

Minutes of Regular Meeting Of July 13, 2015

The Board of Education Harlem Consolidated School District

A Regular meeting of the Board of Education of Harlem Consolidated School District was held Monday, July 13, 2015, beginning at 6:00 PM in the Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115.

1. CALL TO ORDER by President Heather Kelley at 6:00 p.m.
2. ROLL CALL (Board Members and Other Attendees)
Heather Kelley, George Russell, Evelyn Meeks, Travis Turner, Patti Lawrence
Absent: Sue Berogan

Other attendees:

Kris Arduino, Recording Secretary

Dr. Julie Morris, Superintendent

Mr. Josh Aurand, Assistant Superintendent for Business & Operations

Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

Mr. Scott Rollinson, Assistant Superintendent for Human Resources

3. Pledge of Allegiance led by Board President Heather Kelley
4. Approval of Agenda
No changes
Motion to approve Agenda with no changes
1st Russell 2nd Turner
Russell, Meeks, Turner, Lawrence, Kelley – 5 ayes
Motion carried
5. Approval of Meeting Minutes:
 - A. **Motion to approve Regular & Closed minutes from June 25, 2015**
1st Turner 2nd Kelley
Meeks, Turner, Lawrence, Kelley, Russell – 5 ayes
Motion carried
 - B. **Motion to approve Regular & Closed Minutes from June 8, 2015**
1st Russell 2nd Meeks
Turner, Lawrence, Kelley, Russell, Meeks - 5 ayes
Motion carried
 - C. **Motion to approve Public Hearing Minutes of June 8, 2015**

1st Turner 2nd Lawrence
Lawrence, Kelley, Russell, Meeks, Turner – 5 ayes
Motion carried

6. Awards and Recognition
none

7. Comments from the Community
none

8. Approval of Bills

A. Payables Summary

B. Voided Checks

C. Payroll Voucher(s)

D. Accounts Payable Warrant(s)

Mr. Aurand reviewed the bills by fund totaling \$4,531,433.58

No questions asked by the Board members

Motion to approve Bills:

1st Lawrence 2nd Meeks

Kelley, Russell, Meeks, Turner, Lawrence – 5 ayes

Motion carried

9. Communications and Committee Reports

A. Heather Kelley

1. Board Monitoring Report: June 8, 2015

Noted 5 submitted as all satisfactory

2. Announcement: Robert Lockwood's resignation submitted on June 25, 2015,
and Recommendation to approve Resolution Declaring a Vacancy on the
Board of Education under the Action Items

3. Review and Consensus to approve School Board Selection to Fill Vacancy
Process & Timeline

Mrs. Lawrence asked why the Board does not appoint the candidate from the
last election with the next highest votes rather than interview and appoint.

Mr. Turner noted that he feels it is in the best interest of the Board to hold
interviews.

Mr. Russell noted that he remembers interviewing candidates and that seems to
be the more consistent process and opens it up to people interested that did not
run. Additionally, since December 15 there may be someone that has moved
into the District and would be interested in establishing residency. Mrs.
Lawrence noted that the person has to be a resident for one year and the only
exception to not taking the next highest vote getter was when someone had a
pending lawsuit against the District.

Mr. Turner noted his disagreement with Mrs. Lawrence in that there is an
opportunity to interview several people. As far as past process is concerned
there is no input on someone's personality that may sit on the Board and

interviewing is the fairest process. Mrs. Lawrence noted that she favors taking the next person with the highest votes from the election. Mrs. Kelley noted that both she and Mrs. Meeks were appointed by the interview process as well as two others, Debbie Kerr and Connie Cwyner. Mr. Russell noted that trying to reinstate an old policy of former Board members may not be the best and most equitable process as Mrs. Kelley has endeavored to accomplish since she has been President. Mrs. Lawrence noted that typically when the Board reaches a consensus the Board will vote in open session as one and supporting the majority of the Board's decision. Mr. Russell noted that three of the five members present have expressed that they would like to see the interview process repeated.

Mrs. Kelley noted that whatever the majority of the Board reaches as consensus will be the process followed.

Mrs. Lawrence noted that she feels that the process has been predetermined.

Mr. Russell noted that Mr. Barger was appointed at the process as directed by Sandi Johnson. Mr. Turner noted that the Board is discussing the timeline now and process of interviewing. Mrs. Lawrence noted that the timeline is not the issue but the process that will be followed.

Mr. Russell asked where Mrs. Lawrence heard that it was predetermined and she noted it was in a conversation overheard between Mrs. Berogan, Mrs. Meeks and Mr. Turner to which Mr. Turner and Mrs. Meeks refuted noting that it was just a conversation about process not specific to the timeline and corrected Mrs. Lawrence on her comments.

Mr. Meeks and Mr. Turner twice refuted Mrs. Lawrence's implication that anything has been done in secret or that they have had any predetermination on the process or timeline.

Mrs. Kelley noted that the timeline was attached to the Board packet.

Consensus to go through the interview process to fill the Board seat and whether there is any feedback.

Mr. Russell clarified that the deadline date for appointing a Board member is August 10.

Mrs. Kelley noted that the resignation of Mr. Lockwood was received on June 25 and the Board has 45 days to fill the seat. Once this process and timeline is set, an ad will be submitted to the newspapers for letters of interest to be submitted for interview process. If the Board does not fill the position the Regional Office will fill the position within 30 days of the 45 days expiration on August 10.

Consensus to approve the School Board selection to fill the vacancy by interview process: Turner yes, Lawrence no, Kelley yes, Russell yes, Meeks yes (4 yes, 1 no)

Mrs. Kelley asked for any other comments before the second consensus on the timeline – no comments

*Consensus to accept the timeline to fill the vacancy of Board seat
Turner, Lawrence, Kelley, Russell, Meeks – all yes*

4. Next Regular Board Meeting: Monday, August 10, 2015 at 6:00 p.m.

5. Next Policy Committee meeting: Monday, August 17, 2015 at 6:00 p.m.
6. Recommendation to destroy Closed Minutes Audio Recordings (November, 2013, more than 18 months old)
7. Consensus to appoint a Board member as 2015 General Assembly Delegate for Tri-Conference
Mrs. Kelley noting that Mr. Turner, Mr. Russell and Mrs. Lawrence have all served as a Delegate and asked if Mrs. Meeks would like to serve in this capacity.
Mrs. Meeks noted that she will accept the role of Delegate Assembly Delegate
Consensus to appoint Mrs. Meeks as the 2015 Delegate: Turner, Lawrence, Kelley, Russell, Meeks – all yes
8. Reminder: 2015 Annual Tri-Conference - November 19-22

B. George Russell

1. Next Business Services Committee meeting: Wednesday, August 5, 2015 at 6:00 p.m.
 - Noted that he has observed the roof repair work at Loves Park School as well as the plan for all buildings being maintained. He noted maintaining the building is important. Mr. Aurand noted that the Loves Park boiler is on the list as well as items at Rock Cut.
Mr. Russell invited anyone from the public to go to Loves Park and observe the maintenance of the roof and binder of items to be accomplished.
 - Noted that he participated in the Harlem Roscoe Golf Play day and Mrs. Lange was also at that event.
 - Mrs. Kelley noted that the maintenance binder is located in Mr. Aurand's office.

C. Sue Berogan - absent

D. Evelyn Meeks

- Wished everyone good evening

E. Travis Turner

1. Next Education Committee: Thursday, August 27, 2015 at 6:00 p.m.
 - Noted he has no further report

F. Patti Lawrence

1. Next Discipline Policy Review Committee meeting: Thursday, August 27, 2015, at 7:00 p.m. (14-15 4th quarter)
 - Noted that she appreciates the student artwork displayed in the Board room

10. Administrative Reports

A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

1. Recommendation to approve Student Travel Request(s) - none

B. Joshua Aurand, Assistant Superintendent for Business & Operations

1. Recommendation to approve the Emerson Agreement at a cost of \$4,676.25 for FY16 which is for the power supply at the high school
 2. Recommendation to approve the Illinois Century Network Contract for bandwidth and internet services in the sum of \$5,400 for FY16 (E-ratable) this is a secondary network
 3. Recommendation to Approve a Hazardous Walk Zone list on an annual basis. This is a bit of a change in process. All of the walk boundaries will be brought annually for the Board to approve. There is a list of new walk zones which most will be reimbursable from the State of Illinois. There are six that are no longer needed as hazardous zones, with 10 of the hazardous zones already being transported and an additional route across Windsor Road. Mr. Russell noted that there is a request to re-establish the practice of approving on an annual basis as in the past, but it was dropped from the Board Agenda and is now being added back for annual approval. The second item requested for approval is the new hazardous walk zone as reflected on the list. Mr. Aurand noted that when the Alpine sidewalk is completed there will be a review of that zone but the District will transport currently.
 4. Recommendation to Approve Hazardous Walk Zone list for 2015-16 school year
 5. Recommendation to Accept May 2015 Treasurer's Report
 6. Recommendation to Approve Resolution for Surplus Property: Harlem Administrative Center, Harlem Middle School, Loves Park Elementary and the Harlem High School
 7. Recommendation to Approve Facility Request(s): Harlem Middle School Spring Practice, Harlem Varsity Cheerleaders
- C. Mr. Scott Rollinson, Assistant Superintendent for Human Resources
Mr. Rollinson thanked the Board for the opportunity to work at Harlem.
1. Recommendation to approve Personnel Agenda & Addendum.
Mr. Rollinson reviewed the Personnel Agenda & Addendum as: 8 employments, including, 14 recommendations for multi-disciplinary teams, 8 transfers, 8 resignations, no sick bank and no leaves of absence.
- D. Dr. Julie Morris, Superintendent
1. Freedom of Information Act request received from Allison Wang dated June 22, 2015 requesting records of checks over \$10,000 issued to Stenstrom Companies and/or its subsidiaries from 1/1/07 to 1/19/15 and the District's Response to said request dated June 22, 2015
11. Consent Agenda
- A. Approve Personnel Agenda & Addendum
 - B. Approve Student Travel Request(s) - none
 - C. Approve Facility Request(s)

- D. Approve destruction of Closed Minutes Audio Recordings (November 2013, more than 18 months old) and for which approved Closed Minutes already exist
Motion to approve Consent Agenda Items A, C & D
1st Russell 2nd Turner
Russell, Meeks, Turner, Lawrence, Kelley – 5 ayes
Motion carried

12. ACTION ITEMS:

- A. **Motion to Approve Resolution Declaring a Vacancy on the Board of Education**
1st Russell 2nd Kelley
Meeks, Turner, Lawrence, Kelley, Russell – 5 ayes
Motion carried
- B. **Motion to Approve Emerson agreement at a cost of \$4,676.25 for FY16**
1st Turner 2nd Kelley
Turner, Lawrence, Kelley, Russell, Meeks – 5 ayes
Motion carried
- C. **Motion to Approve Illinois Century Network contract for bandwidth and internet services in the sum of \$5,400 for FY16**
1st Turner 2nd Lawrence
Lawrence, Kelley, Russell, Meeks, Turner – 5 ayes
Motion carried
- D. **Motion to Approve Hazardous Walk Zone list on an annual basis**
1st Russell 2nd Meeks
Kelley, Russell, Meeks, Turner, Lawrence – 5 ayes
Motion carried
- E. **Motion to Approve Hazardous Walk Zone list for 2015-16 school year**
1st Lawrence 2nd Meeks
Russell, Meeks, Turner, Lawrence, Kelley – 5 ayes
Motion carried
- F. **Motion to Approve acceptance of May 2015 Treasurer's Report**
1st Russell 2nd Meeks
Meeks, Turner, Lawrence, Kelley, Russell – 5 ayes
Motion carried
- G. **Motion to Approve Resolution Declaring Surplus Property**
1st Lawrence 2nd Turner
Turner, Lawrence, Kelley, Russell, Meeks – 5 ayes
Motion carried

13. Announcements and Discussion

None

Motion to go into executive session to discuss Employment of Personnel and Pending Litigation

1st Lawrence 2nd Kelley
Lawrence, Kelley, Russell, Meeks, Turner – 5 ayes
Motion carried

The Board went into executive session at 6:44 p.m. after a brief recess and returned to open session at 7:39 p.m.

14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Other Matters Relating to Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), and Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

15. ACTION ITEMS AFTER CLOSED SESSION

16. Adjournment

Motion to adjourn

1st Russell 2nd Lawrence

All aye

Motion carried

The meeting adjourned at 7:40 p.m.

Respectfully submitted,
Kris Arduino,
Recording Secretary

ATTEST:



President



Secretary

Dated: 8-10-15