



TO: Board of Education
FROM: Scott Rollinson, Assistant Superintendent of Human Resources
DATE: August 18, 2016
RE: **Board Meeting Agenda, August 22, 2016**

TRANSFERS

BREWER, ELIZABETH

FROM: HARLEM MIDDLE SCHOOL – 8 HR FOOD & NUTRITION SERVICES PRODUCTION MANAGER

TO: HARLEM MIDDLE SCHOOL – 8 HR FOOD & NUTRITION SERVICES CAFÉ MANAGER

EFFECTIVE: AUGUST 12, 2016

RODRIGUEZ, PAOLA

FROM: MAPLE/MARQUETTE ELEMENTARY – .5 ART TEACHER

TO: MAPLE ELEMENTARY - .5 ART TEACHER

EFFECTIVE: AUGUST 11, 2016

LEAVE OF ABSENCE

SIMONS, JAMIE

ROCK CUT ELEMENTARY – 3 HR LEARNING CENTER ASSISTANT
UNPAID MATERNITY LEAVE OF ABSENCE

EFFECTIVE: NOVEMBER 2, 2016 – DECEMBER 20, 2016

EMPLOYMENTS

ANDERSON, MARY

ROCK CUT ELEMENTARY – GRADE 3 TEACHER

EFFECTIVE: AUGUST 11, 2016

AUSTIN, LAURA

ROCK CUT ELEMENTARY – 5.5 HR CLASSROOM FACILITATOR

EFFECTIVE: AUGUST 12, 2016

BARR, PRESTON

MACHESNEY ELEMENTARY – GRADE 4 TEACHER

EFFECTIVE: AUGUST 12, 2016



BUBNACK, KALI

OLSON PARK ELEMENTARY – 3 HR LEARNING CENTER ASSISTANT
EFFECTIVE: AUGUST 12, 2016

FAUSETT, JENNIFER

ROCK CUT ELEMENTARY – GRADE 6 TEACHER
EFFECTIVE: AUGUST 11, 2016

FRIIS, ERIKA

PARKER CENTER – 5.25 HR KINDERGARTEN CLASSROOM FACILITATOR
EFFECTIVE: AUGUST 12, 2016

GALINDO, NADINE

ROCK CUT ELEMENTARY – BUILDING DATA COACH (Stipend)
EFFECTIVE: AUGUST 12, 2016

JOHNSON, MONIQUE

HARLEM MIDDLE SCHOOL – SCIENCE OLYMPIAD CO-SPONSOR (Differential)
EFFECTIVE: 2016-2017 SCHOOL YEAR

MILLER, KAYELEIGH

WINDSOR ELEMENTARY – REGISTERED NURSE
EFFECTIVE: AUGUST 12, 2016

RAPP, HEATHER

DISTRICT – ELEMENTARY PROFESSIONAL DEVELOPMENT SPECIALIST-LITERACY
EFFECTIVE: AUGUST 12, 2016

TEETERS, JERRICA

OLSON PARK ELEMENTARY – SPECIAL EDUCATION TEACHER
EFFECTIVE: AUGUST 11, 2016

TELESO, STEPHANIE

MARQUETTE ELEMENTARY – 3.25 HR GENERAL PROGRAM ASSISTANT
EFFECTIVE: AUGUST 12, 2016

TUFTE, CODY

OLSON PARK ELEMENTARY – 5.5 HR CLASSROOM FACILITATOR
EFFECTIVE: AUGUST 12, 2016

SICK LEAVE BANK

NONE

NEW POSITIONS

1 Food Service Lead Cashier – Harlem Middle School

The administration is requesting to add a lead cashier position at Harlem Middle School as a result of recent changes in our middle school staff and our elementary menu. Job responsibilities will be distributed according to needs of the kitchen and current staffing hours and will not require any additional staff. The current restructure allows Nutrition Services the ability to not replace the open employee positions, but rather allocate their schedules to meet the current needs of the kitchen.

1 5.5 Hour Floating Custodian

Due to the great difficulty in filling substitute custodial positions when our custodians are absent, the administration is requesting an additional 5.5 hour Floating Custodial position to substitute for a custodian who is absent. In the event that there were no absences for the day, he/she would work on other projects as deemed necessary by the Director of Operations.

Elementary After School Detention (4-6) Pilot

The administration is proposing an after school detention pilot as an alternative option for the current lunch detention at the elementary level for grades 4-6 in an effort to decrease discipline issues and repeat students in the lunch detention room. This pilot would begin in the fall and run for a minimum of one semester. Principals or assistant principals would share information about the program during orientation/open house nights. Data would be collected on how many detentions are assigned, how frequently the same students are assigned and the number of office discipline referrals written in grades 4-6 compared to previous years. Staff, student, and parent testimony may be collected as well.



TO: Board of Education
FROM: Scott Rollinson, Assistant Superintendent of Human Resources
DATE: August 22, 2016

RE: RESIGNATIONS ACCEPTED

ANDERSON, REBECCA

Harlem Middle School – 5.5 Hour Food & Nutrition Services
Effective: August 11, 2016
Reason: Voluntary

BRADLEY, CANDICE

Harlem Middle School – Para Educator
Effective: August 11, 2016
Reason: Voluntary

CORDER, DEBRA

Harlem High – 5 Hour Food & Nutrition Services General Assistant
Effective: August 9, 2016
Reason: Voluntary

FRICKS, JIMMY

Transportation – Bus Driver
Effective: August 16, 2016
Reason: Voluntary

GARTNER, MICHAEL

Transportation – Bus Driver
Effective: August 16, 2016
Reason: Voluntary

IRWIN, ELIZABETH

Marquette Elementary – 5.5 Hour Classroom Facilitator
Effective: August 8, 2016
Reason: Voluntary

LEHNER, ANNE

Harlem Middle School – 4 Hour Food & Nutrition Services General Assistant
Effective: August 11, 2016
Reason: Voluntary

NELSON, ERIN

Windsor Elementary – Para Educator
Effective: August 11, 2016
Reason: Voluntary



PARKER, JESSICA

Loves Park Elementary – Grade 6

Effective: August 10, 2016

Reason: Voluntary



TO: Board of Education
FROM: Scott Rollinson, Assistant Superintendent of Human Resources
DATE: August 22, 2016
RE: **Addendum to Board Meeting Agenda, August 22, 2016**

TRANSFERS

CARPENTER, BRENDA

FROM: MARQUETTE ELEMENTARY – 5 HR GENERAL PROGRAM ASSISTANT
TO: MARQUETTE ELEMENTARY – 5.5 HR CLASSROOM FACILITATOR
EFFECTIVE: AUGUST 22, 2016

CARPENTER, KELSEY

FROM: HARLEM MIDDLE SCHOOL – 5 HOUR FOOD & NUTRITION SERVICES GENERAL ASSISTANT
TO: HARLEM MIDDLE SCHOOL – 5.5 HOUR FOOD & NUTRITION SERVICES GENERAL ASSISTANT
EFFECTIVE: AUGUST 12, 2016

SREENAN, DAPHNE

FROM: HARLEM MIDDLE SCHOOL – 5 HR RESOURCE ASSISTANT
TO: HARLEM MIDDLE SCHOOL – PARA EDUCATOR
EFFECTIVE: AUGUST 12, 2016

EMPLOYMENTS

CARRIER, MIRANDA

PARKER CENTER – MULTIDISCIPLINARY TEAM (Differential)
EFFECTIVE: AUGUST 11, 2016

GRAHF, MARY

ADMINISTRATION CENTER – RECEPTIONIST
EFFECTIVE: AUGUST 29, 2016

HAUN, CODY

GRADE 8 ASSISTANT FOOTBALL COACH (Differential)
EFFECTIVE: 2016-2017 SCHOOL YEAR

KROENING, ELIZABETH

MAPLE ELEMENTARY – MULTIDISCIPLINARY TEAM (Differential)
EFFECTIVE: AUGUST 11, 2016



LOY, MARGARET

PARKER CENTER – MULTIDISCIPLINARY TEAM (Differential)

EFFECTIVE: AUGUST 11, 2016

TELESO, STEPHANIE

MARQUETTE ELEMENTARY – 3.25 HR GENERAL PROGRAM ASSISTANT

EFFECTIVE: AUGUST 12, 2016

NEW POSITION

MIDDLE SCHOOL BOYS VOLLEYBALL COACH

In Spring 2014, the Harlem School District initiated a boys volleyball program but was limited to high school students only. In order to compete with other teams in the conference, the administration is recommending the initiation of a boys middle school volleyball program making it necessary to hire a middle school boys volleyball coach to be paid a stipend of approximately \$2,750.00. This middle school volleyball team will join the league that currently exists in the Rockford School District. Harlem would make the eighth team in the league.