

HARLEM CONSOLIDATED SCHOOL DISTRICT #122

Job Description

Elementary Math Interventionist

Supervisor: Building Administrators

FLSA Status: Exempt

Employee Group: Certified

Qualifications:

1. Valid Illinois Professional Educator License with appropriate endorsement
2. At least three years successful math classroom teaching experience at the elementary level
3. Experience in teaching math interventions
4. Knowledge of various math interventions and resources

Terms of Employment:

- Nine (9) month Teacher Contract
- May require organizational and professional development meetings

Responsibilities:

1. Actively support the mission of the school and district.
2. Utilize conscious engagement regarding equity, diversity and inclusion.
3. Represent the Harlem Consolidated School District in a professional manner.

Duties:

1. Acquire and use data from local and state assessments and curriculum based measures to identify at-risk students and plan effective math intervention instruction and/or for the use of discontinuing services.
2. Actively participate in MTSS meetings.
3. Consult with the school principals, MTSS facilitator, and MTSS Team on a regular basis to develop a schedule to deliver services to identified students in the program.
4. Frequently collaborate with Professional Development Specialists for Math on the development of appropriate instructional routines, ensuring the use of best practices with a focus on conceptual understanding.
5. Provide Tier 2 and Tier 3 instructional interventions in math to students as determined by the MTSS Team.
6. Use identified needs to guide the learning process toward student achievement of districts math content standards.
7. Establish clear objectives and prepare lesson plans for lessons, units, and projects while progress monitoring using formal and informal assessment data obtained from students.
8. Collect and maintain required data on individual student progress data, and disseminate to principals, teachers, and/or parents at regular intervals, as determined by the MTSS Team.
9. Compile reports as needed.

10. Work closely with classroom teachers to coordinate efforts of the intervention program with classroom instruction to promote student success.
11. Support staff in authentic integration of appropriate and effective math strategies.
12. Select and acquire math resources for use in lessons maintaining fidelity with district curriculum.
13. Work with elementary staff to enhance vertical articulation, continuity and effectiveness of math instruction.
14. Participate in appropriate professional development and District workshops.
15. Keep current with best practices and requirements as they relate to your job assignment.
16. Perform such other job related duties and assume such other professional responsibilities as you supervisor may from time to time assign or delegate.

The mission of the Harlem Consolidated School District, as a vital part of the community, is to help diverse learners realize their unlimited potential by providing an educational program dedicated to academic excellence and the development of strong character in a safe and respectful learning environment.