

Minutes of Regular Meeting Of September 6, 2016

The Board of Education Harlem Consolidated School District

A Regular meeting of the Board of Education of Harlem Consolidated School District was held Tuesday, September 6, 2016, beginning at 6:00 PM in the Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115.

1. CALL TO ORDER by President Heather Kelley at 6:00 p.m.
2. ROLL CALL (Board Members and Other Attendees)
Heather Kelley, George Russell, Sue Berogan, Evelyn Meeks, Melissa Wenger,
Travis Turner, Patti Lawrence
Other Attendees:
Kris Arduino, Recording Secretary
Dr. Julie Morris, Superintendent
Josh Aurand, Assistant Superintendent for Business & Operations
Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction
Scott Rollinson, Assistant Superintendent for Human Resources
3. Pledge of Allegiance: Loves Park Elementary student(s) Sandra Fisher
Presenter: Lisa Clark, Principal
4. Approval of Agenda
Changes: No student travel 10(A)(1) and Consent Item 11(B) and C(1) and 11(A)
Addendum is struck
Motion to approve Agenda with changes as noted
1st Berogan 2nd Wenger
Russell, Berogan, Meeks, Wenger, Turner, Lawrence, Kelley – 7 ayes
Motion carried
5. Approval of Meeting Minutes:
 - A. **Motion to approve Regular & Closed Minutes of August 22, 2016**
1st Lawrence 2nd Berogan
Berogan, Meeks, Wenger, Turner, Lawrence, Kelley, Russell – 7 ayes
Motion carried
 - B. **Motion to approve Public Hearing Minutes of June 13, 2016**
1st Berogan 2nd Meeks
Meeks, Wenger, Turner, Lawrence, Kelley, Russell, Berogan – 7 ayes
Motion carried

Awards and Recognition - none

7. Comments from the Community - none

8. Approval of Bills

A. Payables Summary

B. Voided Checks

C. Payroll Vouchers

D. Accounts Payable Warrant(s)

Mr. Aurand reviewed the expenditures by fund totaling \$4,399,375.73

Motion to approve Bills

1st Russell 2nd Wenger

Wenger, Turner, Lawrence, Kelley, Russell, Berogan, Meeks – 7 ayes

Motion carried

9. Communications and Committee Reports

A. Heather Kelley

1. Board Monitoring Report: August 22, 2016

5 reports were returned all satisfactory

2. Special Board meeting: *Thursday, September 29, 2016 at 6:00 p.m. and a public hearing at 5:40 p.m.

3. Annual IASB Fall Kishwaukee Division Dinner Meeting: September 22, 2016 at 5:30 p.m.- Hononegah High School (Reservations have been made)

4. Next Policy Committee meeting: October 17, 2016 at 6:00 p.m.

- Thanked Principal Lisa Clark for bringing student, Sandra Fisher to lead the Pledge of Allegiance.

5. IASB Governance Award Update & Board Member Master Board Member status

- Noted that the Board of Education has again received the IASB 2016 School Board Recognition Designation for engagement in professional development activities and modeling behavior that lead to excellence. Recognition will be made at the Fall dinner meeting on September 22, 2016. The Board will also be recognized at the 2016 Tri Conference.

6. Recommendation to release partial closed minutes from January 1, 2016 through June 30, 2016

B. George Russell

- Congratulated Lisa Clark and student Sandra Fisher for leading the Pledge of Allegiance.

- Noted that the IASB Award is a highly coveted award and Board members have worked hard to maintain the high degree of excellence and congratulated his fellow Board members

- Attended the first football game;

- Attended the Carlson Boys' football game;

- Attended the 8th grade football game at Harlem Middle School – last year they were the undefeated champion. Complimented this years' coaching staff of the 8th grade team as being impressed with player conduct and

sportsmanship both on the field and on the sidelines;

- Accepted an appointment on his award for his service to the School District

1. Next Business Services meeting: Wednesday, October 5, 2016 at 6:00 p.m.

- Noted that there is a scouting recruitment event going on next week;
- He noted that Tanner's project is his Eagle Scout project and there may be some limitations on how much funding he is able to obtain. The project is only given a one year time span.

C. Sue Berogan

- Thanked Loves Park Principal and Sandra Fisher for leading the Pledge of Allegiance;
- Congratulated George and the Board for their respective awards.

D. Evelyn Meeks

- Welcomed everyone to the meeting;
- Thanked Lisa Clark and Sandra Fisher for saying the Pledge;
- Congratulated fellow Board members and George for his award;
- Attended several football games and noted the football teams' good sportsmanship and her admiration of the coaching staff.

E. Travis Turner

- Reiterated all of the congratulations on the awards and George's new role in education with ISBE;

1. Next Education Committee meeting: Wednesday, October 5, 2016 at 6:30 p.m.

F. Patti Lawrence

- Congratulated George Russell for the ISBE representation role;
- Thanked Lisa Clark and the pledge student, Sandra Fisher;
- Noted the great student artwork on display in the Board room;
- Noted that there is a boy scout that is installing the handicapped bleachers, Tanner Elliott, raising \$35,000 in order to place these bleachers in the stadium for students in need. She noted that we should plan to invite this student to a future Board meeting and possibly if legal, place the GoFundMe link on the Harlem website;
- Congratulated her fellow board members on their achievement of Master Board members and the IASB Governance award, as well all staff and students;
- Congratulated Melissa and Travis for the births of their respective babies;

1. Next Discipline Policy Review Committee meeting: Wednesday, November 16, 2016 at 6:00 p.m. (1st quarter)

G. Melissa Wenger

- Thanked Lisa Clark and Sandra Fisher for leading the Pledge;
- Congratulated George on his appointment and the Board for being such a great team working together for education of our students

10. Administrative Reports

- A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction
 - 1. Recommendation to approve Student Travel Request(s) (none)
- B. Joshua Aurand, Assistant Superintendent for Business & Operations
 - 1. FY17 Tentative Budget Discussion
He noted that there are no changes at this point and on September 29 he will review the changes from the Tentative to a Final Budget at that time at the public hearing.
 - 2. Recommendation to approve independent contractor agreement with Karissa McGraw for speech and language services to the District for \$100 per hour for FY17.
 - 3. Recommendation to approve independent contractor agreement with Liliana Isoe to provide bilingual psychological evaluations services to the District for \$735 per evaluation.
 - 4. Recommendation to approve agreement with Gordon Flesch Company Co. for Laserfische Avante implementation and support for a total cost of \$15,200. (scanning software for student records)
 - 5. Recommendation to approve service agreement with Total Administrative Services Corporation for FMLA administration services at a cost of approximately \$10,100.
 - 6. Recommendation to approve Edgenuity agreement with MyPath Math, Reading Site License and My Path Renaissance Star Add-On services for three years for a total cost of \$21,000. (paid for with IDEA funding)
 - 7. Recommendation to approve Facility Request(s): Flodin Boys & Girls Club
 - 8. Recommendation to approve Resolution Declaring Surplus Property: Machesney, Harlem Middle School and Food Service.
- C. Mr. Scott Rollinson, Assistant Superintendent for Human Resources
 - 1. Recommendation to approve Personnel Agenda & Addendum. (no Addendum) 5 Transfers, no leaves of absence, 11 Employments, no sick leave bank requests
 - 2. Informational only: Resignations
2 Resignations have been accepted since the last meeting
 - 3. Recommendation for Athletic Department Restructure
Dr. Morris noted that this is a restructure of the Harlem Athletics Department which was discussed previously at the last meeting. The programming takes into consideration the growth of the programs. The last ten years for the middle school and high school are reflected in the chart increasing the programs by 284 students over the past ten years. Many districts are seeing enrollments and participation decreasing but Harlem is experiencing increases in participation and staff. The District has gone from 75 coaches to 114 coaches today and has added many assistant coaches to support the programs. A couple of teams and levels have been added, Girls and Boys Basketball at the middle school, Co-ed golf, Boys Volleyball and now Boys Middle School

Volleyball which is now a NIC 10 sport. We have added co-ed middle school cross country, competitive cheer and dance for a fall and winter season at all levels. We have also implemented a Leadership Academy which Mr. Weigt implemented, training 105 students where training sessions are held on leadership skills and how this impacts them as a person and as a team member. One of the fastest growth areas is social media, with Facebook, Snapchat, Twitter and more.

Another area that is increasingly larger is club athletic sports and we need to develop better relationships with these programs to help students receive scholarships both for sports and academics. We need to help parents and students understand this process. Mr. Weigt just implemented Core Course GPA.com to help parents and students understand academic requirements for Division 1 and 2 schools. We are also looking at more signing opportunities and recognitions for students.

We host at least 20 varsity events but Mr. Weigt is at Rock Cut Park for the NIC 10 cross country event we are hosting this evening. We sponsor invitational contests in addition to the NIC 10 games, we host many series in sports for IHSA events. There are 135 scheduled days in which a varsity event occurs this school year, with the total school year being 181 days. We are looking at evaluation and hiring of coaches having two levels of hiring interviews. We are looking at re-establishing the evaluation process on a year to year basis for each coach. This will include a pre-conference, a mid-year evaluation conference of coaches so that they have opportunity to make sure that things are working well. There will be a committee putting together the evaluation process made up of union and administration.

Dr. Morris reviewed a list of items that have been funded and accomplished with the help of the Fans Club and Rockford Park District as well.

She recommended we add a High School Assistant Athletic Director Stipend Position to align to what we have at the middle school for \$6,741 annually. At the current time the union and administration is reviewing the proposed job description.

Dr. Morris noted that she is recommending that the compensation of the Athletic Director position be increased to make it more equitable with other districts in the area, for a total increase for the Athletic Director salary and Assistant Director position totaling \$11, 829.

Dr. Morris noted that this position is not the same as the middle school as far as the number of students. The workload will be similar but this will be monitored to see if it results in a big difference than the middle school.

Mrs. Lawrence asked that we keep monitoring the new position to make sure that it is not far greater in the time element than the middle school for the same amount.

No further questions.

Mr. Russell noted that Mr. Weigt is recognized in the local area for his many leadership talents. He noted his admiration of Mr. Weigt and the value he brings to his job. He fully supports the recommendation.

D. Dr. Julie Morris, Superintendent

1. Freedom of Information Act Request dated August 24, 2016 from Robert Smith requesting Board minutes from January 2004 through August 2004 and the District's 5 day extension request dated August 26, 2016 with a deadline date of September 8, 2016 and the District's final response dated August 30, 2016.
2. Freedom of Information Act Request dated August 30, 2016 regarding preprogrammed software reports from SmartProcure and the District's immediate response.

11. Consent Agenda

- A. Approve Personnel Agenda & Addendum
- B. Approve Student Travel Request(s)
- C. Approve Facility Request(s)

Motion to approve Consent Agenda Item A (no addendum) & Item C
1st Berogan 2nd Lawrence
Turner, Lawrence, Kelley, Russell, Berogan, Meeks, Wenger – 7 ayes
Motion carried

12. ACTION ITEMS

- A. Motion to Approve release of partial closed minutes January 1, 2016 through June 30, 2016
1st Lawrence 2nd Berogan
Lawrence, Kelley, Russell, Berogan, Meeks, Wenger, Turner – 7 ayes
Motion carried
- B. Motion to Approve Athletic Department Restructure Recommendation
1st Russell 2nd Lawrence
Kelley, Russell, Berogan, Meeks, Wenger, Turner, Lawrence – 7 ayes
Motion carried
- C. Motion to Approve independent contractor agreement with Karissa McGraw for speech and language services to the District for \$100 per hour for FY17.
1st Wenger 2nd Berogan
Russell, Berogan, Meeks, Wenger, Turner, Lawrence, Kelley – 7 ayes
Motion carried
- D. Motion to Approve independent contractor agreement with Liliana Isoe to provide bilingual psychological evaluations services to the District for \$735 per evaluation.
1st Lawrence 2nd Russell
Berogan, Meeks, Wenger, Turner, Lawrence, Kelley, Russell – 7 ayes
Motion carried
- E. Motion to Approve agreement with Gordon Fleisch Company Co. for Laserfiche Avante implementation and support for a total cost of \$15,200.
1st Berogan 2nd Meeks

Meeks, Wenger, Turner, Lawrence, Kelley, Russell, Berogan – 7 ayes
Motion carried.

- F. Motion to Approve service agreement with Total Administrative Services Corporation for FMLA administration services at a cost of approximately \$10,100.

1st Lawrence 2nd Russell

Wenger, Turner, Lawrence, Kelley, Russell, Berogan, Meeks – 7 ayes
Motion carried.

- G. Motion to Approve Edgenuity agreement for MyPath Math, Reading Site License and My Path Renaissance Star Add-On services for three years for a total cost of \$21,000.

1st Lawrence 2nd Berogan

Turner, Lawrence, Kelley, Russell, Berogan, Meeks, Wenger – 7 ayes
Motion carried

- H. Motion to Approve Resolution Declaring Surplus Property

1st Lawrence 2nd Berogan

Lawrence, Kelley, Russell, Berogan, Meeks, Wenger, Turner – 7 ayes
Motion carried

13. Announcements and Discussion

Dr. Julie Morris noted that in the spirit of the recent births of the two Board babies a ten minute reception will be held tonight for cake and presentation of gifts from the Board members and HLC group.

Motion to go into executive session to discuss Negotiations

1st Russell 2nd Berogan

Kelley, Russell, Berogan, Meeks, Wenger, Turner, Lawrence – 7 ayes
Motion carried

The Board took a 10 minute recess and then went into closed session at 7:08 p.m. and returned to open session at 7:12 p.m.

14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to fill a Public Office, as defined in the Open Meetings Act (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Other Matters Relating to Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), and Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

15. ACTION ITEMS AFTER CLOSED SESSION

- A. Motion to Approve the 2016-2019 Food Services Agreement between the Harlem Board of Education & Harlem Food Services Staff.

1st Lawrence 2nd Russell

Russell, Berogan, Meeks, Wenger, Turner, Lawrence, Kelley – 7 ayes

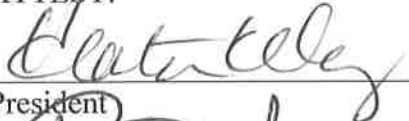
Motion carried

16. Motion to Adjourn at 7:12 p.m.
1st Lawrence 2nd Berogan
All voted aye
Motion carried

The meeting adjourned at 7:13 p.m.

Respectfully submitted,
Kris Arduino,
Recording Secretary

ATTEST:



President



Secretary

Dated: 10-11-16