

# HARLEM CONSOLIDATED SCHOOL DISTRICT #122

## Job Description

### Middle School Drama Director

**Supervisor:** Building Administrator

**FLSA Status:** Exempt **Employee Group:** Differential

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#### Qualifications:

1. Valid Illinois Teaching Certificate
2. Previous experience in directing performances preferred

#### Terms of Employment:

- Differential
- Year to Year Contract

#### Duties and Responsibilities:

1. Provide after school audition coaching for HMS and HHS students.
2. Create, set up, and operate lighting design for performing arts events at HMS.
3. Train student to operate lights, sound system, communications and sets during rehearsals and performances.
4. Provide technical assistance and assist with organization of theatrical events and shows.
5. Provide input to teachers with lesson ideas, field trips or other theatrical related issues.
6. Provide additional performance opportunities for fine arts drama students throughout the school year.
7. Keep current with best practices and requirements as they relate to your job assignment.
8. Perform such other job related duties and assume such other professional responsibilities as your supervisor may from time to time assign or delegate.
9. Represent the Harlem Consolidated School District in a professional manner.
10. Utilize an appropriate range of instructional strategies and curriculum resources encompassing all forms of diversity while promoting equity and inclusion.