

HARLEM CONSOLIDATED SCHOOL DISTRICT #122

Job Description

Multidisciplinary Team Members

Supervisor: Building Administrator
Director of Special
Education

FLSA Status: Non-Exempt **Employee Group:** Differential

Qualifications:

1. Valid Illinois Certifications in appropriate field
2. Experience with and knowledge of diagnostic instruments and evaluations
3. Knowledge of general education and special education regulations and services

Terms of Employment:

- Nine (9) month Teacher Contract
- Differential

Duties and Responsibilities:

1. Participate in diagnostic and multidisciplinary conferences for students needing remediation, referral to outside agencies, or special placement within the system.
2. Work effectively with members of the multidisciplinary team including but not limited to: general education teacher, special education teacher, school counselor, speech and language pathologist, OT/PT, hearing and vision itinerant school social worker, school psychologist, diagnostician and an administrator.
3. Assess difficulties of referred students through appropriate testing and diagnostic practices.
4. Consult with school personnel and parents in the process of identifying students with academic and social-emotional problems.
5. Assist school personnel and parents in prescribing remediation plans and techniques for students with learning and social-emotional problems.
6. Report results of evaluations completed which focus on academic skills, learning disabilities and behavioral difficulties.
7. Keep current with best practices and requirements as they relate to your job assignment.
8. Perform such other job related duties and assume such other professional responsibilities as your supervisor may from time to time assign or delegate.
9. Represent the Harlem Consolidated School District in a professional manner.
10. Utilize an appropriate range of strategies and resources encompassing all forms of diversity while promoting equity and inclusion.

