

# Minutes of Special Meeting Of September 29, 2016

## The Board of Education Harlem Consolidated School District

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A Special meeting of the Board of Education of Harlem Consolidated School District was held Thursday, September 29, 2016, beginning at 6:00 PM in the Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115.

1. CALL TO ORDER by President Heather Kelley at 6:03 p.m.
2. ROLL CALL (Board Members and Other Attendees)  
Heather Kelley, George Russell, Sue Berogan, Evelyn Meeks, Melissa Wenger,  
Travis Turner, Patti Lawrence

Others:

Kris Arduino, Recording Secretary  
Dr. Julie Morris, Superintendent  
Josh Aurand, Assistant Superintendent for Business & Operations  
Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction  
Scott Rollinson, Assistant Superintendent for Human Resources

3. Pledge of Allegiance
4. **Motion to approve Agenda with no changes**  
**1<sup>st</sup> Lawrence 2<sup>nd</sup> Wenger**  
**Russell, Berogan, Meeks, Wenger, Turner, Lawrence, Kelley – 7 ayes**  
**Motion carried**
5. Comments from the Community
6. Approval of Bills
  - A. Payables Summary \$ 728,928.59
  - B. Voided Checks
  - C. Payroll Vouchers \$2,726,889.24
  - D. Accounts Payable Warrant(s)  
Mr. Aurand reviewed expenditures by fund totaling \$3,509,817.83.  
**Motion to approve Bills**  
**1<sup>st</sup> Russell 2<sup>nd</sup> Lawrence**  
**Berogan, Meeks, Wenger, Turner, Lawrence, Kelley, Russell – 7 ayes**  
**Motion carried**
7. Communications & Committee Reports

A. Heather Kelley, President

1. Recommendation to approve Second Reading of Policy Updates from First Readings of August 22, 2016

8. Administrative Reports

A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction absent and report given by Dr. Julie Morris

1. Recommendation to approve Applications for Recognition of Schools for 2016-2017

B. Joshua Aurand, Assistant Superintendent for Business & Operations

1. Report on Public Hearing held at 5:40 p.m.: Changes to FY17 Tentative Budget  
Mr. Aurand noted the public hearing was held and there were no questions of comments made.
2. FY 17 Budget Public Hearing Report & Recommendation to adopt FY 17 Final Budget as reviewed with changes from the FY 17 Tentative Budget at the 5:40 p.m. Hearing

C. Mr. Scott Rollinson, Assistant Superintendent for Human Resources

1. Recommendation to approve Personnel Agenda & Addendum.  
Reviewed the personal agenda: 1 Transfer, 14 Employments and no Sick Leave Bank requests or Leaves of Absence
2. Informational only: Resignations  
Accepted 10 resignations since the last meeting
3. Recommendation to approve Certified Staff Salaries & Benefits Compensation Report for 2015-2016 corrected to 2016-2017 which must be posted by October 1
4. Recommendation to approve IMRF Staff Wages & Benefits Compensation over \$75,000 Report for 2015-2016 corrected to 2016-2017 posted by October 1

D. Dr. Julie Morris, Superintendent

9. Consent Agenda

A. Approve Personnel Agenda (no Addendum)

**Motion to approve Consent agenda Item A (no Addendum)**

**1<sup>st</sup> Lawrence 2<sup>nd</sup> Wenger**

**Meeks, Wenger, Turner, Lawrence, Kelley, Russell, Berogan – 7 ayes**

**Motion carried**

10. ACTION ITEMS

A. **Motion to Approve Second Reading of Policy Updates from August 22, 2016 First Reading**

**1<sup>st</sup> Russell 2<sup>nd</sup> Meeks**

**Wenger, Turner, Lawrence, Kelley, Russell, Berogan, Meeks – 7 ayes**

**Motion carried**

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- B. Motion to Approve Applications for Recognition of Schools**  
**1<sup>st</sup> Wenger 2<sup>nd</sup> Lawrence**  
**Turner, Lawrence, Kelley, Russell, Berogan, Meeks, Wenger – 7 ayes**  
**Motion carried**
- C. Motion to Approve Adoption of the FY 17 Final Budget with changes from the FY 17 Tentative Budget**  
**1<sup>st</sup> Russell 2<sup>nd</sup> Turner**  
**Lawrence, Kelley, Russell, Berogan, Meeks, Wenger, Turner - 7 ayes**  
**Motion carried**
- D. Motion to Approve Certified Staff Salaries & Benefits Compensation Report for 2015-2016 changed to 2016-2017**  
**1<sup>st</sup> Turner 2<sup>nd</sup> Berogan**  
**Kelley, Russell, Berogan, Meeks, Wenger, Turner, Lawrence – 7 ayes**  
**Motion carried**
- E. Motion to Approve IMRF Staff Wages & Benefits Compensation over \$75,000 Report for 2015-2016 changed to 2016-2017**  
**1<sup>st</sup> Lawrence 2<sup>nd</sup> Russell**  
**Russell, Berogan, Meeks, Wenger, Turner, Lawrence, Kelley – 7 ayes**  
**Motion carried**

11. Announcements and Discussion  
 none

12. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to fill a Public Office, as defined in the Open Meetings Act (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Other Matters Relating to Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), and Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

13. ACTION ITEMS AFTER CLOSED SESSION  
 No closed session

**Motion to adjourn at 6:12 p.m.**  
**1<sup>st</sup> Lawrence 2<sup>nd</sup> Berogan**  
**All voted aye**  
**Motion carried**

The meeting adjourned at 6:12 p.m.

14. Adjournment

Respectfully submitted,  
*Kris Arduino,*  
 Recording Secretary

ATTEST:

Heath Kelley  
President  
Pat Lawrence  
Secretary

Dated: 10-11-16