HARLEM CONSOLIDATED SCHOOL DISTRICT #122

Job Description

Middle School Drama Club Sponsor

Supervisor: Building Administrator

FLSA Status: **Exempt** **Employee Group:** **Differential**

Qualifications:

1. Valid Illinois teaching certificate
2. Previous experience or participation in drama activities preferred

Terms of Employment:

- Differential
- Year to Year Contract

Duties and Responsibilities:

1. Facilitate meetings for the HMS Drama Club.
2. Organize fundraiser to help pay for theatre events at the school and surrounding area field trips.
3. Assist with and organize club members to help with set construction and painting for the fall play and spring musical.
4. Provide performance opportunities for the club members.
5. Keep current with best practices and requirements as they relate to your job assignment.
6. Perform such other job related duties and assume such other professional responsibilities as your supervisor may from time to time assign or delegate.
7. Represent the Harlem Consolidated School District in a professional manner.
8. Utilize an appropriate range of instructional strategies and curriculum resources encompassing all forms of diversity while promoting equity and inclusion.