

# Minutes of Regular Meeting August 10, 2015

## The Board of Education Harlem Consolidated School District

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A Regular meeting of the Board of Education of Harlem Consolidated School District was held Monday, August 10, 2015, beginning at 6:00 PM in the Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115.

1. CALL TO ORDER by President Heather Kelley at 6:00 p.m.
2. ROLL CALL (Board Members and Other Attendees)  
Heather Kelley, George Russell, Sue Berogan, Evelyn Meeks, (quorum)  
Absent: Travis Turner, Patti Lawrence  
Note: *Patti Lawrence joined closed session at 6:05 p.m.*

Other Attendees:

Kris Arduino, Recording Secretary  
Julie Morris, Superintendent  
Josh Aurand, Assistant Superintendent for Business & Operations  
Michelle Erb, Assistant Superintendent for Curriculum & Instruction  
Scott Rollinson, Assistant Superintendent for Human Resources

3. Pledge of Allegiance led by George Russell
4. Approval of Agenda  
Dr. Morris noted the following changes: Delete Items 12(B) 2 and 3, CONSENT Agenda Items 13 (C) AND ACTION Item 14 (B)  
**Motion to approve Agenda with changes**  
**1<sup>st</sup> Russell 2<sup>nd</sup> Berogan**  
**Russell, Berogan, Meeks, Kelley – 4 ayes**  
**Motion carried**
5. Approval of Meeting Minutes:
  - A. **Motion to approve Regular & Closed Minutes from July 13, 2015**  
**1<sup>st</sup> Berogan 2<sup>nd</sup> Meeks**  
**Berogan, Meeks, Kelley, Russell – 4 ayes**  
**Motion carried**
  - B. **Motion to approve Special & Closed minutes from July 28, 2015**  
**1<sup>st</sup> Meeks 2<sup>nd</sup> Russell**  
**Meeks, Kelley, Russell, Berogan – 4 ayes**  
**Motion carried**
  - C. **Motion to approve Special & Closed Minutes from August 3, 2015**  
**1<sup>st</sup> Berogan 2<sup>nd</sup> Meeks**

**Kelley, Russell, Berogan, Meeks – 4 ayes**  
**Motion carried**

6. Awards and Recognition

2015 Harlem District Distinguished Graduate Award – John Nelson  
Presenter: Jason Blume, Director Of Stakeholder Engagement, Terrell Yarbrough, Principal at Harlem High School, Holly Perino, Assistant Principal at Harlem High School, 9th Grade Campus

Mr. Blume reviewed Mr. Nelson's history, from the Class of 1948, with reunions every five years with an upcoming 70<sup>th</sup>, noting he is an active member of Harlemites. He was a founding member of Midway Village and has been very active in the veteran's documentary.

Mr. Yarbrough noted that Mr. Nelson is so deserving of this recognition.

Mr. Nelson addressed the Board noting he was born in 1930, beginning school in 1935. They lived at Nelson Drive & Roosevelt in the big house. He has four children and he has always maintained his Swedish connection. When the depression hit he moved into the country (Sunset Memorial Gardens). Sister, Violet Burden, Kenneth Nelson, June Roland and Mr. Nelson spent 12 years in the Harlem School District. He noted he is so grateful noting that the teachers were very attentive. He noted that he walked from the house to Harlem Village which was a two room school with eight classes 1-8. There was a teacher per room. He graduated from Harlem (the building that was torn down at Harlem Road & North Second St.) He was the Valedictorian and chose Beloit College on a scholarship. He graduated from Beloit with a major in Economics. He worked in a public accounting firm for five years in Rockford. He received his CPA certificate from Illinois. While there he met John Ford and worked for Ford Motor Company for 12 years, auditing and checking their records, working with Mr. Lee Iacocca. He was able to travel during this time often. He came back to Rockford when his father took ill in the early 1970's. He was then a member of the Harlem Swedish Society. Webb's Norman was the Park District Manager and the moved buildings to Midway Village which sits on 160 acres. One of the Midway Village members, President of Barnes Drill, asked him to become the Chief Financial Officer. He served in that capacity for ten years. This was during the recession. After leaving that company he went to Reed Chatwood – and the 26 acres plant was bought and he operated a division of Barber Colman at that site. When this sold he retired.

He noted his love of the veteran's program which is exceptional. He noted his involved with Bergholm & Rockford as sister cities. He has also developed marketing and business between Sweden and Rockford. Madison Wisconsin is also becoming involved.

In 2002, 150 years since the first Swedish people arrived in Rockford, the group remains active and now holds meetings at the Stockholm Inn.

He noted that the Harlemites breakfast serves about 100 people.  
He noted he is also a member of the Riverside Community Church. He remains very active in his community endeavors.

He thanked the Board for his award.

7. Comments from the Community

None

8. Approval of Bills

A. Payables Summary

B. Voided Checks

C. Payroll Voucher(s)

D. Accounts Payable Warrant(s)

Mr. Aurand reviewed the expenditures by Fund totaling \$3,025,645.52.

No questions

**Motion to approve bills**

**1<sup>st</sup> Russell 2<sup>nd</sup> Lawrence**

**Lawrence, Kelley, Russell, Berogan, Meeks – 5 ayes**

**Motion carried**

9. SPECIAL ACTION ITEM

A. Action to approve appointment of Melissa Marshall to fill Board vacancy until the next regular School Board Election in 2017.

**Motion to approve the appointment of Melissa Marshall to fill the Board vacancy until the next regular School Board Election in 2017.**

**1<sup>st</sup> Lawrence 2<sup>nd</sup> Kelley**

**Kelley, Russell, Berogan, Meeks, Lawrence – 5 ayes**

**Motion carried**

10. Oath of Office Administered by President Heather Kelley to Melissa Marshall

A. Seating of New Member, Melissa Marshall at 6:22 p.m.

11. Communications and Committee Reports

A. Heather Kelley

1. Board Monitoring Report: July 13, 2015

4 returned as satisfactory

Congratulated Mr. Nelson as 2015 Distinguished Harlem Graduate

Congratulated and welcomed New Board Member, Melissa Marshall

2. Next Policy Committee meeting: Monday, August 17, 2015 at 6:00 p.m.

3. Next Regular Board Meeting: Monday, August 24, 2015 at 6:00 p.m.

4. Recommendation to destroy Closed Minutes Audio Recordings (December, 2013, more than 18 months old)

5. Recommendation to redacted closed minutes from January 1, 2015 - June 30, 2015
6. Next Quarterly Board meeting: September 9, 2015 at 6:30 p.m. (3rd & 4th quarter 14-15)
  - Noted that she attended District-wide Registration and thanked the staff that participated, as well as parents and administrators. The lines moved quickly and efficiently.

B. George Russell

- Congratulated Mr. Nelson and the legacy of his tenure at Harlem. He noted his sister is a friend of his mother and Portia Hanebuth who is present in the audience.
  - Welcomed and congratulated Melissa Marshall
  - Attended Registration on the first day and thought things looked very impressive. He noted the Transportation Department's display.
  - He noted the he had a family comment that registration was a great process.
  - He congratulated everyone involved in the progress.
  - He noted his conversation with Dr. Erb that he is still working for a donor for 150 copies of Charlotte's Web for the elementary schools. It was fascinating watching a first grade student watching this.
1. Next Business Services Committee meeting: Wednesday, September 9, 2015 at 6:00 p.m.

C. Sue Berogan

- Thanked Mr. Nelson, noting her appreciation of his continued support of the Harlem District.
- Welcomed Melissa Marshall
- She noted an email she received from another District commenting that the Transportation display was wonderful and several districts are envious of Harlem.

D. Evelyn Meeks

- Welcomed everyone.
- Thanked Mr. Nelson, noting her enjoyment listening to his history
- Thanked George
- Welcomed Melissa Marshall
- Attended registration noting the wonderful registration process that took place
- Thanked the Harlem Fans Club for the wonderful assortment of items she was able to purchase

Melissa Marshall noted her appreciation of the opportunity to serve on the Board. She noted that Mr. Blume was child's principal for several years.

- She noted that she could not believe how fast registration was cycled and was very appreciative of this and thanked staff and administration

E. Travis Turner by Heather Kelley in his absence

1. Next Education Committee meeting: August 27, 2015 at 6:00 p.m.

F. Patti Lawrence

- Thanked Mr. Nelson for everything he has done with the District, noting that she would love to have him talk to some of the classes with his wealth of knowledge.
- Welcomed Melissa Marshall to the Board
- Noted her appreciation of the artwork displayed in the Board room, noting the talent of the students at Harlem

1. Next Discipline Policy Review Committee meeting: Thursday, August 27, 2015, at 7:00 p.m. (14-15 4th quarter)

- She noted that her husband attended registration and noted that it went very well

12. Administrative Reports

A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction  
No report

B. Joshua Aurand, Assistant Superintendent for Business & Operations

1. Recommendation to approve Financial Planning Agreement with Forecast 5 Analytics for FY 16 in the amount of \$11,000.
2. Recommendation to Approve Resolution for Surplus Property (withdrawn)
3. Recommendation to Approve Facility Request(s) (withdrawn)

C. Mr. Scott Rollinson, Assistant Superintendent for Human Resources

1. Recommendation to approve Personnel Agenda & Addendum.  
Reviewed the Personnel Agenda & Addendum:  
Noted that on his report on the original Agenda, the Addendum has corrected (Kathy Hastert) Harlem High School to Harlem Middle School ID  
Photographer Differential  
35 Employments  
12 Resignations  
12 Transfers  
1 Leave of Absence  
No Sick Bank  
1 New Position - 0.5 FTE Early Childhood Special Education Teacher – Parker Center due to students enrolled with IEP's

D. Dr. Julie Morris, Superintendent

1. Freedom of Information Act request from Paula Whiteaker dated July 14, 2015 requesting various personnel items pertaining to her role with the District and the District's response dated July 21, 2015.

13. Consent Agenda

- A. Approve Personnel Agenda & Addendum
- B. Approve Student Travel Request(s) (withdrawn)
- C. Approve Facility Request(s) (withdrawn)

- D. Approve destruction of Closed Minutes Audio Recordings (December 2013, more than 18 months old) and for which approved Closed Minutes already exist
- E. Approve release of redacted Closed session minutes from January 1, 2015 - June 30, 2015

**Motion to approve Consent Agenda Items A,B, D, and E**

**1<sup>st</sup> Lawrence 2<sup>nd</sup> Russell**

**Russell, Berogan, Meeks, Marshall, Lawrence, Kelley – 6 ayes**

**Motion carried**

14. ACTION ITEMS:

- A. **Motion to Approve Financial Planning Agreement with Forecast 5 Analytics for FY 16 in the amount of \$11,000.**

**1<sup>st</sup> Russell 2<sup>nd</sup> Kelley**

**Berogan, Meeks, Marshall, Lawrence, Kelley, Russell – 6 ayes**

**Motion carried**

- B. Approve Resolution Declaring Surplus Property (withdrawn)

15. Announcements and Discussion

School starts Wednesday, August 12, 2015

16. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to fill a Public Office, as defined in the Open Meetings Act (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Other Matters Relating to Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), and Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

**Motion to go into Executive Session to Dismiss Employment of Personnel**

**1<sup>st</sup> Lawrence 2<sup>nd</sup> Meeks**

**Meeks, Marshall, Lawrence, Kelley, Russell, Berogan – 6 ayes**

**Motion carried**

*A brief recess was taken and the Board went into closed session at 6:45 p.m. with the Board going into closed session at 6:57 p.m.*

17. ACTION ITEMS AFTER CLOSED SESSION

- A. Consideration and Possible Action to appoint Director of Elementary Education

**Motion to uphold the administrative recommendation and approve the appointment of Becky Logan as Director of Elementary Education.**

**1<sup>st</sup> Berogan 2<sup>nd</sup> Lawrence**

**Lawrence, Kelley, Russell, Berogan, Meeks, Marshall – 6 ayes**

**Motion carried**

**18. Adjournment**

**Motion to Adjourn**

**1<sup>st</sup> Lawrence 2<sup>nd</sup> Russell**

**All ayes (6)**

**Motion carried**

*The meeting adjourned at 6:57 p.m.*

Respectfully submitted,

Kris Arduino,

Recording Secretary

ATTEST:



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President



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Secretary

Dated: 8/24/15