 1, 2017 through December 31, 2021 at Harlem High School, Harlem 9th Grade Campus, Harlem Middle School and the Harlem Administration Center (including the Transportation & Property Services areas). This contract includes 19 vending machines, with an estimated annual commission/profit of \$10,110.00, annual monetary donation for exclusive contract of \$3,000.00 for a total estimated annual compensation of**

\$13,110.00.

1st Berogan 2nd Wenger

Berogan, Meeks, Wenger, Lawrence, Kelley, Russell – 6 ayes

Motion carried.

D. Approve acceptance of October 2016 Treasurer's Report

1st Russell 2nd Meeks

Meeks, Wenger, Lawrence, Kelley, Russell, Berogan – 6 ayes

Motion carried.

E. Approval to accept FY16 Comprehensive Annual Finance Report (CAFR)

1st Russell 2nd Wenger

Wenger, Lawrence, Kelley, Russell, Berogan, Meeks – 6 ayes

Motion carried.

F. Approve agreement with College Board for their College Readiness and Success System for FY17 for an estimated cost of \$9,147.00 contingent counsel

1st Berogan 2nd Lawrence

Lawrence, Kelley, Russell, Berogan, Meeks, Wenger – 6 ayes

Motion carried.

G. Approve Frontline Technologies Contract for an annual cost of \$6,000.00 and a one-time cost of \$4,000.00 contingent upon counsel approval

1st Bergan 2nd Meeks

Kelley, Russell, Berogan, Meeks, Wenger, Lawrence – 6 ayes

Motion carried.

H. Approve Resolution Authorizing Intervention in Industrial Appeal No. 15-03370.001-C-3 for property tax index number 08-20-126-004 for the year 2015

1st Russell 2nd Berogan

Russell, Berogan, Meeks, Wenger, Lawrence, Kelley – 6 ayes

Motion carried.

12. Announcements and Discussion – none

Motion to go into executive session to discuss Employment of Personnel

1st Berogan 2nd Meeks

Berogan, Meeks, Wenger, Lawrence, Kelley, Russell – 6 ayes

Motion carried.

The Board took a five minute recess at 6:48 p.m. and went into executive session to discuss Employment of Personnel at 6:50 p.m. The Board returned to open session at 8:23 p.m.

13. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to fill a Public Office, as defined in the Open Meetings Act (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Other Matters Relating to Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and

Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), and Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

14. ACTION ITEMS AFTER CLOSED SESSION

15. Adjournment

Motion to adjourn

1st Russell 2nd Lawrence – all aye

Motion carried.

The meeting adjourned at 8:24 p.m.

Respectfully submitted,

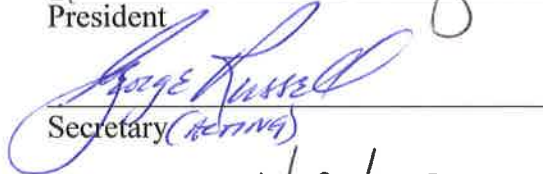
Kris Arduino,

Recording Secretary

ATTEST:



President



Secretary (*Herring*)

Dated: 1/9/17