

# HARLEM CONSOLIDATED SCHOOL DISTRICT #122

## Job Description

### Elementary Art Activity Sponsor

**Supervisor:** Building Administrator or Supervisor  
**FLSA Status:** Exempt **Employee Group:** Differential

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#### Qualifications:

1. Valid Illinois teaching certificate, currently registered
2. Ability to develop effective professional relationships with colleagues and Administrators.

#### Terms of Employment:

- Differential
- Year to Year Contract

#### Duties and Responsibilities:

1. Work with student artwork during non-instructional time to provide opportunities for art displays.
2. Provide opportunities for all students to experience artwork recognition outside of the regular art education program.
3. Coordinate and provide opportunities for the display of student art.
4. Plan, coordinate and attend annual student art exhibits for each building assignment.
5. Provide opportunities for student artwork to be displayed in the community (i.e. library, HAC Board rooms, banks, art museum).
6. Collaborate with elementary art colleagues to develop high quality programs.
7. Keep current with best practices and requirements as they relate to your job assignment.
8. Perform such other job related duties and assume such other professional responsibilities as your supervisor may from time to time assign or delegate.
9. Represent the Harlem Consolidated School District in a professional manner.
10. Utilize an appropriate range of instructional strategies and curriculum resources encompassing all forms of diversity while promoting equity and inclusion.